
Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President;
Mr. Paul Wasserman, Mr. Jonathan Satran,

Absent: Mr. Michael Haberman

Also Present: Mr. James Kaishian, Acting Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, September 23, 2013 in the Middle School Theater and was called to order by Mrs. Rosen at 7:31 P.M.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of particular persons.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to adjourn executive session and return to public session at 8:15 P.M.

Presentations

- Ms. Susan Barossi & Ms. Margaret Modugno, External Auditors with O'Connor, Davies, LLC, presented the Year-End June 30, 2013 Financial Statements. The External Auditors gave the district an unqualified opinion rating which is the best opinion a district can receive. It states that the district has followed all accounting principles appropriately and that the financial reports are an accurate representation of the district's financial condition as of June 30, 2013.
- Dr. Sinha and building principals gave an overview of grades K-12 state assessments and graduation results.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to change the order of the agenda by moving the policy work section ahead of the work session.

The following policies were reviewed or discussed:

- a. Fund Balance Policy 2nd reading
- b. Student Records – amendment
- c. Policies on Board Nominations/Board Petitions - reauthorization
- d. Wellness Policy 1st reading
- e. Budget Transfer 1st reading
- f. Policy on Disclosure of APPR to Parents 1st reading – new policy
- g. Athletic Policy - discussion

The following work-session items were discussed:

- a. Practice Field Bond Proposition
- b. District Polling Place
- c. Clerk of the Works
- d. Overseas Trip
- e. Communications Audit
- f. Superintendent's Evaluation Model

The following financial reports were reviewed

- a. Claims Audit report for August 2013
- b. Audit Committee minutes dated July 29, 2013
- c. Budget transfers through Sept. 16, 2013
- d. Payroll reconciliation

Approval of the Minutes

- a. On motion by Mrs. Brantman, seconded by Mr. Satran and passed 3-0, the Board moved to approve the minutes of the special meeting held on September 6, 2013 as presented.

Mr. Satran abstained because he was not present at the meeting.

- b. On motion by Mrs. Brantman, seconded by Mr. Wasserman and passed 3-0, the Board moved to approve the minutes of the regular meeting held on September 10, 2013 as presented.

Mr. Satran abstained because he was not present at the meeting.

- c. On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to approve the minutes of the special meeting held on September 15, 2013 as presented.

CONSENT AGENDA

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that the Board of Education does hereby accept the resignation of Timothea Wright, Teaching Assistant effective August 29, 2013.
- b. RESOLVED, that the Board of Education does hereby accept the resignation of Danielle Frasca, Teaching Assistant effective September 26, 2013.

- c. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of following Substitute Teachers:

Name	Certification
Amanda Carpentieri	Initial Childhood Education 1-6; Initial Students with Disabilities 1-6
Jaime Coleman	Permanent PreKindergarten to Grade 6; Permanent Special Education
Ashley Feeks	Initial Childhood Education 1-6
Jerilynn Galbraith	Initial Childhood Education 1-6
Danielle Greco	Initial Childhood Education 1-6; Initial Students with Disabilities 1-6
Maribeth Kehayas-Bremner	Initial Childhood Education 1-6; Initial Students with Disabilities 1-6
Janet Mastracchio	Permanent Special Education; Permanent Reading Teacher
Denise McCauley	Permanent PreKindergarten to Grade 6; Permanent Special Education
Robert Rundbaken	Initial Generalist in Middle School Education 5-9

- d. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Dorothy Knudsen, RN to the Substitute Nurse list.
- e. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following Todd School Co-Curricular stipend appointments for the 2013-14 school year:

Co-Curricular/Club	Teacher	New or Incumbent	Stipend Amount
Mathfax (shared stipend)	Cindy Yaeger	Incumbent	\$764.33
	Debbie Conroy	Incumbent	\$764.33
	Lorraine McDermott	New	\$674.00
Pushkin Players Director	Nancy Beard	Incumbent	\$1,146.50
	Wilma Messenger		\$1,146.50
Pushkin Players Musical Director	Wilma Messenger	Incumbent	\$1,146.50
	Nancy Beard		\$1,146.50
Video Book Talk Club	Tara Phethean	Incumbent	\$2,293
Music Makers	Wilma Messenger	Incumbent	\$2,293

