

**BRIARCLIFF MANOR BOARD OF EDUCATION
SPECIAL MEETING MINUTES**

June 28, 2013

Present: Mrs. Rosen, Vice President; Mrs. Brantman; Mr. Haberman,

Absent: Mr. Maglietta, President; Mr. Satran, Ms. Brockett, District Clerk

Also Present: Mr. Miller, Superintendent of Schools, Mr. Matthey, Asst. Superintendent for Finance & Technology; Mr. Kaishian, HS Principal

The Board of Education held a special meeting in the District Office conference room on Friday, June 28, 2013 and was called to order by Mrs. Rosen at 9:28 A.M.

On motion by Mrs. Rosen, seconded by Mr. Haberman and passed 3-0, the Board moved to appoint Mrs. Brantman as Clerk Pro Tem.

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 3-0, the Board moved to enter into executive session at 9:30 A.M., for the purpose of discussing the employment history of a particular person.

On motion by Mrs. Brantman seconded by Mr. Haberman and passed 3-0, the Board moved to return to public session at 10:12 A.M.

1. CONSENT AGENDA

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that the Board of Education does hereby accept with thanks, a \$1,000 donation from the BPTA to offset the cost of the Freedom From Chemical Dependency Program.
- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following part-time lunch monitor at the Middle School:

Maria Blace	Step 1 of the SRP contract
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- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Jennifer Jacobs, who has School Building Leader Initial Certification, to the position of Assistant Principal at the Todd School in the tenure area of Assistant Principal to commence on July 1, 2013 and to expire on June 30, 2016. Mrs. Jacobs will be paid a salary of \$110,000.
- d. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Erin Mangan, who has Provisional School Counselor certification, to the 1.0 FTE position as Guidance Counselor in the tenure area of Guidance Counselor to commence on September 1, 2013 and to expire on August 31, 2016. Ms. Mangan will be paid a salary of \$63,844 (MA Step 2) as per the current BTA contract.

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- e. RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2013-2014 Initial Contract of Services with the Lower Hudson Regional Information Center (BOCES).
 - f. RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$30,515.23 to cover BOCES expenses through June 30, 2013.

2. ACTION ITEMS

- a.) Second Addendum Agreement to Employment Contract of Asst. Superintendent for Curriculum, Instruction and Assessment and Human Resources

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, it is hereby

RESOLVED, that the Board hereby authorizes its President to execute a Second Addendum Agreement to the Employment Contract of the Assistant Superintendent for Curriculum, Instruction and Assessment and Human Resources, dated June 29, 2013, as presented to the Board at this meeting. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

- b.) Employment Contract of Asst. Superintendent for Finance & Operations

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, this resolution was TABLED.

RESOLVED that the Board hereby authorizes its President to execute an Employment Contract with the Assistant Superintendent for Finance & Operations dated June 29, 2013, as presented to the Board at this meeting, replacing and rescinding the terms all prior agreements. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

- c.) Appointment of High School Principal

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the annual salary of Mrs. Debora French as Acting Principal of the Briarcliff High School at \$179,500 effective July 1, 2013.

- d.) BASA (Briarcliff Administrators and Supervisors Association) Amended MOA

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, it is hereby

RESOLVED, that the Board hereby authorizes its Vice President to execute an addendum agreement to the BASA agreement as presented to the Board at this meeting. A copy of said addendum agreement shall be incorporated by reference within the minutes of this meeting.

e.) Capital Project - Bradhurst

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, it is hereby

RESOLVED, that the Board of Education hereby authorizes the Board President to execute an Agreement Between Owner and Contractor with Bradhurst Site Construction Corp., dated June 3, 2013, for site contractor services as part of the Lighting Replacement and Softball Field Remediation Project, as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

f.) Capital Project Bid Awards

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education hereby awards the following bids in relation to the \$10.525 million capital project as follows:

LOCATION	TRADE	CONTRACTOR	BASE BID
Todd Elementary	General	Camilli & Sons	\$838,400
Middle/High School	General	Subolo Contracting	\$1,205,000
Middle/High School	Site	Landscape Unlimited	\$2,157,000
Middle/High School	Plumbing	Frank & Lindy Plumbing & Heating	\$138,000
Middle/High School	Electrical	Filingeri Electrical Contractor Corp.	\$372,250
Middle/High School	HVAC	DJ Heating	\$158,400

LOCATION	TRADE	CONTRACTOR	Alternate #1
Middle/High School	Site	Landscape Unlimited	\$30,000

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute individual contracts between the District and each of the above listed contractors upon approval of same by the School Attorney. A copy of such contracts shall be incorporated by reference within the minutes of this meeting.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, the Board moved to adjourn the meeting at 10:26 A.M.