

BRIARCLIFF MANOR SCHOOL DISTRICT
MINUTES OF REORGANIZATION MEETING

July 5, 2007

Present: Board Members: Mr. Charles Trainor, Mrs. June Monaghan, Mrs. Lisa Tane, Mrs. Stacy Agona, Mrs. Nina Quigley
Superintendent, Dr. Frances Wills
Asst. Superintendent for Business & Technology, Dr. Bruce Watkins
District Clerk: Ms. Juanita Brockett

The Annual Reorganization Meeting of the Briarcliff Manor Union Free School District was held on Thursday, July 5, 2007 in the District Office Conference Room and was called to order at 10:00 a.m. by Ms. Brockett.

Mrs. Monaghan nominated Mr. Trainor for the office of temporary chairperson of the meeting and this nomination was seconded by Mrs. Tane. There being no further nominations, on motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that nominations are hereby closed and the Clerk of the Board is hereby instructed to cast one ballot for Mr. Trainor for the office of temporary chairperson of the meeting.

The School District Clerk administered the Oath of Office to the newly elected Board Members, Mrs. Stacy Agona and Mrs. Nina Quigley, both for a term of three years, July 1, 2007 to June 30, 2010.

Mr. Trainor asked for nominations for the office of President of the Board of Education. Mrs. Monaghan nominated Mr. Trainor and Mrs. Tane seconded the nomination and it was

RESOLVED, that nominations are hereby closed and the Clerk of the Board is hereby instructed to cast one ballot for Mr. Trainor for office of President of the Board of Education and Mr. Trainor is hereby elected President of the Board of Education.

Mr. Trainor then asked for nominations for the office of Vice President of the Board of Education. Mrs. Tane nominated Mrs. Monaghan and this nomination was seconded by Mrs. Quigley. There being no further nominations, the motion passed 5-0, and it was

RESOLVED, that nominations are hereby closed and the Clerk of the Board is hereby instructed to cast one ballot for Mrs. Monaghan for the office of Vice President of the Board of Education and Mrs. Monaghan is hereby elected Vice President of the Board of Education.

The School District Clerk administered the Oath of Office to Mr. Trainor as Board President, Mrs. Monaghan as Board Vice President, Dr. Frances Wills as Superintendent of Schools and Dr. W. Bruce Watkins as Assistant Superintendent for Business and Technology.

The newly elected Board President, Mr. Trainor, chaired the meeting from this point.

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that Ms. Juanita Brockett is hereby appointed as School District Clerk for the 2007-2008 fiscal year at a salary of \$15,000 per annum.

RESOLVED, that Mrs. Barbara Briganti is hereby appointed as School District Treasurer for the 2007-2008.

RESOLVED, that Mrs. Jennifer DeFillippo is hereby appointed as School District Deputy Treasurer for the 2007-2008 fiscal year at a salary of \$4,000 per annum.

RESOLVED, that Mrs. Darleen Sherr is hereby appointed as School District Claims Auditor for the 2007-2008 fiscal year at a salary of \$ 50 per hour.

RESOLVED, that Mrs. Heidi Fontana is hereby appointed as School District Property Control Manager for the 2007-2008 fiscal year at a salary of \$ 26 per hour.

RESOLVED, that Raymond G. Kuntz, Esq. is hereby appointed to serve at the pleasure of the Board as School District Counsel at \$ 175 per hour and \$ 12,000 annual retainer for the 2007-2008 school year.

RESOLVED, that Nelly Sereny, M.D., is hereby appointed as School District Physician for the 2007-2008 fiscal year at a salary of \$32,235 per annum.

RESOLVED, that Dr. W. Bruce Watkins is hereby appointed as School District Purchasing Agent for the 2007-2008 school year.

RESOLVED, that Nancy Swietek is hereby appointed as School District Records Management Officer for the 2007-2008 school year at stipend of \$22,000 to complete the project of establishing and implementing a records management plan.

RESOLVED, that Dr. W. Bruce Watkins is hereby appointed as School District Freedom of Information Law Officer for the 2007-2008 school year.

RESOLVED, that Dr. Lydia Lavin is hereby appointed as School District Educational Liaison for Students in Homeless Situations for the 2007-2008 school year.

RESOLVED, that Dr. Lydia Lavin is hereby appointed as School District Section 504 Compliance Officer for the 2007-2008 school year.