- f. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following High School Club Advisors and Co-Curricular stipend appointments for the 2013-14 school year:

Co-Curricular/Club	Teacher	New or Incumbent	Stipend Amount
Academic Challenge	Desmond Groarke	Incumbent	\$2,764
American Red Cross	Karen McCarthy	Incumbent	\$2,030
Art National Honor Society	Roxanne Ritacco	Incumbent	\$2,503
Asian Club	Nancy Lee & Yiqing Shen	Incumbent Incumbent	\$1,127 \$1,127
Black Latino Student Union	Diane Guida	Incumbent	\$2,263
Briars & Ivy	Karen McCarthy	Incumbent	\$3,879
Briarcliff Singers	John Banks	Incumbent	\$3,714
Chamber Music Group	Anna Ostrofsky	Incumbent	\$3,945
Chemistry Club	Robert Saar	Incumbent	\$2,067
Community Service Coordinator Grades 9/10	Diana Blank	Incumbent	\$4,438
Community Service Coordinator Grades 11/12	Diane Guida	Incumbent	\$4,438
Dance Club	Diane Guida	Incumbent	\$2,030
Debate Club	Samantha Fishman Daniel Lavelle	Incumbent Incumbent	\$1,343 \$1,343
Drama Club	Jamie Mandel	Incumbent	\$3,049
Engineering Club	Michael Diamente	Incumbent	\$2,030
Environmental - Treehuggers	Karla Constantinou	Incumbent	\$2,263
Film Club	Jamie Mandel	Incumbent	\$3,049
Finance Club	Jennifer Murphy	Incumbent	\$2,067
French Club	Pamela Gordon Samantha Boyer	Incumbent New	\$1,033.50 \$ 913.00
Gay Straight Alliance	Laurie Alfonso	Incumbent	\$2,030
Habitat for Humanity	Patricia Manchisi Deirdre Dilworth	Incumbent Incumbent	\$1,015 \$1,015
Interact Club	Sharon Comblo	Incumbent	\$2,030
Interior Design Club	Cathy Freeman	Incumbent	\$2,030
Jazz Band	Marc Tartell	Incumbent	\$3,714
Mathletes	Christina Rutledge	Incumbent	\$2,378
Mock Trial	Michael Muranelli	Incumbent	\$3,440
National Honor Society	Ellen Mager Kevin Courtney	New New	\$994.50 \$994.50
Newspaper – Bulletin	Samantha Fishman-Relles	Incumbent	\$4,484
NYS Math Honor Society	Annemarie O'Brien, Rosemarie Huber	Incumbent Incumbent	\$1,127 \$1,127
Spanish Club	Diana Nelson Gavin	Incumbent	\$2,067

Student Coalition for Human Dignity	Jeanne Claire Cotnoir	Incumbent	\$2,030
Student Government	Pamela Gordon Patricia Manchisi	Incumbent Incumbent	\$2,173 \$2,173
TriM Music Honor Society	Delia Montenegro	Incumbent	\$2,254
World of Difference	Melissa Carnahan	Incumbent	\$2,067
Writers' Circle	Laurie Alfonso	New	\$1,795
Yearbook	Anne Maragni-Marcel; Jeremy Shulman	Incumbent Incumbent	\$2,804.50 \$2,804.50
Freshmen Class Advisor	Kristin Becerra Stephanie Buatti	Incumbent Incumbent	\$1,158.50 \$1,158.50
Sophomore Class Advisor	Kimberly O'Connor Truett Christina Rutledge	Incumbent Incumbent	\$1,181.50 \$1,181.50
Junior Class Advisor	Deidre Dilworth	Incumbent	\$2,714
Senior Class Advisor	Diana Blank	Incumbent	\$3,798

- g. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following Middle School Club Advisors and Co-Curricular stipend appointments for the 2013-14 school year.

