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Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President;  
Mr. Michael Haberman; Mr. Jonathan Satran; Mr. Paul Wasserman

Also Present: Mr. James Kaishian, Acting Superintendent of Schools, Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw School Attorney; Ms. Juanita Brockett, District Clerk

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The Board of Education held a regular business meeting after the reorganizational meeting on Monday, Wednesday, July 10, 2013 and was called to order by Mrs. Rosen at 8:31 P.M.

On motion by Mrs. Brantman, seconded by Mr. Wasserman and passed 5-0, the Board voted to move the following resolutions from the consent agenda to the present point of the agenda.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, is hereby

RESOLVED that the Board hereby grants Daniel R. Murphy a leave of absence from his position in the 7-12 Mathematics Tenure Area for period commencing July 11, 2013 and terminating on June 30, 2014 or such earlier date as may be determined by the Board based upon administrative assignments at the High School.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Daniel R. Murphy as per the terms of the Agreement dated July 10, 2013, in which Mr. Murphy agrees to serve as High School Assistant Principal, teacher on assignment, in the District on a contract basis commencing July 11, 2013 and ending June 30, 2014.

**The following work session items were discussed:**

- a. Board of Education Communication Protocol
- b. Energy Committee
- c. DASA Policy discussion (1<sup>st</sup> Reading)

**The following financial items were received and reviewed:**

- a. Financial reports for May 2013: Treasurer's Report, Appropriation Status Report, Revenue Status Report and Fund Balance Projection.
- b. Budget transfer requiring pre-approval.

**Approval of Minutes**

On motion by Mrs. Brantman, seconded by Mr. Satran, and passed 4-1, the Board moved to approve the minutes of the Board of Education meeting held on June 24, 2013 as presented. Mr. Wasserman abstained because he was not a Board member at the time.

On motion by Mrs. Brantman, seconded by Mr. Satran, and passed 3-2, the Board moved to approve the minutes of the special Board of Education meeting held on June 28, 2013 as presented. Mr. Wasserman abstained because he was not a Board member at the time. Mr. Satran abstained because he was not present at the meeting.

**1. CONSENT AGENDA**

Mr. Wasserman requested that five consent agenda items be removed and voted on as separate items.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the consent agenda as amended.

- a.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education approves the termination of Christine Johanson effective August 9, 2013.
- b.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the following substitute hiring rates for the 2013-14 school year:

Substitute Cleaners	\$11.00 per hour
Substitute Buildings & Grounds	\$11.00 per hour
Substitute Clerical Workers	\$11.00 per hour
Substitute Nurses \$125/day	\$125 per day
Substitute Teachers \$90/day (days 1-23)	\$90/day (days 1-23); \$100/day (days 24 +)
Short Term Leave Replacement (day 1-89)	\$120 per day

- c.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education approves the appointment of the following coaches for the 2013 Fall Season:

Varsity Girls Soccer Head Coach	Owen Scully	\$7,119.00
Varsity Girls Soccer Asst. Coach	Mary Kate Burke	\$5,179.00
Junior Varsity Girls Soccer Head Coach	Brian Byrnes	\$4,839.00
Modified Girls Soccer Head Coach	Heather Schrammel	\$3,600.00
Junior Varsity Volleyball Head Coach	Sarah Studley	\$4,535.00
Modified Volleyball Head Coach	Andrea Thau	\$3,600.00
Varsity Field Hockey Head Coach	Danielle Fiore	\$7,398.00
Varsity Girls Tennis Head Coach	John Brooks	\$5,135.00
Junior Varsity Girls Tennis Head Coach	Denise Hamlin	\$3,854.00

Varsity Cross Country Head Coach	Sean Ryan	\$6,020.00
Modified Cross Country Head Coach	Brendan Coxen	\$3,600.00
Varsity Boys Soccer Head Coach	Brandon Beck	\$7,119.00
Varsity Boys Soccer Asst. Coach	Jeffrey Fleischmann	\$5,179.00
Junior Varsity Boys Soccer Head Coach	Paul Bordonaro	\$4,839.00
Modified. Boys Soccer Head Coach	Kevin Courtney	\$3,600.00
Varsity Football Head Coach	John Consorti	\$9,076.00
Varsity Football Asst. Coach	Lawrence Petriccione	\$6,733.00
Varsity Football Asst. Coach	Brian Conroy	\$6,733.00
7/8/9 Football Head Coach	Donald Hamlin	\$5,953.00
7/8/9 Football Asst. Coach	Paul Zeidan	\$5,312.00