RESOLVED, that Paul DeCurtis is hereby appointed as School District Designated Education Official (in compliance with S.A.V.E. Legislation) for the 2007-2008 school year.

RESOLVED, that Debora French is hereby appointed as the School District Title IX Compliance Officer for the 2007-2008 school year.

RESOLVED, that Eric Knutsen is hereby appointed as School District Designated Chief Information Officer/Data Administrator for the 2007-2008 school year.

RESOLVED, that the following people are hereby appointed as the School District Safety Team for the 2007-2008 school year:

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|--|------------------------------------|
| Superintendent of Schools | Assistant Director of Facilities |
| Assistant Superintendent for Business & Technology | Todd School Head Custodian |
| Todd School Principal | MS and HS Head Custodians |
| Middle School Principal | Security Officer |
| High School Principal | Safety and Security BOCES Liaison |
| School Board President | Youth Officer |
| | Briarcliff Manor Police Department |
| | Briarcliff Manor Fire Department |
| High School Student Representative | |
| BTA Representative from Todd School | |
| BTA Representative from MS/HS | |
| Custodian Bargaining Unit Representative | |
| SRP Bargaining Representative | |
| BPTA Representative | |
| Director of Facilities | |

RESOLVED, that the following people are hereby appointed as the School District Professional Development Committee for the 2007-2008 school year:

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|--------------------|-------------------|------------------------|-----------------|
| Chair/Coordinator: | Suzanne Mauriello | Administrators: | Eric Knutsen |
| Todd: | Debbie Adelberg | | Lydia Lavin |
| | Beth Smith | | Carol Ross |
| | Katie Hall | | Frances Wills |
| Middle School: | Rob Connolly | | |
| | Sue Mauriello | SUNY Purchase Liaison: | TBD |
| High School: | Tamara Hervey | Hudson River Teachers | |
| | Joyce Kelly | Center Liaison: | Kathy Batchelor |
| | Diana Impemba | | |
| Parents: | Heather McVeigh | | |
| | Evelyn Miller | | |

RESOLVED, that the following people are hereby appointed as the Audit Committee for the 2007-2008 school year:

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| Charles Trainor, Board President | <u>Advisory Members:</u> |
| June Monaghan, Board Vice President | Frances Wills, Superintendent |
| Julie Auster, Community Member | Bruce Watkins, Assistant Superintendent for Business and Technology |
| | Barbara Briganti, District Treasurer |

RESOLVED, that Charles Trainor is hereby appointed as the Board's Liaison to the Briarcliff Manor Village Board for the 2007-2008 school year.

RESOLVED, that Stacy Agona is hereby appointed as the Board's Liaison to the Town of Mt. Pleasant Board for the 2007-2008 school year.

RESOLVED, that Charles Trainor is hereby appointed as the Board's Liaison to the Village of Ossining Board for the 2007-2008 school year.

RESOLVED, that Nina Quigley is hereby appointed as the Board's Representative to the District Enabling Committee for the 2007-2008 school year.

RESOLVED, that June Monaghan is hereby appointed as the Board's Representative to the Briarcliff Manor Education Foundation for the 2007-2008 school year.

RESOLVED, that Lisa Tane is hereby appointed as the Board's Representative to the Briarcliff Manor Community Coalition for the 2007-2008 school year.

RESOLVED, that June Monaghan is hereby appointed as the Board's Representative to the Briarcliff Manor Booster Club for the 2007-2008 school year.

RESOLVED, that Stacy Agona is hereby appointed as the Board's Representative to the Briarcliff Friends of the Performing Arts for the 2007-2008 school year.

RESOLVED, that Nina Quigley is hereby appointed as the Board's Representative to the Briarcliff Parent/Teacher Association for the 2007-2008 school year.

RESOLVED, that Lisa Tane is hereby appointed as the Board's Voting Delegate to the New York State School Boards Association Annual Meeting for the 2007-2008 school year.

RESOLVED, that Charles Trainor and Stacy Agona are hereby appointed as the Board's Representatives to the Facilities and Capital Plan Committee for the 2007-2008 school year.

RESOLVED, that Stacy Agona is hereby appointed as the Board's Representative to the Health and Safety Committee for the 2007-2008 school year.

