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Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President;  
Mr. Michael Haberman, Mr. Jonathan Satran; Mr. Paul Wasserman

Also Present: Mr. James Kaishian, Acting Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw & Mr. Marc Scharff, School Attorney; Juanita Brockett, District Clerk

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The Briarcliff Manor Board of Education held a meeting on Wednesday, October 9, 2013 in the Middle School Theater and was called to order by Mrs. Rosen at 7:03 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of particular persons.

Mr. Satran arrived at 7:06 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn executive session and return to public session at 8:05 P.M.

On Motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to bring Action Item "a" to the present point on the agenda. (Resolution for the appointment of Guidance Counselor)

*Appointment of Guidance Counselor*

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Sara Day, who has Permanent School Counselor certification, to the 1.0 FTE position as Guidance Counselor at the Middle School in the tenure area of School Counselor for a probationary period commencing October 15, 2013 to expire October 14, 2015. Ms. Day will be paid \$61,116 (MA Step 1) as per the current BTA contract.

*The following work-session items were discussed:*

- a. District's Polling place options
- b. Construction Update with photos provided by Mr. Matthey
- c. Selection of Energy Committee
- d. Architect Proposal for Softball Field Work
- e. Softball Field Remediation/Property Loss Reserve
- f. Review of VADIR 2013 report

*The following policy work-session items were reviewed*

- a. Wellness Policy – 2<sup>nd</sup> Reading
- b. Budget Transfer – 2<sup>nd</sup> Reading
- c. Policy on Disclosure of APPR to Parents – 2<sup>nd</sup> Reading
- d. Athletic Policy discussion

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The following financial work-session items were reviewed:

- a. Claims Audit Report for September 2013
- b. Budget transfers requiring pre-approval
- c. Budget transfers through Sept. 30, 2013
- d. Financial reports for August 2013: Treasurer's Report, Appropriation Status Report, and Revenue Status Report
- e. August 2013 Warrants: #2 Fund A; #2 Fund TA; #2 Fund H
- f. General Fund expenditure and revenue reports for August 2013
- g. End-of-the Month Report for August 2013

Approval of Minutes

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the Board meeting held on September 23, 2013 as presented.

Mr. Haberman abstained because he was not present at the meeting.

Consent Agenda

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that the Board of Education does hereby accept the resignation of Richard Emond, Teaching Assistant, effective October 4, 2013.
- b. RESOLVED, that the Board of Education does hereby accept the resignation of Candice Meshil, School Lunch Monitor effective September 10, 2013.
- c. RESOLVED, that the Board of Education does hereby accept the resignation of Samantha Boyer as Co-Advisor of the French Club for the 2013-2014 school year.
- d. RESOLVED, that the Board of Education does hereby approve the creation of .25FTE math teaching position.
- e. RESOLVED, that the Board of Education does hereby amend the appointment of Pam Gordon to the stipend position of Advisor to the French Club for the 2013-14 school year. Ms. Gordon will be the sole advisor to the club at a stipend amount of \$ 2,067.

- f. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individuals to a 1.0 Probationary FTE Teaching Assistant position in the tenure area of Teaching Assistant for a probationary appointment to commence on October 10, 2013 and to expire on October 9, 2016, in accordance with the BTA contract:

<b>Name</b>	<b>Certification</b>
Ally Dellacioppa	Initial Social Studies 7-12
Jean Gilroy	Permanent English 7-12

- g. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of the following volunteer coaches for off-season workouts for the 2013-2014 school year:

<b>Coaching Assignment</b>	<b>Coach</b>
Baseball	Nicholas DeSanto
Baseball	Corey Stahl
Softball	Andrea Thau
Softball	Casey Killard
Girls Lacrosse	Chelsea Robinson
Girls Lacrosse	Samantha Fortier-Vieni
Girls Lacrosse	Daniel Perito
Girls Basketball	Toni Anne Horvath

- h. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the recall of Lina Spiniello from the preferred eligible list to a 12.5 hour/week School Lunch Monitor position at the Todd School. Mrs. Spiniello will be paid on Step 2 of the SRP contract effective October 10, 2013.
- i. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Denise Simon to the position of Fall Drama Director at a stipend of \$4,601. New.
- j. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the September 1, 2013 through September 30, 2013, CSE/504 Committee recommendations.
- k. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the request for an unpaid child care leave of absence for Julia Fernandez, effective October 7, 2013 to June 30, 2014.

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- l. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby amend the August 12, 2013 appointment of Kristina Lepage, who has initial certification in English Language Arts 7-12 at the meeting, from Short Term Leave Replacement, to the position of Long Term Leave Replacement Teacher at the High School for the 2013-2014 school year. Ms. Lepage will be paid a salary of \$61,116 MA Step 1 as per the current BTA contract.
  - m. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby adopt the Wellness policy as amended.
  - n. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby adopt the Budget Transfer policy as amended.
  - o. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby adopt the new policy on Disclosure of APPR to Parents as presented.
  - p. RESOLVED, that the Board of Education does hereby accept the Claims Audit report for September 2013.