- d.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of Audrey Curley, Occupational Therapist, at a non-benefit rate of \$90.00 per hour, effective for the 2013-2014 school year.
- e.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of the following teachers for 2013-14 extended school year to be paid as per Agreement between the District and the BTA dated July 1, 2010 to June 30, 2014 to Barbara Katz, Randi Brown, and Sondra Dolman-Rubin
- f.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the appointment of the following providers for the 2013-14 school year:

Program for Little Learners	Teaching Assistant	\$50.00 per 60 minutes
	Behavior Consultant	\$150.00 per 60 minutes
	Special Education Teacher	\$85.00 per 60 minutes
The Learning Shop	Tutoring / Home Instruction	\$65.00 per 60 minutes
Isa Marrs	Speech Language Therapy/Individual	\$160.00 per 60 minutes
	Group Therapy Service	\$160.00 per 60 minutes
	Evaluation and Assessments	\$160.00 per 60 minutes
	Feeding Therapy and Assessments	\$200.00 per 60 minutes
Maria Huben	Physical Therapy	\$70.00 per 30 minutes
	Group	\$60.00 per 30 minutes
	Meeting	\$70.00 per 60 minutes
	Evaluations	\$250.00 per evaluation
WIHD	Assistive Tech Evaluation	
	One Discipline	\$1,200.00
	Two Disciplines	\$1,800.00
Four Winds LC	Tutorial Services	\$54.00 per 60 minutes

Rhonda Meersand	Occupational Therapy	\$90.00 per 60 minutes
Education Inc	Tutorial Services	\$55.00 per 60 minutes
HTA	Occupational Therapy	\$95.00 per 45 minutes
		\$77.00 per 30 minutes
	Physical Therapy	\$95.00 per 45 minutes
		\$77.00 per 30 minutes
	Evaluations (OT and PT)	\$200.00 per evaluation
	ABA Services	\$90.00 per 60 minutes
	Teacher of Deaf	\$95.00 per 60 minutes
	Teacher of Blind	\$95.00 per 60 minutes
	Parent Training	
	(Social Worker)	\$95.00 per 60 minutes
	(Special Ed)	\$90.00 per 60 minutes
	(Psychology)	\$130.00 per 60 minutes
	Evaluations Psychology	\$325.00 per evaluation
	Teaching Assistant	\$40.00 per 60 minutes
Dr. Robert Milich	Behavioral Consultant Autism-Family	\$150.00 per 60 minutes
	Behavioral Consultant Autism-Indiv	\$105.00 per 60 minutes
SPARC	Therapeutic Recreation Model	\$2400.00 (400.00 per 6 student@ 60 minutes)

- g.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve non- resident students attending the Briarcliff High School from Edgemont and Chappaqua billed at the Non-Resident Tuition Rate.
- h.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve incoming students billed at Mid Westchester consortium discounted rate from the following districts; Hastings on Hudson, Tarrytown and the Valhalla UFSD.
- i.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the multi-year settlement agreements for students with ID # 91000404 and ID# 91000274.
- j.) RESOLVED, that upon the recommendation of the S Acting Superintendent of Schools, the Board of Education does hereby approve the Conditions of Employment for the 2013-14 school year for the following Managerial and Confidential Employees: Erica Beasley, Juanita Brockett, Barbara Cuzzo, Karen McKeon, Nicole Susa.

- k.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the CSE/CPSE/504 Committee recommendations for the 2013-2014 school year.
- l.) RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$20,252.70 to cover additional transportation costs associated with students attending summer school.

The following resolutions were removed from the consent agenda for the purpose of separate discussion and action.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education approves the appointment of the following District-Wide stipend positions for the 2013-2014 school year:

K-12 Fine Arts Coordinator	Roxanne Ritacco (incumbent) Diane Guida (new)	\$9,023 ½ stipend \$6,878 ½ stipend
Director of Athletics	Christos Drosopoulos	\$17,196
Central Treasurer-Middle School	Anne Maragni-Marcel	\$3,426
Central Treasurer-High School	Anne Maragni-Marcel	\$3,810
Equipment Manager	John Consorti	\$8,018
6-12 World Language Curriculum Coordinator	Pamela Gordon	\$5,237 new

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education approve the appointment of the following High School stipend positions for Department Coordinator for the 2013-2014 school year:

English	Jamie Mandel	\$6,023
Math	Ellen Mager	\$6,023
Science	Dr. Robert Saar	\$6,023
Social Studies	Melissa Carnahan	\$6,023
Guidance	Meredith Safer	\$5,237 new
Special Services	Nancy Crosby	\$6,023

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education approves the appointment of the following Middle School stipend positions for Team Leaders and Curriculum Leaders, for the 2013-2014 school year:

Special Services Team Leader	Mary Yulo	\$6,023
English Curriculum Leader	Desmond Groarke	\$3,000
Math Curriculum Leader	Amanda Schwartz	\$3,000
Science Curriculum Leader	Julie Gallagher	\$3,000
Social Studies Curriculum Leader	Stephanie Muson	\$3,000

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following Todd School Stipend Positions for Team Leaders, Department Coordinators for the 2013-2014 school year:

Kindergarten Team Leader	Bonnie Seligson & Jeanne Smith	\$6,023 Shared
First Grade Team Leader	Lea Cossa & Debbie Adelberg	\$6,023 Shared
Second Grade Team Leader	Ana Correia	\$6,023
Third Grade Team Leader	Christine Elliott & Robin DiFeo	\$5,237 new Shared
Fourth Grade Team Leader	Shelley Graham	\$6,023
Fifth Grade Team Leader	Joanne Buccini	\$5,237 new
Special Services (IDEA federal funded) Team Leader	Alyssa McKeever	\$6,023
Encore (Related Arts) Team Leader	Michelle Hiltley & Lori Whitman	\$6,023 shared
Math Curriculum Leader	Cynthia Yaeger	\$3,000
Science Curriculum Leader	Debra Conroy	\$3,000
ELA Curriculum Leader	Marcella Albano-Fumusa & Jennifer Case	\$2,816 new Shared
Social Studies Curriculum Leader	Lori Fraternali	\$3,000

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the 2013-14 salaries for managerial and confidential employees effective July 1, 2013 as follows:

<b>Name</b>	<b>Position</b>	<b>2012-13 Salary</b>	<b>2013-14 Salary</b>
Barbara Cuzzo	District Office Secretary	\$ 67,671	\$ 68,348
Barbara Cuzzo	Longevity	\$ 2,000	\$ 2,000
Karen McKeon	Human Resources	\$ 74,326	\$ 75,069
Karen McKeon	Longevity	\$ 1,200	\$ 1,200
Nicole Susa	Treasurer	\$112,326	\$114,573
Juanita Brockett	Secretary to Supt.	\$ 81,128	\$ 81,939
Juanita Brockett	District Clerk	\$ 16,800	\$ 16,968

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2. **ACTION ITEMS**

Mrs. Rosen asked for a motion to add an additional resolution to the end of the agenda. The resolution relates to a new law regarding Notice of Claim Filing with Secretary of State. On motion by Mrs. Brantman, seconded by Mr. Haberman, and passed 5-0, the Board approved to add the resolution.

Mr. Wasserman motioned for additional resolutions to be added to the agenda. No one seconded. It was the consensus of the Board to deny this motion because no one on the Board had received information or was aware of the nature of the resolutions prior to the board meeting. Pending Board discussion, the resolutions may be addressed at a future meeting.

Employment Contract of Asst. Superintendent for Finance & Operations

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED that the Board hereby authorizes its President to execute an Employment Contract with the Assistant Superintendent for Finance & Operations dated June 29, 2013, as presented to the Board at this meeting, replacing and rescinding the terms all prior agreements. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

HDR Proposal - Softball Field Remediation Construction Activities

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

WHEREAS, the District's Environmental Consultant, Henningson, Durham & Richardson (HDR), has been retained by the District to meet the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education wishes to continue with its field remediation activities related to the order on consent;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts HDR's Proposal for the softball field remedy implementation during construction as set forth in detail in HDR's July 1, 2013 letter at an estimated cost of \$37,790 in relation to the order on consent. A copy of the July 1, 2013 letter is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Finance and Operations to transfer the sum of up to \$37,790 from the Property Loss Reserve Fund to the General Fund to pay for the costs associated with the District's continued field remediation activities, effective July 1, 2013 through June 30, 2014.

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HDR Proposal Softball Field Remediation Post-Construction Activities

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

WHEREAS, the District's Environmental Consultant, Henningson, Durham & Richardson (HDR), has been retained by the District to meet the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education wishes to continue with its field remediation activities related to the order on consent;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts HDR's Proposal for the softball field remedy implementation post construction as set forth in detail in HDR's July 1, 2013 letter at an estimated cost of \$21,940 in relation to the order on consent. A copy of the July 1, 2013 letter is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Finance and Operations to transfer the sum of up to \$21,940 from the Property Loss Reserve Fund to the General Fund to pay for the costs associated with the District's continued field remediation activities, effective July 1, 2013 through June 30, 2014.

HDR Proposal – Site Management Plan

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the proposal for site management plan preparation and related activities related to the softball field project from Henningson, Durham & Richardson Architecture and Engineering, P.C.(HDR) in an amount not to exceed \$13,000.