RESOLVED, that Nina Quigley is hereby appointed as the Board's Representative to the District Wellness Committee for the 2007-2008 school year.

RESOLVED, that Lisa Tane is hereby appointed as the Board's Delegate to the Westchester/Putnam School Boards Association for the 2007-2008 school year.

RESOLVED, that Lisa Tane is hereby appointed as the Board's Representative to the Westchester/Putnam School Boards Association Legislative Action Committee for the 2007-2008 school year.

RESOLVED, that Stacy Agona is hereby appointed as the Board's representative to the Annual Professional Performance Review Committee for the 2007-2008 school year.

RESOLVED, that Nina Quigley is hereby appointed as the Board's Representative to the Curriculum Council for the 2007-2008 school year.

RESOLVED, that Nina Quigley is hereby appointed as the Board's Representative to the Professional Development Committee for the 2007-2008 school year.

RESOLVED, that Lisa Tane and June Monaghan are hereby appointed as the Board’s Representatives to the Long Range Planning Committee for the 2007-2008 school year.

RESOLVED, that Charles Trainor is the Board’s Designee to appoint Impartial Hearing Officer for the 2007-2008 school year.

RESOLVED, that Charles Trainor and Lisa Tane are hereby appointed as the Board’s Liaison to the READ (Regional Educational Advocacy Districts) for the 2007-2008 school year.

RESOLVED, that June Monaghan and Lisa Tane are hereby appointed as the Board’s designees to the Communications Committee for the 2007-2008 school year.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the following banks and/or trust companies be designated as the official depositories and investment of funds during the 2007-2008 school year: JPMorgan Chase Bank; Hudson United Bank; MBIA C.L.A.S.S. ; Bank of America and Wachovia Bank N.A. and HSBC.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED , that Petty Cash funds in the following amounts are hereby authorized and approved:	
Superintendent's Office	\$100.00
Business Office	\$100.00
Middle School Office	\$100.00
High School Office	\$100.00
Todd School Office	\$100.00
Buildings and Grounds Office	\$100.00

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that JPMorgan Chase Bank, HSBC, Wachovia Bank, Bank of America and Hudson United Bank (hereinafter called the Banks) are designated Bank of this corporation be and they (including their correspondent banks) are hereby requested, authorized and directed to honor all checks, drafts or other orders for payment of money drawn in this corporation's name on their Accounts (including those drawn to the individual order or for the benefit of any person or persons whose names appear thereon as signer thereof) when bearing or purporting to bear the facsimile signature of the following:

District Treasurer
Deputy Treasurer

and the Banks (including their correspondent banks) shall be entitled to honor and to charge this corporation for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with the Banks by the Secretary or

other officer of this corporation.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED:

1. That Frances G. Wills, W. Bruce Watkins, and Barbara Briganti be and hereby are designated as authorized persons in connections with all bank depositories now or hereafter maintained for and in the name of this Corporation for the purpose of (i) verifying, by telephone call-back, verbal payment orders issued in the name of this corporation, including those issues by telecopier: and (ii) issuing written confirmations of payment orders issued in the name of this Corporation.
2. That the depository may rely upon telephone verification and/or written confirmations given or purporting to have been given by the authorized persons identified in paragraph one hereof, and all payment orders verified by telephone call-back shall be deemed to be authorized orders of this Corporation.
3. That the depository may place telephone call-backs to the telephone number of this Corporation as reflected in the records of the depository or to such other telephone number as may hereafter be designated in writing by an officer of this Corporation.
4. That the depository shall be under no duty to monitor the receipt of written confirmations or to detect discrepancies between written confirmations and verbal payment orders.
5. That each of the foregoing Resolutions and the authority thereby conferred shall remain in full force and effect until written notice of revocation or modification shall be received by the depository provided that such notice shall not be effective with respect to any exercise of said authorities prior to the receipt thereof nor with respect to any exercise of said authorities prior to the receipts of such notice. That the Secretary or any Assistant Secretary or any other officer of this Corporation is hereby authorized and directed to certify under the seal of this Corporation or not, but with like effect in the latter case, to the depository, the Resolutions, the names of the officers and other representatives of this Corporation, any changes from time to time in the said officers and representatives and specimens of their respective signatures: and that the depository may conclusively assume that persons at any time certified to it by officers or other representatives of this Corporation continue as such until receipt by the depository of written notice to the contrary.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that W. Bruce Watkins and/or Barbara Briganti be authorized to sign for the purchase of Certificates of Deposit on behalf of the Briarcliff School District with all depositories.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the High School Principal, Mr. James Kaishian, the Central Treasurer, Barbara Miles, acting jointly, or Superintendent, Frances Wills acting jointly with either James Kaishian or Barbara Miles are hereby authorized to make deposits and withdrawals to

and from the following accounts at JPMorgan Chase Bank Briarcliff High School Account, and be it

