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Present: Mrs. Jennifer Rosen, Vice President; Mrs. Dina Brantman; Mr. Michael Haberman; Mr. Jonathan Satran

Absent: Mr. Sal Maglietta, President

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

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The Briarcliff Manor Board of Education held a meeting on Monday, March 11, 2013 in the Middle School Theater and was called to order by Mrs. Rosen at 8:03 P.M.

### **2013-14 SCHOOL BUDGET**

Building Principals discussed budget consideration for the 2013-14 school year.

### **WORK SESSION**

The Board discussed the nomination of Mrs. Joan Austin to the PNW BOCES Board.

### **POLICY WORK SESSION**

The Board had the first reading of amendment to Concussion Policy # 7503A.

### **FINANCIAL SECTION**

The Board received and reviewed the following financial documents:

- Budget transfers through March 8, 2013
- Financial reports for Jan. 2013: Treasurer's Report, Appropriation Status Report, Revenue Status Report and Fund Balance Projection
- February 2013 Warrants: #8 Fund A; #8 Fund TA
- General Fund expenditure and revenue reports for February 2013

### **APPROVAL OF MINUTES**

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 3-0, with 1 abstention, the Board moved to approve the minutes of the February 25, 2013 Board of Education meeting as presented.

Mr. Haberman abstained because he was not present at the February 25<sup>th</sup> meeting.

### **CONSENT AGENDA**

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept, with thanks, the grant award in the amount of \$783.44

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provided by the Briarcliff Friends of the Performing Arts (BFPA), for four (4) hanging stage microphones and four (4) cables.

- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept, with thanks, the following BMEF grant awards:

Award to	Purpose	Amount
Katie Hall	Attend SDE National Convention on Singapore Math	\$1,400
Tara Phethean	Attend American Association of School Librarians	\$958
David Golod	Attend National Council of Teachers of Mathematics	\$1,300

- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Grace Pokela, who has Biology 7-12 Initial Certification, to the position of per diem Substitute Teacher.
- d. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Grace Pokela to the position of Long Term Substitute Teacher at the Middle School at the rate of \$120/day.
- e. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Robert J. Higle, Jr., who has Physical Education Initial Certification, to the position of per diem Substitute Teacher.
- f. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ian Driver as Director of the Middle School Musical at a stipend of \$2,500.
- g. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Ossining Union Free School District in the amount of \$2,362.14 for three ( 3) Briarcliff students, who attend St. Augustine’s School.
- h. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Harrison Central School District in the amount of \$3,024.96 for three (3) Briarcliff students, who attend School of The Holy Child.
- i. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Bedford Central School District in the amount of \$2,803.23 for three (3) Briarcliff students who attend Rippowam-Cisqua Schools and St. Patrick’s School.

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- j. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Mamaroneck Union Free School District in the amount of \$105.07 for one (1) Briarcliff student who attended St. John and St. Paul School for one (1) month.

## 7. ACTION ITEMS

### Retirement

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation, with appreciation for her 21 years of service, of Assistant Principal of the Todd Elementary School, Joy McCrosson, for the purpose of retirement, effective June 30, 2013.

### Nomination of BOCES Board Candidate

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education, does hereby nominate Mrs. Joan Austin to fill a vacancy on the Putnam/Northern Westchester Board of Cooperative Educational Services for the term July 1, 2013 – June 30, 2016.

### Tax Cert ID # 105.09-1-43

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby authorize the refund of taxes due for the property with tax identification number 105.09-1-43 as required by the terms of the Order on Consent.

BE IT FURTHER RESOLVED, that the Board of Education does hereby approve an increase to budget line A1930.400 (Judgment and Claims) in the amount of \$639.00. This expenditure represents tax certiorari refunds due for the 2008-09 school tax year in accordance with the terms of the Order on Consent and will be funded from the Tax Certiorari Reserve.

### Use & Occupancy for DOT Property

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby

WHEREAS, the Practice Field and the West Slope area (together the "Practice Field") of the Briarcliff High School and Middle School Campus, located at 444 Pleasantville Road,

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Briarcliff Manor, NY 10510, is the subject of a New York State Department of Environmental Conservation (NYSDEC) Order on Consent (the “Consent Order”), Enforcement Case # 3-20010816-113, executed on 30 July 2003, to address unauthorized construction and demolition debris fill material unlawfully disposed at the Practice Field; and

WHEREAS, a portion of the Practice Field, approximately 79,300 square feet shown on New York State Department of Transportation (NYSDOT) Office of Right of Way “Permit for Use of State-Owned Property #82352, Conveyance Map 12/2012”, (Attachment “A”), is owned by the State of New York (the “State”); and

WHEREAS, the District has the goals to: (i) remediate the Practice Field in accordance with Resolution #5b, adopted by the Board of Education (the “Board”) on January 15, 2013; (ii) continue to use and occupy the Practice field for an athletic track, tennis courts and an athletic field; and (iii) acquire the Athletic Field from the State, subject to voter approval by the qualified voters of the Briarcliff Manor UFSD, in fee for a sum to be determined and agreed upon between the District and NYSDOT so that the Athletic Field may be remediated, used and maintained for the purposes stated above; and  
WHEREAS, existing Use and Occupancy Permit #81774 does not authorize the District’s use or occupancy of a sufficient area of the NYSDOT property needed to achieve the above goals; and

WHEREAS, the Board finds that Interim Permit for Use of State-Owned Property #82352, Attachment “A” (the “New U&O Permit”), will substantially further the District’s goals stated above;

NOW, THEREFORE, BE IT RESOLVED, that the Board directs the District to enter into the New U&O Permit, to supersede existing use and occupancy permit #81774; and

BE IT FURTHER RESOLVED, that pursuant to condition 8 of the New U&O Permit, the District shall provide NYSDOT with a Certificate of Insurance reflecting general liability insurance in the amount of two million dollars (\$2,000,000) naming the People of the State of New York as an additional insured with respect to the U&O Permit.

BE IT FURTHER RESOLVED, that pursuant to the State Environmental Quality Review Act statute and regulations (“SEQRA”), the Board of Education has determined that the above is a Type II action pursuant to Section 617.5 of Title 6 of the New York Codes, Rules and Regulations (“NYCRR”) and not subject to SEQRA.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to adjourn the meeting at 11:50 P.M.