HDR Proposal Practice Field Remediation – Pre-construction

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

WHEREAS, the District's Environmental Consultant, Henningson, Durham & Richardson (HDR), has been retained by the District to meet the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education wishes to continue with its field remediation activities related to the order on consent;



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THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts HDR's Proposal for the practice field and slope remedy implementation pre-construction as set forth in detail in HDR's July 1, 2013 letter at an estimated cost of \$49,035 in relation to the order on consent. A copy of the July 1, 2013 letter is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Finance and Operations to transfer the sum of up to \$49,035 from the Property Loss Reserve Fund to the General Fund to pay for the costs associated with the District's continued field remediation activities, effective July 1, 2013 through June 30, 2014.

*Reauthorization of Long Term Planning Committee*

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that the Board of Education hereby reauthorizes an Ad Hoc Long Term Planning Committee for the purpose of gathering information and reporting to the Board of Education regarding a five-year budget plan for the district along with financial/budget and educational program comparisons between the Briarcliff Manor UFSD and three chosen similarly situated school districts (Edgmont, Blind Brook and Irvington); and

BE IT FURTHER RESOLVED that that the responsibilities of the committee shall include:

1. Considering information and input from District staff.
2. Gathering financial information from the districts listed above for the purpose of making budget comparisons between those districts and the Briarcliff Manor UFSD school district budget.
3. Gathering educational program component information from the districts listed above for the purpose of making program comparisons between those districts and with the Briarcliff Manor UFSD educational program.
4. Gathering financial information from available sources for the purpose of providing a five- year budget projection for the Briarcliff Manor UFSD; and

BE IT FURTHER RESOLVED, that the Ad Hoc Long Term Planning Committee shall be composed of community members who provided their names to the District Clerk before the prior announced deadline of April 15, 2013, who are listed on the subcommittee listing maintained by the board clerk as presented to the Board at this meeting, two Board members who shall serve as the Chairpersons of the Committee, the Assistant Superintendent for Finance and Operations and the Assistant Superintendent for Curriculum, Instruction and Assessment, and Human Resources; and

BE IT FURTHER RESOLVED, that the following guidelines shall be followed by the Ad Hoc long Term Planning Committee:

1. The committee will be divided into three subcommittees as follows: five-year budget plan, budget to budget comparison and educational/program comparison.
2. Requests for information both from the Briarcliff Manor UFSD and from the comparison districts by subcommittee members will be made through the board members assigned as Long Term Planning Committee Chairpersons in order to channel requests to the District office to provide for orderly management and distribution of information to the Committee.
3. The subcommittees shall present reports to the Executive Board by September 15, 2013.
4. The subcommittees shall present the summary of their findings to the Board of Education at the October 7, 2013 Board meeting; and\
5. BE IT FURTHER RESOLVED that the Board of Education hereby appoints Mrs. Brantman and Mr. Satran as the members of the Ad Hoc Long Term Planning Committee, who shall serve as Chairpersons of the Committee.

Tax Certiorari

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby authorize the refund of taxes due for the property with tax identification number 98.13-1-5 as required by the terms of the Consent Judgment.

BE IT FURTHER RESOLVED, that the Board of Education does hereby approve an increase to budget line A1930.400 (Judgment and Claims) in the amount of \$38,244.04. This expenditure represents tax certiorari refunds due for the 2011-12 through 2012-13 school tax years in accordance with the terms of the Consent Judgment and will be funded from the Tax Certiorari Reserve.

Consultant Services for Board Retreat

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED that the Board hereby authorizes its President to execute a Consultant Services Contract proposal submitted by John Chambers and Debbie Raises to conduct a Board Retreat. Consultant fees is \$2,000. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

Notice of Claim Filing with Secretary of State

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

BE IT RESOLVED that the Board of Education hereby authorizes the District Clerk to notify the Department of State pursuant to the requirements of newly enacted Section 53(3) of the General Municipal Law that a copy of every Notice of Claim served upon the Secretary of State regarding this School District must be transmitted to the office of the District Clerk in accordance with the provisions of Section 50-e(3)(f) of the General Municipal Law; and

BE IT FURTHER RESOLVED that the District Clerk is hereby authorized to take those actions necessary to complete the filling of the District's Certificate of Designation for Services of Notice of Claim with the Department of State.

Mr. Wasserman motioned to introduce the following resolution:

RESOLVED, that the Superintendent present to the Board at a public meeting, a plan for staffing and management at the Todd School in the 2013-14 school year no later than August 1, 2013.

After discussion, it was the consensus of the Board to decline the resolution and ask Mr. Kaishian to provide a report before September 1, 2013. Mr. Kaishian agreed.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the meeting at 11:00 P.M.