

Present: Mr. Sal Maglietta, President, Mrs. Jennifer Rosen, Vice President; Mrs. Dina Brantman, Mr. Michael Haberman, Mr. Jonathan Satran

Also Present: Mr. Stuart Matthey, Asst. Superintendent for Business & Technology; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

---

The Briarcliff Manor Board of Education held a meeting on Tuesday, April 23, 2013 in the Middle School Theater and was called to order by Mr. Maglietta at 7:30 P.M.

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of a particular person, potential litigation matters and to seek legal counsel.

On motion by Mrs. Brantman, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn executive session and return to public session at 8:04 P.M.

Mr. Maglietta called for a moment of silence in honor of the victims of the Boston Marathon tragedy.

**The following students received certificates of recognition**

Elementary All-County Chorus – Performed at the Westchester County Choral Festival at SUNY Purchase on March 16, 2013:

Daniella Gangi, Margaret Lynch, Tyler Lindemann, Claire Medici

ACDA National Honor Choir – Performed at the American Choral Directors Association (ACDA) National Conference in Dallas, Texas on March 16, 2013:

Isabella Gualtiere, Yasmin Hill, Sophia Kirsch, Allison Labick, Alexandra Laguardia  
Kevin Morrissy, Matthew Stewart, Stella Ross, Emma Diller, Emma Kuhn  
Kelly O'Donnell, Kelly Hooper, Rebecca Simpson-Wallack.

**2013-14 PROPOSED SCHOOL BUDGET**

Mr. Miller gave a PowerPoint presentation on the proposed 2013-14 administrative budget and Mr. Kaishian presented the educational components of the proposed budget.

Budget Adoption

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby adopt a School Budget for the 2013-2014 school year in the amount of \$47,425,000.

Property Tax Report Card

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the Property Tax Report Card in relation to the adopted budget for the 2013-14 school year.

**PNW BOCES Budget Vote and Board Elections**

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the Putnam/Northern Westchester BOCES Administrative Budget for the 2013 – 2014 School Year in the amount of \$8,611,600.

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby authorize the District Clerk to cast one vote for Mrs. Joan Austin as Putnam/Northern Westchester BOCES Board Member effective July 1, 2013 to June 30, 2016.

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby authorize the District Clerk to cast one vote for Mrs. Tina Mackay as Putnam/Northern Westchester BOCES Board Member effective July 1, 2013 to June 30, 2016.

**APPROVAL OF MINUTES**

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, the Board moved to approve the minutes of the April 8, 2013 Board of Education meeting as presented.

**CONSENT AGENDA**

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, the Board moved to approve the following consent agenda items “a” through “n”.

- a. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept, with thanks, the following 2013 grants awarded by the Briarcliff Manor Education Foundation (BMEF).

<b>Grant#</b>	<b>Applicant Name</b>	<b>School</b>	<b>Project Title</b>	<b>Project Summary</b>	<b>Amount</b>
2013.1	Michael Diamante	BMS & BHS	3-D Printer	Requesting funding for a 3-D printer. Having a 3-D printer will allow students the ability to access state of the art technology in the classroom. The middle school technology curriculum can be modified so that all middle school students can have an opportunity to utilize the printer. Can also use the 3-D printer with high school principles of engineering classes.	\$ 2,507

**BRIARCLIFF MANOR BOARD OF EDUCATION  
MEETING MINUTES**

**April 23, 2013**

2013.2	Debi Fried & Lea Cossa	1st	Smart Document Cameras (x5)	Funds to purchase SMART document cameras for each first grade classroom. Cameras will enrich all subject areas by projecting student work for discussion and review, better modeling activities through teacher-created samples and helping to coordinate our Primary Mathematics text with these cameras as the materials are not available online.	\$ 3,495
2013.3	Wilma Messenger & Nancy Beard	Todd	Pushkin Players	Funding for Todd Musical in 2013-14 school year. Involves 90 students and their families and benefitting entire school. Will help to provide a comprehensive performing arts experience for Todd students and the community.	\$ 1,000
2013.4	Leslie Newman & Debbie Wohlberg	K	Portable Amplification System (x5)	Funds for a portable amplification system called FrontRow to Go for teacher use in classroom. Objectives of system include: Increase student achievement, Increase student attention, behavior and management, Provide student equity, Prevent teacher fatigue, Technology integration, Increased language growth, Increase in teacher instruction time with improved student attention, and decreased distractibility and increase on task behavior.	\$ 4,575
2013.5	Anna DiGilio	2	Daily Five Literacy Framework	Funding to support a new initiative instituted this year in Ms. DiGilio's classroom. The Daily 5 is a framework in which she organizes a daily literacy block for students to be actively engaged in all areas of literacy. The area of Daily 5 called Listen to Reading, allows students to listen to a variety of literature and respond to the literature based on our weekly comprehension skill. Listening to reading is vital to the growth of a child's reading fluency and vocabulary development.	\$ 1,531
2013.6	Eileen Gallagher	BMS	Smart Document (ELMO) Cameras for English Classrooms (x3)	Will enable students in English classes to project their work onto the smart board screen for all in the class to learn from, model, enjoy, etc. Likewise, teachers can display work examples. It also is helpful in that a teacher can have a workbook or textbook open right there, under the camera and be modeling the answers "live," much like an overhead projector used to work.	\$ 2,100

