
Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President;
Mr. Michael Haberman, Mr. Paul Wasserman, Mr. Jonathan Satran

Also Present: Mr. James Kaishian, Acting Superintendent of Schools; Mr. Stuart Mattey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, November 18, 2013 in the Middle School Theater and was called to order by Mrs. Rosen at 7:00 P.M.

On motion by Mrs. Rosen, seconded by Mr. Satran and passed 4-0, the Board moved to immediately adjourn into executive session at for the purpose of discussing the employment of a particular person, to discuss potential litigation matters and to seek legal counsel.

Mrs. Brantman arrived at 7:01 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to return to public session at 8:00 P.M.

High School senior, Keanu Lynch, received the Student of Distinction Award, presented by Putnam Northern Westchester BOCES.

A presentation of the K-12 English Language Arts curriculum was provided by department chairs and other faculty.

The following work session items were discussed:

- Bond Vote for the Practice Fields, Land Purchase, Asbestos Removal Project Capital Project
- Budget Community workshops
- The Briarcliff App- now available for download

The following policy work session items were discussed:

- Athletic Policy

On motion by Mrs. Brantman, seconded by Mr. Wasserman and passed 4-1, the Board moved to choose Athletic policy “status quo”, to take action upon.
Mr. Satran voted Nay.

On motion by Mrs. Brantman, seconded by Mr. Wasserman and passed 4-1, the Board moved to add resolution item “g” Athletic Policy status quo, at the end of the consent agenda
Mr. Satran voted Nay.

- Scheduling and Routing Policy # 5710
- NYSSBA policies 0000 Series
- NYSSBA policies 1000 Series

APPROVAL OF MINUTES

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the November 4, 2013 Board of Education meeting as presented.

CONSENT AGENDA

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby accept, with appreciation, the grant in the amount of \$656.00, from the BMEF awarded to four teachers to attend the conference on Engineering Practices for Next Generation Science Students to be held in November 2013.
- b. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following contracts for incoming CASSTLE Program tuition student for the 2013-14 school year:

Bronxville (1 student)	Edgemont (3 students)	Hastings (1 student)	Irvington (1 student)	Lakeland (1 student)	Tarrytown (1 student)	Valhalla (1 student)
\$66,282.72	\$ 76,805.00	\$39,237.00	\$39,237.00	\$76,805.00	\$39,237.00	\$39,237.00
	\$104,047.38					
	\$104,978.34					

- c. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the creation of 1.0 FTE Teaching Assistant position.
- d. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individuals to a 1.0 FTE Probationary Teaching Assistant position in the tenure area of Teaching Assistant for a probationary appointment to commence on November 19, 2013 and to expire on November 18, 2016, in accordance with the BTA contract:

Name	Certification
Alana Gulotta	Permanent Pre-Kindergarten -6, Kindergarten & Grades 1-6
Christa Leighton	Initial Childhood Education Grades 1-6; Initial Students with Disabilities Grades 1-6
John Vukusic	Initial Childhood Education Grades 1-6
Maryann Schipani	Professional Early Childhood Birth-Grade 2 Professional Childhood Education Grades 1-6 Professional Students with Disabilities Birth-Grade 2 Professional Students with Disabilities Grades 1-6

- e. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of the following substitute teachers:

Name	Certification
Alana Gulotta	Permanent Pre-Kindergarten & Grades 1-6
Christa Leighton	Initial Childhood Education Grades 1-6; Initial Students with Disabilities Grades 1-6
John Vukusic	Initial Childhood Education Grades 1-6
Stephanie Weitzenberg	Initial Social Studies 7-12

- f. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Paul Bordonaro as volunteer coach for open gym.
- g. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby adopt the Athletic policy “status quo”.

ACTION ITEMS

Property Loss to Capital Softball Project

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 4-1, the Board moved to approve the following resolution:

Mr. Wasserman voted Nay.

WHEREAS, the Board of Education continues with its field remediation activities related to the requirements of the New York State Department of Environmental Conservation’s (NYSDEC) order on consent #20010816-113,

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Assistant Superintendent for Finance and Operations to transfer the sum of up to and including \$452,855.05 from the Property Loss Reserve Fund to the Capital Fund for the following items related to the District’s continued field remediation activities as follows:

VENDOR	SERVICES	AMOUNT
Bradhurst Site Construction Company	Site Construction	\$427,030.05
Lynstaar Engineers	Construction Inspection	\$19,375.00
Cutrone Inc.	Soil Retention Services	\$2,400.00
Lawton Adams Construction Corp.	Soil Retention Services	\$4,050.00

HDR Fields

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-1, the Board moved to approve the following resolution:

Mr. Wasserman voted Nay.