**Action Items**

*Overnight School Sanctioned Trip*

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following resolution:

Whereas the board of education has been presented with a planned overnight foreign travel student trip to Paris and Madrid, to occur during the 2013-14 school year; and

Whereas the trip plan and schedule have been reviewed for compliance with Board policy 8440 and the trip has been determined to be in compliance with such policy;

BE IT RESOLVED, that the board, upon the recommendation of the Acting Superintendent of Schools, hereby recognizes the above described trip as sanctioned overnight foreign travel pursuant to Board policy 8440.

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Briger Security

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the proposal from Briger Security Guard Services, Inc., for providing security guard services on an as-needed basis per the hourly rates contained in the proposal.

Subolo Contracting Change Order

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following change order items related to the \$10.525MM capital project for the general contractor Subolo Contracting Corp.

Item #	Project #	Description	Amount
1	66-14-02-02-004-012	Remove and replace damaged drywall	\$3,808.00
2	66-14-02-02-004-012	Additional Door & Hardware	\$1,730.00
3	66-14-02-02-004-012	Trench Covers in Physics Lab	\$1,609.00
		<b>TOTAL</b>	<b>\$7,147.00</b>

Filingeri Electrical Change Order

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following change order items related to the \$10.525MM capital project for the general contractor Filingeri Electrical Contracting Corp.

Item #	Project #	Description	Amount
1	66-14-02-02-004-012	Installation of 12 new data drops	\$4,763.29
2	66-14-02-02-004-012	Wired in 3 add'l data drops and 1 add'l quad outlet in Digital Music room	\$2,252.98
3	66-14-02-02-004-012	Lowered 6 outlets and relocated 17 data drops	\$4,107.66
4	66-14-02-02-004-012	Credit for Labor & Material for 5 cord reels	(3,114.69)
		<b>TOTAL</b>	<b>\$8,009.24</b>

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Fuller & D'Angelo Contract Amendment

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following resolution:

WHEREAS, the Board of Education continues with its field remediation activities related to the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education approved a rider on February 25, 2013 to the previously approved contract with the architectural firm Fuller & D'Angelo, PC to provide architectural and engineering services in relation to the following work:

- Energy efficient lighting replacement and retrofits
- Construction documents for the implementation of remedial work in accordance with NYS DEC order on consent and approved Remedial Action Plan for the areas known as the Softball Field, Practice Field and West Slope Area; and

WHEREAS, Fuller & D'Angelo has adjusted its fees downward as it relates to Softball Field Remediation Project only as is described in the proposal letter dated October 1, 2013,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approve the new fee (\$10,000) proposal dated October 1, 2013 from Fuller & D'Angelo, PC for providing architectural services related to the Softball Field Remediation Project only.

HDR Fields – Budget transfer Property Loss

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 5-0, the Board moved to TABLE the following resolution:

WHEREAS, the Board of Education previously authorized the transfer of the sums of \$37,790 (HDR project #3) and \$21,940 (HDR project #3a) from the Property Loss Reserve Fund to the General Fund to pay the costs associated with the District's continued field remediation activities in accordance with HDR's Letter Proposals dated July 1, 2013;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the transfer of the aggregate sum of \$59,730 from the general fund to the capital fund for the purpose of the District's continued field remediation activities in accordance with HDR's Letter Proposals as referenced above.

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Property Loss to Capital Softball Project

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 5-0, the Board moved to TABLE the following resolution:

WHEREAS, the Board of Education continues with its field remediation activities related to the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113,

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorize the Assistant Superintendent for Finance and Operations to transfer the sum of up to and including \$453,480.05 from the Property Loss and Liability Reserve Fund to the Capital Fund for the following items related to the District's continued field remediation activities as follows:

<b>VENDOR/PROVIDER</b>	<b>SERVICES</b>	<b>AMOUNT</b>
Bradhurst Site Construction Company	Site Construction	\$427,030.05
Lynstaar Engineers	Construction Inspection	\$20,000
Cutrone Inc.	Soil Retention Services	\$2,400
Lawton Adams Construction Corp.	Soil Retention Services	\$4,050

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to add a resolution approving the appointment of Energy Committee members.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-1, it is hereby

RESOLVED, that the Board of Education does hereby approve the following community residents to serve on the Energy Committee for the 2013-14 school year:

Dan Singer	Louis Linder
Seth Leitman	Peter Tierney
Todd Cooper	Anoosh Tirabady

Mr. Wasserman voted Nay.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn into executive session at 9:59 P.M., for the purpose of discussing potential litigation matters and to seek legal counsel.

Mr. Satran left the meeting at 10:52 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to adjourn executive session and return to public session at 10:54 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to adjourn the public meeting at 10:55 P.M.