**BRIARCLIFF MANOR BOARD OF EDUCATION  
MEETING MINUTES**

**April 23, 2013**

2013.7	Julie Gallagher, Amanda Schwartz, Susan Howard	BMS	<i>Gizmos</i> Subscription	This project is for an annual subscription to Explore Learning's Gizmo website. This subscription will be available to all middle school students to be used in both science and math. The website has simulations related to different topics that enhance the learning process. This is a site we have used with great success over the past 2 years.	\$ 4,000
2013.8	Karen McCarthy	BHS	<i>Briars &amp; Ivy's</i> MacBook Pro	<i>Briars &amp; Ivy</i> , the high school's literary arts magazine, is looking to purchase a new MacBook Pro laptop along with the updated design program software, which will be used by the students/magazine staff members for laying out and formatting the school's magazine. The current laptop is seven years old and has become so antiquated that it no longer works at the speed needed.	\$ 1,851
2013.9	Al Meola	BHS	Exercise Equipment	New and improved exercise equipment for new space constructed in the HS fitness center. All students and staff will benefit from new and latest technology of exercise equipment.	\$ 14,000
<b>Total of 2013 Grants</b>					<b>\$35,059</b>

**2013 BMEF Initiative Funding**

2013.10	Susan Howard	BMS	Electronic Music Lab	Initiative Funding to support equipment and other related supplies for the Electronic Music Lab space at BMS being expanded through usage of Bond-Measure Funding.	\$ 76,776
<b>Total of 2013 Grants and Initiative Funding Approved</b>					<b>\$ 111,835</b>

- b. RESOLVED, that the Board of Education does hereby accept the resignation of Elizabeth Marriott as Teaching Assistant, effective April 12, 2013.
- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the unpaid child care leave of absence requested by Jessica Loprieno, effective May 20, 2013 to June 30, 2013.
- d. RESOLVED, that the Board of Education does hereby rescind the appointment of Meredith Safer as Advisor to the Black/Latino Student Union, as approved at the September 24, 2012 Board of Education meeting.
- e. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the co-curricular appointment of Diane Guida as Advisor to the Black/Latino Student Union at a stipend of \$1,997 pro-rated for one semester.

- f. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Janet Mastracchio to the position of Extended School Day teacher, not to exceed 2 hours per week from April 1, 2013 through June 21, 2013 at a salary based on the Memorandum of Agreement for Teaching Assistants.
- g. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the co-curricular appointment of Paul Villanueva for the Art & Music Festival shared stipend for the 2012-2013 school year.
- h. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Katonah – Lewisboro School District in the amount of \$2,973.00 for three (3) Briarcliff residents, who attend The Harvey School.
- i. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the White Plains City School District in the amount of \$5,723.83 for seven (7 ) Briarcliff residents, who attend The German School, Solomon Schecter School and the Windward School.
- j. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Yorktown Central School District in the amount of \$2,274.54 for two (2) Briarcliff residents, who attend the Soundview Preparatory School.
- k. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the tuition contract with the Pleasantville Union Free School District for a special education student, who will attend the Pleasantville Summer School program for the 2013-2014 Extended School Year.
- l. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$47,600 to cover Con Edison bills from March-June 2013.
- m. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$199,970.68 to cover projected BOCES expenses through June 30, 2013.
- n. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the revised 2013-14 school calendar.

**ACTION ITEMS**

**HDR**

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, the Board moved to approve the following resolution:

WHEREAS, the District's Environmental Consultant, Henningson, Durham & Richardson (HDR), has been retained by the District to meet the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education wishes to continue with its field remediation activities related to the order on consent; and

WHEREAS, the Board of Education previously accepted HDR's proposal as set forth in detail in HDR's August 15, 2012 letter at an estimated cost of \$87,840 in relation to the order on consent;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts HDR's modification to the original proposal as set forth in detail in HDR's April 17, 2013 letter at an estimated cost not to exceed \$5,000. A copy of the April 17, 2013 letter is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Finance and Operations to transfer the sum of up to \$5,000 from the Property Loss Reserve Fund to the General Fund to pay for the costs associated with the District's continued field remediation activities, effective through June 30, 2013.