Co-Curricular/Club	Teacher	New or Incumbent	Stipend Amount
Art & Clay	Jessica Dubin	Incumbent	\$2,172
Audio Visual	Michael Diamente Amanda Schwartz	Incumbent Incumbent	\$1,015 \$1,015
Cinemaniamia	Katherine McCabe	Incumbent	Paid by Jacob Burns
Dance	Amanda Schwartz Diane Guida	Incumbent Incumbent	\$1,015 \$1,015
Destination Imagination	Marie Dzielak	New	\$1,794
Greenhouse	Robert Iovino	Incumbent	\$2,030
International Club	Johanna Foster	New	\$1,794
Jazz Band	Christopher Melito	Incumbent	\$2,314
Marine Biology	Jessica Loprieno	Incumbent	\$2,030
Mathletes	Barbara Murphy Svetlana Ryzhik	New Incumbent	\$982 \$1,112
Science Olympiad *	Jodi Shearer	New club *	no stipend
Singing Club	John Banks	Incumbent	\$2,030
String Ensemble	Anna Ostrofsky	Incumbent	\$2,030
Student Government	Christopher Quinn	Incumbent	\$3,097
Yearbook	Laura Gualtiere	New	\$2,938

- h. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby adopt the Fund Balance Policy # 5350 as amended.

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- i. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby adopt the Student Records Policy #7260 as amended.
 - j. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby reauthorizes the Board Members Nominations & Election Policy # 1210.
 - k. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board does hereby accept the Claims Audit Report for August 2013.
 - l. RESOLVED, that he Board of Education does hereby accept the minutes of the Audit Committee meeting dated July 29, 2013 as recommended by the Audit Committee.

ACTION ITEMS

Financial Statements & Supplementary Information Audit Report

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

1. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the Financial Statements and Supplementary Information Audit Report for the year ending June 30, 2013 certified by O'Connor Davies, LLP.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

2. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board does hereby accept the Extra-classroom Activity Funds –Statement of Cash Receipts, Cash Disbursements and Cash Balances Report for the year ending June 30, 2013 certified by O'Connor Davies, LLP.

Lynstaar Engineering

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the updated contract agreement; effective September 5, 2013, with Lynstaar Engineering, P.C. for construction inspection services through the completion of Phase 1 of the \$10.525 million capital improvement project as follows: \$125 per person per hour.

Contract with Pocantico Hills Central Schools

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the tuition contract agreement with the Pocantico Hills Central School District for incoming high school students for the 2013-14 school year.

Bradhurst Site Construction - Change Orders

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following change order items related to the Softball Remediation Project for the site contractor Bradhurst Site Construction Corp.

Item #	Project #	Description	Amount
1	66-12-02-02-004-011	Temporary Fence Rental	\$2,000.00
2	66-12-02-02-004-011	Replace damaged 12' chain link fence in right field	\$21,525.00
3	66-12-02-02-004-011	Replace damaged 6' chain link fence in center field	\$8,860.00
4	66-12-02-02-004-011	Remove 8 trees along outfield fence line	\$4,200.00
5	66-12-02-02-004-011	Available source for authorized fill material beyond original price	\$32,837.20
6	66-12-02-02-004-011	Furnish red warning track materials	\$3,559.50
7	66-12-02-02-004-011	Install additional irrigation	\$2,501.85
8	66-12-02-02-004-011	Furnish Stone Dust material for warning track	\$2,646.50
		TOTAL	\$78,130.05

Centris Sync Renewal

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the 2013-14 contract with Centris Group, LLC for special education IEP software and Centris Sync Renewal in the amount of \$10,158.20.

BTA SMOA

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED that the Board hereby ratifies the provisions of a Supplemental Memorandum of Agreement between the District and the Briarcliff Teachers Association, regarding Employee ID 77700288 dated September 23, 2013as presented to the Board at this meeting. A copy of said Supplemental Memorandum of Agreement shall be incorporated by reference within the minutes of this meeting.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to adjourn the public meeting at 12:00 A.M., and enter into executive session for the purpose of discussing potential litigation matters and to seek legal counsel.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to adjourn executive session and return to public session at 12:28 A.M.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to adjourn executive session and return to public session at 12:29 A.M.