
Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President;
Mr. Michael Haberman; Mr. Jonathan Satran; Mr. Paul Wasserman

Absent: Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations

Also Present: Mr. James Kaishian, Acting Superintendent of Schools; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mrs. Lisa Rusk, School Attorney; Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, December 2, 2013 in the Middle School Theater and was called to order by Mrs. Rosen at 7:02 P.M.

On motion by Mrs. Rosen seconded by Mr. Wasserman and passed 3-0, the Board moved to immediately adjourn into executive session at for the purpose of discussing the employment of a particular person, to discuss potential litigation matters and to seek legal counsel.

Mr. Satran was present but out of the room. Mrs. Brantman arrived at 7:10 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to return to public session at 8:10 P.M.

Mr. Kaishian announced that a Budget Café will be held for the public on Saturday, January 4, 2014 from 10:00 A.M. to 12:00 P.M., in the Todd School Multi-Purpose room.

POLICY WORK SESSION

The Board has reviewed the following NYSSBA policies series: 0000 & 1000. Further review of policies 1230, 1420 & 1500 to be conducted.

FINANCIAL WORK SESSION

The Board reviewed the following financial reports:

- Claims Audit Report for October 2013
- Budget transfers requiring pre-approval
- Budget transfers through Nov. 25, 2013
- Financial reports for Oct. 2013: Treasurer's Report, Appropriation Status Report, and Revenue Status Report
- October 2013 Warrants: #4 Fund A; #4 Fund TA; #4 Fund H
- General Fund expenditure and revenue reports for October 2013

APPROVAL OF MINUTES

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the November 18, 2013 Board of Education meeting as presented.

CONSENT AGENDA

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby accept with appreciation the Teacher's Institute grant from the BMEF for four (4) teachers to attend the Westchester Lower Hudson Council for Social Studies Conference in December 2013.
- b. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby amend the appointment of Jacqueline Lividini from Substitute Teacher to the position of Long Term Leave Replacement Teacher at the Middle School effective September 3, 2013 through June 30, 2014. Ms. Lividini has initial certification in both English Language Arts 5-12 and Student with Disabilities 7-12, and will be paid at a salary of \$61,116 MA Step 1 as per the current BTA contract.
- c. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of the following substitute teachers:

Name	Certification
Kristine Murphy	Permanent Nursery, Kindergarten & Grades 1-6 Permanent Special Education
Tiffany Rocco	Initial Childhood Education Grades 1-6 Initial Students with Disabilities Grades 1-6
Marissa Vassari	Initial Early Childhood Education Birth-Grade 2 Professional Childhood Education Grades 1-6 Professional Students with Disabilities Grades 1-6

- d. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Cilia Frascone, RN to the Substitute Nurse list.
- e. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the CSE/CPSE/504 Committee recommendations for November 2013.
- f. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby declare the following item as surplus and unusable and directs the Assistant Superintendent for Finance and Operations to dispose of in the safest, least expensive and most environmentally friendly manner.

Asset Tag #	Serial #	Description
None	603329	Yamaha Clavinova CLP150

- g. RESOLVED, that the Board of Education does hereby accept the Claims Audit report for October 2013.

ACTION ITEMS

ERS Reserve Budget Amendment 2014

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-1, the Board moved to approve the following resolution: Mr. Wasserman vote Nay.

WHEREAS, the District is in receipt of the New York State & Local Employees' Retirement System 2014 Annual Invoice in the amount of \$657,619; and

WHEREAS, the District's General Fund budget related to this anticipated invoice is \$324,958; and

WHEREAS, the District's budget plan called for utilization of available funds from the District's previously established Retirement Reserve to supplement the 2013-14 budget;

THEREFORE BE IT RESOLVED, that the Board of Education hereby authorizes the Assistant Superintendent for Finance & Operations to transfer the sum of up to and including \$332,661 from the Retirement Reserve to the General Fund to pay for the District's 2014 contribution.

Mr. Wasserman made a motion to add the following resolution to the agenda:

WHEREAS, the Board of Education and Kapson Briarcliff Manor, L.L.C. ("Kapson") entered into an easement dated July 15, 1996 ("Original Easement") under which Kapson granted an easement to approximately three (3) acres of property to use for playing and ball fields and for other recreational and related activities, and

WHEREAS, the Original easement was never recorded in the office of the Westchester County Clerk, and

WHEREAS, following the approval of an Amended and Restated easement in December 2012, Fannie Mae requested several minor additional changes to the Easement which were approved in August 2013 and

WHEREAS, in the event of a condemnation, the Briarcliff Manor Union Free School District was entitled to the proceeds under the terms of the Original Easement and

WHEREAS, in the event of a condemnation, the Briarcliff Manor Union Free School District is not entitled to the proceeds under the terms of the Amended and Restated Easement.

RESOLVED that the Board of Education rescind the December 2012 and August 2013 approvals of the Amended and Restated Easement.

No one seconded the motion, therefore the motion failed.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the public meeting at 9:15 P.M. and enter into executive session for the purpose of seeking legal advice. No action is anticipated.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the executive session and turn to public session at 9:55 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the public session at 10:00 P.M.