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Present: Mrs. June Monaghan, President; Mrs. Lisa Tane, Vice President; Mrs. Stacy Agona; Mrs. Janet Marinaccio; Mrs. Nina Quigley

Also Present: Dr. Frances Wills, Superintendent; Mrs. Barbara Briganti, Asst. Sup't., Business & Technology; Mrs. Juanita Brockett, District Clerk

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A meeting of the Briarcliff Manor Board of Education was held on Monday, December 8, 2008 in the Middle School Theatre and was called to order by Mrs. Monaghan at 8:02 p.m.

Presentation: Dr. Wills and Mrs. Briganti presented a review of the budget development process.

Comments and Questions were heard from the Board and the Public

### **RESOLUTIONS**

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 5-0

**RESOLVED** that the Board hereby approve the minutes of the Board of Education meeting held on November 17, 2008.

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 5-0

**RESOLVED**, that the Board does hereby approve the following consent agenda items:

- a. Appointment of short term substitute teacher at Todd Elementary, Lorraine McDermott, effective November 12, 2008.
- b. Appointment of the following 2008-09 Winter Coaches:

|                 |  |
|-----------------|--|
| Michael Mery    | Boys Modified Basketball – 7 <sup>th</sup> Grade |
| Tyrone Searight | Boys Modified Basketball – 8 <sup>th</sup> Grade |
| Sean Ryan       | Volunteer Varsity Track & Field                  |

- c. Accept resignation of Sandy Racioppo as High School Yearbook, Co-Advisor for the 2008-09 school year.
- d. Approve unpaid leave of absence requested by teacher aide, Elizabeth O'Leary effective October 17, 2008.
- e. Approve unpaid leave of absence requested by teacher aide, Lirije Lajqui effective December 1, 2008 – February 27, 2009.
- f. Accept resignation of Occupational Therapist, Kim Talmor, effective December 19, 2008.
- g. Amend CSE subcommittee chairperson grade level assignment to reflect content of recommendation letter date July 7, 2008 as follows:

|                |                 |
|----------------|-----------------|
| Gilian Goldman | Grades K-4      |
| Barbara Katz   | Grades 5, 6 & 7 |

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 5-0

**RESOLVED**, that the Board does hereby approve the appointment of Debora Serio-Vaughan as Director of Pupil Personnel Services effective December 9, 2008.

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 5-0

**RESOLVED**, that the Board does hereby adopt the Omni Group, Inc. Model 403 (b) Plan Document and Adoption Agreement -5-0

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 5-0

**RESOLVED**, that the Board does hereby approve the bid proposal submitted by Rose Press Inc., for the printing of the District Newsletter in the amount of \$7,800 for the 2008-09 school year.

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 5-0

**RESOLVED**, that the Board does hereby approve the bid proposal submitted by Wise Supply Inc., Port Chester NY for the purchase of cleaning concentrate supplies.

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 5-0

**RESOLVED**, that the Board does hereby approve the instructional contract with Pocantico Hills Central Schools for students in grades 9-12 for the 2008-09 school year.

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 5-0

**RESOLVED**, that the Board does hereby approve the following amended service providers and contracts for the 2008-09 school year:

|                    |  |
|--------------------|--|
| HTA                | Addition of 45-minute OT session at \$105 per HTA's addendum A dated September 9, 2008   |
| Four Winds         | Increase hourly rate by \$5.00 changing the rate to \$45.00 per amended contract   |
| Maria Huben        | Increase hourly rate as per amended contract:<br>\$70 per 30-minute (individual session)<br>\$60 per 30 minute (group session) |
| Littler Learners   | Amend for additional services:<br>Special Education Teacher \$80/hr<br>Teacher Aide \$35/hr                                    |
| Pleasantville UFSD | Amend contract for additional related services per student IEP in the amount of \$9,750.00                                     |

On motion by Mrs. Tane, seconded by Mrs. Quigley, and passed 3-2

**RESOLVED**, that the Board does hereby approve to amend the composition of the Audit Committee to comprise five (5) Board members and three or four community members.

*Mrs. Monaghan, Mrs. Tane & Mrs. Quigley vote yes.  
Mrs. Marinaccio and Mrs. Agona voted nay.*

## INFORMATIONAL

1. A first reading of policy on # 6305 Personnel was conducted.
2. Board President, Mrs. Monaghan proposed written Board meeting protocols to be implemented. The protocols will be evaluated in the future for their effectiveness.
3. The Board discussed initiatives to keep the community informed and involved during the budget process. The following dates for roundtable discussions were proposed:
  - Tuesday, Jan. 27 – 8pm
  - Wednesday, Feb. 25 – 7pm
  - Saturday, Mar. 14 – 10 am
  - Thursday, Apr. 2 – 10am

Location of the meetings is to be determined and announced to the community via e-mail, district newsletter and website posting. The Board will finalize the dates and times at the next Board of Education meeting.

All budget information will be posted on the website as it develops. The District newsletter, the Blackboard, will have a special budget issue for the community prior to the budget vote.

The Board discussed a proposal made by Mrs. Marinaccio to establish a citizen's budget review committee. It was the consensus of the Board 4-1 not to proceed.

On motion by Mrs. Tane, seconded by Mrs. Quigley, the Board moved to adjourn the regular meeting at 11:39 p.m. and enter into executive session for the purpose of discussing litigation.

On motion by Mrs. Tane, seconded by Mrs. Quigley, the Board moved to adjourn the executive session and return to public session 12:25 a.m.

On motion by Mrs. Tane, seconded by Mrs. Quigley, the Board moved to adjourn the public session 12:26 a.m.