WHEREAS, the Board of Education previously authorized the transfer of the following sums:

Meeting Date	Vendor	Amount	Project #	Description
Feb 25, 2013	HDR	\$11,556	3	2012-13 Softball Field remedy consultation during construction
Feb 25, 2013	HDR	\$18,384	3	2013-14 Softball Field remedy consultation during construction
TOTAL		\$29,940		

from the Property Loss Reserve Fund to the Capital Fund to pay the costs associated with the District's continued field remediation activities in accordance with HDR's proposal letter dated January 24, 2013; and

WHEREAS, the Board of Education also previously authorized the transfer of the following sums:

Meeting Date	Vendor	Amount	Project #	Description
July 10, 2013	HDR	\$37,790	3	2013-14 Softball Field remedy consultation during construction
July 10, 2013	HDR	\$21,940	3A	2013-14 Softball Field remedy consultation <u>post</u> construction
TOTAL		\$59,730		

from the Property Loss Reserve Fund to the General Fund to pay the costs associated with the District's continued field remediation activities in accordance with HDR's proposal letter dated July 1, 2013; and

WHEREAS, the District paid \$11,397.46 in relation to the work categorized as project #3 prior to and including June 30, 2013, resulting in a balance of \$18,542.54 remaining in the Capital Fund related to HDR project #3 on June 30, 2013;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the transfer of the aggregate sum of \$41,187.46 calculated as follows:

Description	Amount
Feb. 25, 2013 Project #3 approval	\$29,940.00
MINUS –Project #3 expended through June 30, 2013	-\$11,397.46
Balance remaining at July 1, 2013	\$18,542.54
July 10, 2013 Project #3 and #3A approval	\$59,730.00
MINUS – Balance remaining at July 1, 2013	-\$18,542.54
TOTAL	\$41,187.46

from the General Fund to the Capital Fund to pay the costs associated with the District’s continued field remediation activities in accordance with New York State Department of Environmental Conservation’s (NYSDEC) order on consent#20010816-113.

Subolo Contracting Change Order

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following change order items related to the \$10.525MM capital project for the general contractor Subolo Contracting Corp.

Item #	Project #	Description	Amount
A	66-14-02-02-004-012	Add soundproof astragals to two doors	\$1,675.00
B	66-14-02-02-004-012	Unused roofing allowance	(\$10,000.00)
		TOTAL	(\$8,325.00)

DJ Heating & Air Conditioning Change Order

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following change order items related to the \$10.525MM capital project for the HVAC contractor DJ Heating & Air Conditioning, Inc.

Item #	Project #	Description	Amount
A	66-14-02-02-004-012	Labor & Material for replacement of leaking ball valve in dance studio	\$3,182.00
		TOTAL	\$3,182.00

Camilli & Sons Change Order

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following change order items related to the \$10.525MM capital project for the general contractor Peter A. Camilli & Sons, Inc.

Item #	Project #	Description	Amount
A	66-14-02-02-002-014	Relocate two hot water lines in classroom #120	\$2,625.00
B	66-14-02-02-002-014	Furnish & install 28 additional Cat 5 lines in computer lab	\$3,900.00)
	66-14-02-02-002-014	Furnish & install three additional ceiling fans	\$5,188.50
	66-14-02-02-002-014	Unused contingency allowance	(\$8,400.00)
		TOTAL	\$3,313.50

Silvio's Restaurant & Pizzeria -Pocantico Hills Parent Night

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education approve the catering services for the Fall 2013 Pocantico Hills parent night by Silvio's Restaurant in an amount not to exceed \$1,337.50.

SEQRA Asbestos Work Type II

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 5-0, the Board moved to approve the following resolution:

WHEREAS, the Board of Education of the Briarcliff Manor Union Free School District (the "District") has determined that a project to abate asbestos at the Todd Elementary School is a required maintenance project (the "Project"); and

THEREFORE, BE IT RESOLVED, that pursuant to the State Environmental Quality Review Act statute and regulations ("SEQRA"), the Board of Education has determined that adopting a Bond Proposition authorizing the Project is a Type II action pursuant to Section 617.5 of Title 6 of the New York Codes, Rules and Regulations ("NYCRR") and not subject to SEQRA.

SEQRA Land Purchase Type II

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 5-0, the Board moved to approve the following resolution:

WHEREAS, the Practice Field and the West Slope area (together the “Practice Field”) of the Briarcliff High School and Middle School Campus, located at 444 Pleasantville Road, Briarcliff Manor, NY 10510, is the subject of a New York State Department of Environmental Conservation (NYSDEC) Order on Consent (the “Consent Order”), Enforcement Case # 3-20010816-113, executed on 30 July 2003, to address unauthorized construction and demolition debris fill material unlawfully disposed at the Practice Field; and

WHEREAS, on November 15, 2012 NYSDEC, in conjunction with the New York State Department of Health, approved the Remedial Action Work Plan (the “RAWP”) prepared Henningson, Durham & Richardson Architecture & Engineering, P.C.’s (HDR), and determined that the RAWP remedial measures satisfy the terms of the Consent Order and are protective of public health and the environment (the “RAWP Approval”); and