FURTHER RESOLVED, that the High School Principal and the Central Treasurer, acting jointly, or the Superintendent acting jointly with either the High School Principal or the Central Treasurer are hereby authorized to sign checks drawn against the Briarcliff High School Extra-Classroom Activity Checking Account and JPMorgan Chase Bank is hereby authorized and directed to honor checks drawn against this account when so signed.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that any of the following acting jointly are hereby authorized to make deposits and withdrawals to and from the account at JPMorgan Chase Bank

The Assistant Superintendent for Business, W. Bruce Watkins;
Principal, Susan Howard;
Central Treasurer, Barbara Miles;
Superintendent, Frances Wills

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby approves the investment of District funds in the Cooperative Liquid Assets Security System (MBIA C.L.A.S.S.) investment program.

The Board reviewed the register of outstanding bonds and available options and the financial position of the District.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Fourth Monday of each month is hereby designated as the date of the regular meeting of the Board of Education and that the time of such meeting will be 8:00 p.m.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that The Journal News of White Plains, New York, is hereby designated as the official newspaper of the School District.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the election of members of the Board of Education and the vote upon the appropriation of the necessary funds to meet the estimated expenditures of the District and on propositions involving the expenditure of money or authorizing the levy of taxes be held on Tuesday, May 20, 2008.

WHEREAS, Section 2017 of the Education Law as amended effective September 1, 1983, provides for holding a public hearing in lieu of the annual meeting:

NOW, THEREFORE it is

RESOLVED, that in lieu of the Annual Meeting provided for by resolution of this Board, a public hearing be held on the 12th day of May 2008, at 8:00 p.m. in the Middle School Theater, 444 Pleasantville Road, Briarcliff Manor, New York, for the purpose of discussion of the expenditure of funds and the budgeting thereof, and it is further

RESOLVED, that notice of such public hearing shall be given in the manner required for the Annual Meeting, and it is further

RESOLVED, that at said public hearing this Board present for consideration the proposed budget for the 2007-2008 fiscal year, i.e., a detailed statement, in writing, of the amount of money which will be required for the ensuing year for school purposes, exclusive of public monies, and it is further

RESOLVED, that copies of the proposed budget be available for any qualified voter in the District at each school house in the District between the hours of 9 a.m. and 4 p.m. (prevailing time) on each day other than a Saturday, Sunday, or holiday during the fourteen days preceding such public hearing, and it is further

RESOLVED, that the notice of the foregoing be published in The Journal News four times within the seven weeks next preceding such Public Hearing and Budget Vote and Election, the first publication to be no earlier than April 4, 2008.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby approves the voting hours of Board Elections, Referendums, or any proposals requiring a vote by the residents of the District as 6:00 a.m. to 9:00 p.m.; and

RESOLVED, that the Board hereby approves the designation of Wednesday, May 14, 2008 as voter registration day from the hours of 3:00 p.m. to 8:30 p.m.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

WHEREAS, the Board has noted that the Commissioner of Education has revised Part 200 of his regulations concerning the education of students with disability; and

WHEREAS, the Board has specifically noted that the Commissioner of Education has revised the procedure for the selection and appointment of impartial hearing officers; and

WHEREAS, the Board has further noted that the Commissioner of Education has revised the compensation level for impartial hearing officers; and

WHEREAS, the Board wishes to bring its policies into conformity with the regulations of the Commissioner of Education;

NOW, THEREFORE, in light of the foregoing, it is hereby resolved as follows:

- 1) That the District Clerk shall, on no less than an annual basis, review and update the District's list of impartial hearing officers;
- 2) That the District Clerk shall be responsible to conduct the selection process for a duly certified impartial hearing officer when a written request for an impartial hearing is received;
- 3) That the District Clerk shall date stamp her receipt of any written impartial hearing request and note such receipt in a written log;
- 4) That upon receipt of a written impartial hearing request, the District Clerk shall immediately, but not later than two business days, begin the process of selecting an impartial hearing officer;
- 5) That all impartial hearing officers are to be selected from the District's list of impartial hearing officers using a rotational selection process, beginning with the first name appearing after the impartial hearing officer who last served or, in the event no impartial hearing officer on the list has served or all of them have served, beginning with the first name appearing on such list;
- 6) That should an impartial hearing officer decline appointment, or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the District, each successive impartial hearing officer whose name next appears on the list shall be offered appointment, until such appointment is accepted;
- 7) That in selecting an impartial hearing officer, the District Clerk must document when an impartial hearing officer has declined appointment, or that, within 24 hours, an impartial hearing officer failed to respond or was unreachable after reasonable efforts to contact him or her;
- 8) That, in recognition that the Board must immediately appoint the impartial hearing officer selected by the District Clerk from the District's rotational list, the Board designates a Board member to appoint the selected impartial hearing officer on behalf of the full Board; and
- 9) That impartial hearing officers selected by the District Clerk and appointed by the Board will be compensated for their services as follows:

Billing Rate. The District will compensate certified impartial hearing officers appointed in due course for services rendered at a rate of \$100 per hour for pre-hearing, hearing, and post-hearing activities.

Time of Submission. A statement for fee and expenses shall be submitted at the conclusion of the hearing. The District will not consider interim statements for fees and expenses, except in extraordinary circumstances. An impartial hearing

officer wishing to submit an interim bill may do so only upon receiving prior approval from the District, pursuant to a written request describing the extraordinary circumstance and stating when the impartial hearing officer expects the matter to be terminated or concluded.

Format of Statement. All statements for fees and expenses shall be in narrative form and shall list each individual item of service or expenses, the date it occurred and the time spent, by hour or fraction thereof. Each individual item of service shall be separately and specifically described.

Appropriateness of Charge. The District will accept a minimum charge for a service, not to exceed .25 hours. Time charges must be appropriate. For example, a charge of .5 hour for receipt and review of a fax is inappropriate, without further elaboration. The District will not pay for clerical or secretarial costs, postage or roll calls, all of which are covered under the hearing officer's hourly rate.

Reimbursable Expenses. The District will reimburse impartial hearing officers for the following expenses only:

- 1) Travel at the IRS reimbursement rate, up to a distance of 100 miles, each way, or a time charge for the actual time spent in travel, up to an hour each way, but not both.
- 2) Costs associated with overnight delivery such as Federal Express or Express Mail.

Lodging and Meals. The District will not accept charges for lodging or meals except in extraordinary circumstances upon prior application, in writing, by the impartial hearing officer, describing the extraordinary circumstance and receiving prior approval from the District.

Cancellation of Hearings. When the impartial hearing officer is notified of a cancellation of a hearing on less than three (3) business day's notice, the District will pay a cancellation fee of \$350, which should be submitted as a part of the statement for fees and expenses.

Effective Date. This policy shall be effective for all services and expenses associated with all impartial hearings requested on or after July 1, 2003.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby approves the Health and Safety Plan for the 2007-2008 school year;

RESOLVED, that the Board hereby approves the District Code of Conduct for the 2007-2008 school year;

RESOLVED, that the Board hereby approves the Academic Intervention Services Plan for

the 2007-2008 school year;

RESOLVED, that the Board hereby approves the Professional Development Plan for the 2007-2008 school year;

RESOLVED, that the Board hereby approves the Annual Professional Personnel Review for the 2007-2008 school year;

RESOLVED, that the Board hereby approves the Attendance Policy for the 2007-2008 school year.

The Board reviewed the textbook inventory.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby increases athletic reconditioning fees by 5%, with a minimum of \$15 and a maximum of \$79, rounded up to the nearest dollar, and requests that the Athletic Director and Equipment Manager look at all sports for imposing fees.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby sets the rate for mileage reimbursement as recommended by the Internal Revenue Service (IRS).