**BLACKBOARD Renewal & Realignment Agreement**

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED that upon the recommendation of the Superintendent of Schools, that the board of education approve for the 2013-14 school year the comprehensive cost proposal from Blackboard Inc. for a course management system, a web portal system and a content management system in the amount of \$49,421.86 plus an amount not to exceed \$5,000 for services and materials related to training and hereby authorizes the Board President to execute the agreement.

**EDGE Software Licensing Agreement**

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Board President to execute a software license agreement with EDGE Document Solutions LLC for the Educator's EDGE High School Reporting System, for the period from July 1, 2013 through June 30, 2014, at an annual fee of \$550.00.

Cleaning Contract

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of education does hereby award the cleaning bid contract to A&A Maintenance Enterprises Inc., effective July 1, 2013 – June 30, 2014 as follows:

Todd Elementary -	\$110,201.04
Briarcliff MS/HS -	<u>\$173,445.10</u>
Total	\$283,646.14 (billed in equal monthly installments)

Additional Hourly Rate charge of \$23.75 as needed

Tax Cert Establishment

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED that the Board of Education approves an increase into the Tax Certiorari Reserve Fund (TCRF) in the amount of \$479,646 for the payment of judgments in pending tax certiorari proceedings for the 2012 assessment year (school tax year 2013-14) and authorizes the transfer of such amount from the unappropriated fund balance of the general fund to the TCRF.

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED that following the review of the status of pending tax certiorari proceedings prior to the 2012 assessment year, the Board of Education approves the return of the following sums, plus accrued interest, to the general fund:

- \$80,813 from the 2011 assessment year (2012-13 school tax year) TCRF
- \$70,369 from the 2010 assessment year (2011-12 school tax year) TCRF
- \$37,934 from the 2009 assessment year (2010-11 school tax year) TCRF
- \$54,496 from the 2008 assessment year (2009-10 school tax year) TCRF
- \$120,099 from the 2007 assessment year (2008-09 school tax year) TCRF

Bond Attorney

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

RESOLVED that upon the recommendation of the Superintendent of Schools, the board of education hereby approves the comprehensive cost proposal for providing bond counsel services, dated March 14, 2012 and re-confirmed with the letter dated April 18, 2013, from Hawkins, Delafield & Wood LLP for providing services related to the \$10,525,000 project approved by voters on May 15, 2012.

BOCES IPA

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, it is hereby

WHEREAS, the Board of Education of the Briarcliff Manor Union Free School District desires to enter into a five year contract with the Southern Westchester BOCES in order for the Lower Hudson Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ), both parties are in agreement on the following:

1. Computer services to be rendered through Southern Westchester BOCES will require the purchase of hardware and software.
2. As part of this service agreement, Southern Westchester BOCES will obtain financing through an installment purchase agreement, for the purchase of equipment and software necessary to deliver the computer services.
3. The Briarcliff Manor Union Free School District hereby agrees to pay the total contract cost to the Southern Westchester BOCES. The District further acknowledges its responsibility for the 60 payments to the Southern Westchester BOCES to cover principal and interest.
4. In the event that the Briarcliff Manor Union Free School District desires to prepay the outstanding balance prior to the completion of the term of this agreement, any applicable penalties and/or interest charges will also be a liability to the School District.
5. The equipment is the property of the Southern Westchester BOCES. Upon final payment of the Installment Purchase Agreement, the District shall have continued use of the equipment for the next ten years at no cost, with or without the purchase of services through the Lower Hudson Regional Information Center. In the event the district is not purchasing services through the Lower Hudson Regional Information Center, the District will be billed the annual insurance premium on the equipment. At the conclusion of the ten-year period, the District may purchase the equipment at fair market value.
6. It is further agreed that the district will pay all BOCES invoices in full and within 30 days of the invoice date. Appropriate credits and/or charges for any given billing period will be applied to the subsequent month's invoice.

NOW, THEREFORE, it is RESOLVED, that the Board of Education of the Briarcliff Manor Union Free School District agrees to enter into a contract with the Southern Westchester BOCES, for the provision of said services to the District, as noted in Schedule A in an amount not to exceed \$260,000 plus \$23,791 for applicable interest for a period of five years.

On motion by Mrs. Rosen, seconded by Mrs. Brantman and passed 5-0, the Board moved to adjourn the public meeting at 11:30 P.M.