WHEREAS, the RAWP Approval requires, among other measures, the construction of an engineered capping system for the Practice Field; and

WHEREAS, a portion of the Practice Field, approximately 1.2 acres shown on New York State Department of Transportation (NYSDOT) Office of Right of Way “Permit for Use of State-Owned Property #82352, Conveyance Map 12/2012”, (the “U&O Permit”)(Attachment “A”), is owned by the State of New York (the “State Land”); and

WHEREAS, the U&O Permit does not authorize the District to undertake the work required by the RAWP Approval until the District agrees to purchase the State Land; and

WHEREAS, the State Land is required to complete the remedy in the Approved RAWP and satisfy the Consent Order;

THEREFORE, BE IT RESOLVED, that pursuant to the State Environmental Quality Review Act statute and regulations (“SEQRA”), the Board of Education has determined that adopting a Bond Proposition authorizing the purchase of the State Land above is a Type II action pursuant to Section 617.5 of Title 6 of the New York Codes, Rules and Regulations (“NYCRR”) and not subject to SEQRA.

Surplus and/or Obsolete Equipment

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby declare the following list of items as surplus and/or obsolete and hereby directs the Assistant Superintendent for Finance and Operations to sell these items for fair market value or if efforts to sell are unsuccessful, to dispose of them in the safest, least expensive and most environmentally friendly manner.

Asset Tag #	Serial #	Description
100018	None	Continental 3-door refrigerator
100617	102831901	Husqvarna golf cart utility vehicle

Special District Meeting to Authorize the Expenditure of Moneys for School Purposes and the Levy of a Tax

On motion by Mrs. Brantman, seconded by Mr. Haberman and pass 4-1, the Board moved to approve the following resolution:

Mr. Wasserman voted Nay.

RESOLVED BY THE BOARD OF EDUCATION OF THE BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF WESTCHESTER, NEW YORK, AS FOLLOWS:

Section 1. A Special District Meeting of the qualified voters of the Briarcliff Manor Union Free School District, in the County of Westchester, New York (the "District"), shall be held on January 21, 2014, at 6:00 o'clock A.M. (Prevailing Time) at the Todd Elementary School Gymnasium, 45 Ingham Road, Briarcliff Manor, New York, as provided in the Notice calling said Special District Meeting hereinafter substantially prescribed. The voting at such Special District Meeting shall be by voting machine, as provided by the Education Law, and the polls shall remain open from 6:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in "The Journal News," and "The Gazette," two newspapers each having general circulation within the District, such publications to be at least made four (4) times within the seven (7) weeks next preceding such Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be in substantially the following form:

**NOTICE OF SPECIAL DISTRICT MEETING
BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT,
IN THE COUNTY OF WESTCHESTER, NEW YORK**

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Education of the Briarcliff Manor Union Free School District, in the County of Westchester, New York (the "District"), adopted on November 18, 2013, a Special District Meeting of the qualified voters of said School District will be held on

Tuesday, January 21, 2014

from 6:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) at the Todd Elementary School Gymnasium, 45 Ingham Road, Briarcliff Manor, New York for the purpose of voting upon the following Bond Proposition:

RESOLVED:

(a) That the Board of Education of the Briarcliff Manor Union Free School District, in the County of Westchester, New York (the "District"), is hereby authorized to undertake a site and facilities improvement project (the "Project") consisting of (i) the construction of site remediation improvements at the High School/Middle School practice field, substantially as referred to and described in a plan dated October 30, 2013, including (as and where required), slope stabilization, site remediation, the construction of a retaining wall; track, field, drainage, irrigation and parking lot improvements; and the installation of new fencing; at the estimated cost of \$2,032,626; (ii) asbestos removal at Todd Elementary School, at the estimated cost of \$218,340; and (iii) the acquisition of a parcel of land consisting of approximately 1.82 acres located adjacent to the High School/Middle School Campus and the Taconic State Parkway, in the Town of Mount Pleasant, in said District, as further described as Section 105.07, Block 2, Part of Lot 3, at the estimated cost of \$25,000; all of the foregoing to include the original equipment, machinery, furnishings, apparatus, and all ancillary and related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated aggregate total cost of \$2,275,966; provided that the estimated costs of the components of the Project as set forth herein may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that the amount of \$750,966 from the District's "Property Loss Reserve Fund" heretofore established by the Board of Education on June 14, 2010, is hereby authorized to be expended to pay for a portion of the cost of the Project; and

(c) that a tax is hereby voted in the amount of not to exceed \$1,525,000 to pay the balance of the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and that in anticipation of said tax, bonds of the District are

hereby authorized to be issued in the aggregate principal amount of not to exceed \$1,525,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Bond Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at said Special District Meeting.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the public meeting at 10:55 P.M.

Juanita Brockett, District Clerk

Jennifer Rosen, Board President