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby approves a lottery system for the collection of student parking fees in the amount of \$75 per semester with consideration given for the student's behavior and grades. The fee will be collected at the beginning of the school year for both semesters and payment will be rebated to students not selected for the second semester.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby authorizes the Superintendent to enter into an agreement with the Mid-Westchester Consortium consisting of the following Districts:

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| Briarcliff Manor UFSD | Pleasantville UFSD |
| Elmsford UFSD | Pocantico Hills CSD |
| Irvington UFSD | UFSD of the Tarrytowns |
| Mt. Pleasant CSD | Valhalla UFSD |

as it is in the best interests of the respective Districts to enter into this agreement to form a consortium for the provision of special education and alternative education to students of the various Districts which make up the consortium upon the terms stated herein so as to provide for appropriate special education placements for their students in a quality and cost-effective manner.

The Board reviewed the attendance of Dr. Wills, Superintendent of Schools, for the 2006/2007 school year.

On motion by Mrs. Monaghan seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby sets the rate for meal reimbursement as recommended by the Internal Revenue Service (IRS).

MINUTES OF REGULAR MEETING

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, the minutes of the regular meeting held on June 18, 2007 were approved.

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, the minutes of the regular meeting held on June 29, 2007 were approved.

Consent Agenda

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby

- a. Approves the appointment of Impartial Hearing Officer Rotational List per New York State Education Department for the 2007-2008 school year
- b. Accepts the resignation of Brian Cestone, Special Education Teacher Aide, effective June 30, 2007
- c. Accepts the resignation of Lisa DeSilva, Middle School Receptionist, effective June 29, 2007
- d. Approves the appointment of the following as Parent Members of CSE/CPSE for the 2007-2008 school year:

CSE

Lori Breitman
 Lisa Hanabergh
 Karie Miller
 Susan Morris
 Catherine Taylor
 Christina Marcellino
 Marie Pennacchio
 Barbara Beroff
 Jane Taffet

CPSE

Lori Breitman
 Barbara Beroff
 Christina Marcellino
 Marie Pennacchio
 Catherine Taylor
 Karie Miller
 Andrea Harbison
 Lisa Hanabergh

Personnel Items

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby approves the appointment of the following personnel:

- a. Appointment of Doreen Saccomano, 1.0 Probationary Reading Teacher, Ph.D Step 14, effective September 1, 2007.
- b. Appointment of Lisa Cerrato, 1.0 Probationary Special Education/Resource Room Teacher, MA Step 5. effective September 1, 2007.

- c. Appointment of Carol Conti, Part Time (.7), Chemistry Teacher, MA+30 Step 6, effective September 1, 2007 to June 30, 2007.
- d. Appointment of Shelley Graham, 1.0 Probationary Elementary Teacher, MA Step 2, effective September 1, 2007.
- e. Appointment of Rebecca Rampolla, Leave Replacement Speech & Language Teacher (A. McKeever), MA Step 2, effective September 4, 2007 to October 29, 2007
- f. Appointment of James Boylan, Leave Replacement (A. Collins) MA Step 1, effective September 4, 2007 to October 29, 2007.
- g. Appointment of Don Hamlin, 1.0 Probationary Special Education Teacher, MA Step 13, effective September 1, 2007.
- h. Appointment of Memrie Kelly, Part Time (.6) Music Teacher, MA Step 13, effective September 1, 2007 to June 30, 2008.
- i. Appointment of Rebecca Lotierzo, Leave Replacement Special Education Teacher , BA Step 6, effective September 1, 2007 to June 30, 2008.
- j. Appointment of Gregory Voloshin 1.0 probationary Secondary Social Studies Teacher, MA 60 Step 5, (contingent on transcripts) effective September 1, 2007.
- k. Appointment of Noreen Sabia 1.0 Probationary School Psychologist, MA Step 2, effective September 1, 2007.

All certified personnel are hired in accord with Agreement between the District and the BTA dated July 1, 2005 to June 30, 2010

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby approves the appointment of the following District Wide stipend positions for the 2007-2008 school year per Agreement between the District and the BTA dated July 1, 2005 to June 30, 2010:

Assistant Athletic Director (Modified)	Tracy Campanile
Athletic Director	Chris Drosopoulos
Auditorium Coordinator	Rich Albero
Distance Learning Public Access Channel/Video Yearbook	Michael Diamente
District Director of Physical Education	Paul DeCurtis
Equipment Manager	John Consorti
Professional Development Coordinator	Suzanne Mauriello
Technology Coordinator (.5)	Lori Whitman
Technology Coordinator (.25)-MS	Janet Himel
Technology Coordinator (.25)-HS	Melissa Brennan
Visual Arts Coordinator	Roxanne Ritacco

