
Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President; Mr. Michael Haberman; Mr. Jonathan Satran; Mr. Paul Wasserman

Also Present: Mr. James Kaishian, Acting Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment & H.R.; Mr. David Shaw, School Attorney; Ms. Juanita Brockett, District Clerk

The Board of Education held a meeting on Monday, July 29, 2013 in the middle school theater and was called to order by Mrs. Rosen at 7:03 P.M.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of particular individuals and to see legal counsel.

Mr. Haberman arrived at the meeting 7:30 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to return to public session at 8:10 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to add a public comments section at the beginning of the meeting.

The following work session items were discussed:

- a. Energy Committee – the first “All Call” for participation will go out by e-blast to the community on Tuesday, July 30, 2013. Deadline for applications is September 13, 2013.
- b. Long Term Planning Committee
- c. NYSSBA Resolution
- d. Board Liaison to Committees – Board members were assigned to various committees.
- e. Pathways ELA elimination and Math Grades 4 through 6 with consideration to grades 7 and beyond.
- f. Restoration of Writing Lab
- g. Helmet Replacement
- h. Discussion of the Spring semester High School trip abroad
- i. Technology Update – Installment Purchase Agreement (IPA), BMEF, SmartBoards TV station - Battery Backup System for network
- j. Construction Update
- k. End -of - year financial status update
- l. End-of –month financial update report

The following policies were reviewed:

- a. First reading of the DASA policy
- b. First reading of the District Code of Conduct for the 2013-14 school year. Public Hearing & adoption to be held on August 12, 2013.
- c. First reading of the Tuition Policy

The following financial reports were received and reviewed by the Board:

- a. Budget transfers through July 26, 2013
- b. June 2013 Warrants: #12 Fund A; #12 Fund TA; #8 Fund H
- c. Preliminary general fund expenditure and revenue reports for June 2013

CONSENT AGENDA

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to create consent agenda items "a" through "i".

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the consent agenda as amended.

- a. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Barbara Watters to CPSE administrative clerical support in the amount of \$10,556.00 to be funded through Federal Funds in the 2013-2014 school year.
- b. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Diana Blank to the stipend position of Subcommittee Chairperson for the High School out-of-district students for the 2013-2014 school year to be funded through Federal Funds in the amount of \$5,000.
- c. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Jennifer DeFillippo, to the stipend position of Deputy Treasurer, payment in the amount of \$4,000, effective July 1, 2013 for the 2013-2014 school year.
- d. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the restoration of secondary 7-12 ELA position from a 0.2FTE to 1.0FTE.
- e. RESOLVED, that upon the recommendation of the Acting Superintendent of School, the Board does hereby accept the resignation of Erin Mangan as Teaching Assistant effective June 30, 2013.
- f. RESOLVED, that upon the recommendation of the Acting Superintendent of School, the Board does hereby accept the resignation of Laura Grazioli as Teaching Assistant effective June 30, 2013.

- g. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following Fall 2013 coaching assignments.

Name	Sport		Stipend
Craig Rosenberg	Mod Field Hockey	Incumbent	\$3600.00
Rachel Soychak	JV Field Hockey	New	\$4536.00
Melissa Piccola	V- Volleyball	New	\$5738.00
Alyssa Corona	V- Cheerleading	New	\$3529.00

- h. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby accept, with appreciation, a check in the amount of \$1,683.74 from the Stop & Shop A+ Rewards fundraiser program to be used for Todd School general school supplies.
- i. RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby accept, with appreciation, a check in the amount of \$560.40 from the Box Tops for Education fundraiser program to be used for Todd School general school supplies.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Ian Driver as part-time Auditorium/ Production Coordinator, effective July 1, 2013, for the 2013-2014 school year at a salary of \$28,396.

ACTION ITEMS

NYSSBA Resolution

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that the Briarcliff Manor Board of Education does hereby approve the following resolution to be submitted to NYSSBA.

BE IT RESOLVED, that the New York State School Boards Association support the request for a study to determine how the utilization of technology can increase participation in the New York State School Boards Association's Annual Conference and Business meeting.

Energy Committee

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following resolution:

WHEREAS, the Board of Education recognizes the value of exploring ways to implement energy efficiencies and energy cost saving measures throughout our district;

THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the creation of an Ad-Hoc Energy committee for the purpose of working with the district's administration to assist it in exploring energy savings and efficiencies and green initiatives including the following:

1. Electrical use savings and efficiencies
2. Heating savings and efficiencies
3. Weatherizing savings and efficiencies
4. Lighting savings and efficiencies
5. Green power initiatives such as solar power
6. Recycling initiatives; and
7. Composting initiatives; and

BE IT FURTHER RESOLVED, that the Ad Hoc Energy Committee shall meet no less frequently than quarterly and provide updates in writing to the Board of Education and Administration prior to the first BOE meeting following its scheduled meeting.

BE IT FURTHER RESOLVED, that the Ad Hoc Energy Committee shall be composed of 6 community members, one faculty member, one middle school student representative, one high school student representative and 1 Board of Education member. The student representatives will be nominated by their respective principals. Guests and outside consultants, such as the Asst. Director of Facilities, the School architect, teachers and other relevant subject matter-consultants or guests, shall be permitted to attend the meetings of this Ad Hoc committee when the committee determines that such outside assistance is necessary for the committee to complete its work. No district funds shall be expended to procure subject matter consultants or guests without the approval of the Board of Education.

BE IT FURTHER RESOLVED, that all community members interested in serving on this committee shall fill out an application (see attached) and submit it the District Clerk on or before September 13, 2013. Final membership on this committee will be determined by the Board of Education.

Tax Anticipation Note Authorization

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED BY THE BOARD OF EDUCATION OF BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT , IN THE COUNTY OF WESTCHESTER, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Briarcliff Manor Union Free School District, in the County of Westchester, New York (herein called "District"), in the principal amount of not to exceed \$2,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2013 and ending June 30, 2014, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Tax Levy Adoption

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-1, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the execution of the tax warrant to collect the tax levy for the 2013-14 school year budget in the amount of \$38,816,955, as presented to the Board at this meeting.

Mr. Wasserman voted nay.

Environmental Attorney

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools the Board of Education hereby engages the law firm of Sive, Paget & Riesel, P.C. to continue to provide environmental law services as described in their retainer proposal dated January 25, 2010.

SUNY Purchase Contract

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools the Board of Education does hereby approve the contract with Purchase College, State University of New York for the 2013-2014 school year for athletic events held on the Purchase College campus, and authorizes the Board President to execute such contract on behalf of the District. A copy of the contract shall be incorporated by reference within the minutes of this meeting.

DASA Policy

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED that upon the recommendation of Acting Superintendent of Schools, the Board of Education does hereby approve the terms of the DASA policy a copy of which shall be incorporated by reference in the minutes of this meeting; and

BE IT FURTHER RESOLVED that the Board of Education does hereby authorize the Superintendent of Schools to execute such Reading and Adoption on behalf of the District.

Audit Committee

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

WHEREAS in accordance with law and the policies of this District, the Board of Education, by resolution, may authorize Board members to attend all executive sessions of the Audit Committee;

THEREFORE, BE IT RESOLVED, that the Board hereby authorizes its members who do not serve on the Audit Committee to attend all executive session of the Audit Committee.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the meeting at 11:25 P.M.