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby approves the appointment of the following High School stipend positions for Curriculum Leader, Team Leader and Co-Curricular Advisors for the 2007-2008 school year:

DEPARTMENT COORDINATORS

English	Thomas Kersting
World Languages	Anthony Muranelli
Guidance	Scott Steinberg
Math	Christina Rutledge
Physical Education	Paul DeCurtis
Science	Robert Saar
Special Education	Nancy Crosby
Social Studies	Melissa Carnahan

CLASS ADVISORS

Sophomore Class	Pamela Gordon, Pat Manchisi
Junior Class	Paul Zeidan
Senior Class	Mary Oliver/Nina Marcel

CURRICULUM LEADER

English as a Second Language	Colleen Winter
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TEAM LEADER

9 th Grade Team Leader	Elyse Smith
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RESOLVED, that the Board hereby approves the Appointment of the following Middle School Stipend Positions for Team Leaders, Department Coordinators for the 2007/2008 school year:

TEAM LEADERS

6 th Grade	Suzanne Mauriello
7 th Grade	Chris Quinn
8 th Grade	Michael McDowell
Special Education	Mary Yulo

CURRICULUM LEADERS

English	Kerry Irwin
Mathematics	Amanda Schwartz
Physical Education	Paul DeCurtis
Science	Michael McDowell
Social Studies	Stephanie Muson
World Languages	Marie Dzielak

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board hereby approves the appointment of the following Todd School stipend positions for Team Leader and Curriculum Leaders for the 2007-2008 school year:

TEAM LEADERS

Kindergarten	Leslie Newman and Jayne Barruch
First Grade	Debi Fried
Second Grade	Anna Correia and Gail Krumholtz
Third Grade	Robin Difeo and Christine Elliott
Fourth Grade	Ann Newman and Barbara Argentino
Fifth Grade	Maria Angarola and Jennifer Case

Support Services
Special Services
Related Arts

Alma Medeo
Janet Judson
Lori Whitman and Michelle Hiltley

CURRICULUM LEADERS

ELA
Social Studies
Math
Science

Camille Globerman
Diane Mallett
Michael Cushen
Alison Banks

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board approves a stipend for Sandra Racioppo, Student Information Systems, in the amount of \$5,175 for the 2007/2008 school year

RESOLVED, that the Board approves a stipend for Barbara Watters, Committee on Preschool Special Education, in the amount of \$9,454 (Federal Funds) for the 2007/2008 school year

RESOLVED, that the Board approves the appointment of Kim Talmor, Occupational Therapist, at a non benefit per diem rate of \$478.13, effective for the 2007/2008 school year

RESOLVED, that the Board approves Jennifer Sherron Stock to stipend position of Musical Director, at a rate of \$4,939 for the Spring 2008 performance

RESOLVED, that the Board approves Sharon Comblo, as Senior Internship Advisor, at .2 of salary, effective for the 2007/2008 school year.

RESOLVED, that the Board approves the permanent appointment of Cheryl Paulenoff, 11 month Computer Aide, Step 4 of Schedule D, effective August 1, 2007.

RESOLVED, that the Board approves the appointment of Paul DeCurtis, Teacher on Assignment .5 Dean of students at a .2 stipend of annual salary, effective July 1, 2007 to June 30, 2008

RESOLVED, that the Board approves the appointment of Daniel Murphy, Teacher on Assignment .5 Dean of students at a .2 stipend of annual salary, effective July 1, 2007 to June 30, 2008

RESOLVED, that the Board approves the appointment of Rosemary Huber, Part Time (.4) Math Teacher, MA Step 7, effective September 1, 2007 to June 30, 2008

RESOLVED, that the Board approves the increase in teaching time of Kym Trickel, Special Education Teacher, from .6 to .8, effective for the 2007/2008 school year

RESOLVED, that the Board approves the appointment of Helen DeGasperis as unpaid Todd School Store Treasurer, effective for the 2007/2008 school year

RESOLVED, that the Board approves the appointment of Nadine McDermott to stipend position of Director of Performing Arts, at \$22,500 for the 2007-2008 school year.

RESOLVED, that the Board approves the re-appointment of Michael Media to a .5 Physical education teacher, BA Step 3 effective September 1, 2007 to June 30, 2008.

Action Items

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, it was

RESOLVED, that the Board approves the payment for health services billing to the White Plains School District in the amount of \$734.26 (1 student)

RESOLVED, that the Board approves Tax Warrant for the 2007/2008 school year in the amount of \$40,354,156.

RESOLVED, that the Board accepts participation in Free and Reduced Lunch Program per New York State Guidelines for the 2007/2008 school year

RESOLVED, that the Board approves to extend contract for food service to Aramark at a maximum per meal rate of \$2.6896, effective July 1, 2007 to June 30, 2008

RESOLVED, that the Board approves the conversion from Novell to Windows and consolidation of server infrastructure at Todd School and district offices.

The School Board Meeting Calendar for the 2007/2008 school year was approved as follows:

Monday	August 27	Regular Meeting, Middle School Theater
Monday	September 10	Work Session, Middle School Theater
Monday	September 24	Regular Meeting, Middle School Theater
Monday	October 15	Work Session, Middle School Theater
Monday	October 22	Regular Meeting, Middle School Theater
Monday	November 5	Work Session, Middle School Theater
Monday	November 19	Regular Meeting, Middle School Theater
Monday	December 3	Work Session, Middle School Theater
Monday	December 17	Regular Meeting, Middle School Theater
Monday	January 7	Budget Work Session, Middle School Theater
Monday	January 14	Budget Work Session, Middle School Theater
Monday	January 28	Regular Meeting, Middle School Theater
Monday	February 11	Budget Work Session, Middle School Theater
Monday	February 25	Regular Meeting, Middle School Theater
Monday	March 3	Budget Work Session, Middle School Theater
Monday	March 10	Budget Work Session, Middle School Theater
Monday	March 17	Budget Work Session, Middle School Theater
Monday	March 31	Budget Work Session, Middle School Theater
Monday	April 7	Adopt Budget/Work Session, MS Theater
Tuesday	April 29	Regular Meeting & Meeting to vote on BOCES Administrative Budget & Election of BOCES Board, Middle School Theater
Monday	May 12	Public Hearing on the Budget, MS Theater Work Session to Follow
Monday	May 19	Regular Meeting, Middle School Theater
Tuesday	May 20	Budget Vote/School Board Election, Todd Gym

Monday	June 2	Work Session, Middle School Theater
Monday	June 16	Regular Meeting, Middle School Theater
Wednesday	July 2	Reorganization Meeting

The following additional meetings were scheduled and approved by the Board:

Monday	September 24	7:00 p.m.	Goal setting session with BTA and administrators Middle School Theatre
Tuesday	November 13	9:00 a.m.	Exec. Session -Tenure & career Increment – Todd School Board Room
Tuesday	December 11	9:00 a.m.	Exec. Session – Probationary Teachers –Todd School Board Room
Tuesday	February 12	9:00 a.m.	Exec. Session – Probationary Teachers–Todd School Board Room
Tuesday	March 11	9:00 a.m.	Exec. Session – Career Increment–Todd School Board Room
Tuesday	June 10	9:00 a.m.	Exec. Session – Superintendent Evaluation–Todd School Board Room

- b. Mr. Trainor, Mrs. Tane, Mrs. Agona, Mrs. Quigley and Dr. Wills will attend the New York State School Boards Association Annual Meeting in October 25-28, 2007. Mrs. Monaghan will be unable to attend..
- c. Policy Review - A discussion of a Policy Review took place. Mr. Trainor will review Section 2000 (Internal Operations and Section 5000 (Business Operations); Mrs. Monaghan will review Section 7000 (Students) and Section 6000 (Personnel); Mrs. Tane will review Section 3000 (Community Relations) and Section 4000 (Administration); Mrs. Agona will review Section 8000 (Instruction) and Mrs. Quigley will review Section 1000 (ByLaws)
- d. Bids for security upgrades were discussed.
- e. The Board discussed meeting on August 6, 2007, prior to the start of the Board Retreat for the sole purposed of approving bid awards.

On motion by Mrs. Monaghan, seconded by Mrs. Tane and passed 5-0, the meeting adjourned at 12:50 p.m.

Charles Trainor, Board President

Juanita Brockett, District Clerk