

**BOARD OF EDUCATION  
MINUTES**

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**June 7, 2010**

Present: Mrs. Janet Marinaccio President; Mr. Guy Rotondo, Vice President; Mrs. Stacy Agona; Mr. Eric Bashford

Absent: Mr. Sal Maglietta

Also Present: Dr. Frances Wills, Superintendent; Mrs. Ronnie Stowell, Interim Asst. Sup't., for Business & Technology; Mr. David Shaw & Mrs. Beth Sims, School Attorneys, Mrs. Rosella Ranno, newly elected board member; Ms. Juanita Brockett, District Clerk

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A meeting of the Briarcliff Manor Board of Education was held on Monday, June 7, 2010 in the Middle School Theater and was called to order by Mrs. Marinaccio 6:35pm

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, the Board moved to enter into executive session at 6:37pm for the purpose of discussing the employment history of particular persons and Taylor Law negotiations.

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, the Board moved to reconvene the regular meeting at 8:05pm.

- A public hearing on amendments to the Code of Conduct was conducted. A 2<sup>nd</sup> hearing is scheduled for June 14, 2010.

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, the Board moved to approve the minutes of the May 17, 2010 Board of Education meeting and the minutes of the special meeting held on May 21, 2010.

- Mrs. Cagliostro gave an updated on the full-day kindergarten program.
- It was the consensus of the board to rename the writing lab in honor of teacher Tom Kersting who has served for 34 years as Teacher of English in Briarcliff High School and was responsible for instituting the writing lab.
- It was the consensus of the Board to have a high school junior or senior be a Board representative by election by the high school student body. A Resolution will be voted on at the next meeting.
- A notice to the community will go out for an "All Call" for applicants to the 2010-11 school year Audit Committee.

Policies

A 2<sup>nd</sup> reading of the Investment policy was conducted. A 3<sup>rd</sup> reading will take place at the next Board of Education meeting.

A 1<sup>st</sup> reading of a Credit Card Policy was conducted. A 2<sup>nd</sup> reading will take place at the next Board of Education meeting.

**RESOLUTIONS**

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, the Board moved to approve the following consent agenda items:

*Consent Agenda*

RESOLVED, to accept the letter of resignation of Frederick Santi, Campus Monitor, as of the close of business on June 30, 2010 as presented to the Board of Education.

RESOLVED, that the Board of Education does hereby approve the appointment of Gabriella Preston Plekan, to a leave replacement position as psychologist to replace childcare leave of absence requested by Elissa Novick as \$120/per day through June 25, 2010.

RESOLVED, that the Board of Education does hereby approve the reclassification employment status of civil service employee, Lorraine Romano from an 11- month to 12-months position, effective July 1, 2010.

RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$14,500 to cover cost of student that required an emergency interim placement effective April 29, 2010 through June 30, 2010.

RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$61,000 to cover an increase in ERS expense based on the projected amount due December 15, 2010.

RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$1,500 to purchase "Empowering Writers Student and Teacher" materials.

RESOLVED, that the Board of Education does hereby approve the health services contract with the Katonah Lewisboro Schools for 6 Briarcliff students attending the Harvey School at a cost of \$942.60 each, for a total of \$5,665.60.

RESOLVED, that the Board of Education does hereby approve the School District Agreement for one student attending Wellspring Foundation Residential Facility effective April 23, 2010 through June 30, 2010. This is a New York State Approved Emergency Interim Placement. The daily rate is \$214.55 per day.

RESOLVED, that the Board of Education does hereby approve the School District Agreement for one student attending Wellspring Foundation Residential Facility effective July 1, 2010 through June 30, 2011. This is a New York State Approved Emergency Interim Placement. The daily rate is \$214.55 per day.

RESOLVED, that the Board of Education does hereby approve the emergency transportation contract with Briarcliff Bus Company to transport student to and from Four Winds Hospital for 14 days beginning June 8, 2010 at \$190/day for a total of \$3,900.

Abolishment of positions

RESOLVED, that the Board of Education doe hereby approve the following resolutions:

WHEREAS, the Briarcliff Manor School District has determined that for reasons of economy and efficiency it is necessary to abolish certain positions.

Section 1

RESOLVED, that the Board of Education hereby abolishes positions as follows:

Administrative

Middle School Assistant Principal – 1.0 FTE

Teaching

Health - 1.0 FTE

Instructional Technology (1.0) (Educational Technology Specialist) – 1.0 FTE

TESOL – 1.0 FTE

Visual Arts – 1.0 FTE

English 7-12 – 1.0 FTE

Special Education – 1.0 FTE

Physical Education – 0.6 FTE

Dance – 0.6 FTE

Section 2

BE IT FURTHER RESOLVED, that the Board has determined that the services of the following Individuals shall be reduced effective June 30, 2010 in accordance with Section 3013 of the Education Law as they are determined to be the least senior teachers in their respective tenure areas:

Christine Meola – 1.0 FTE

Melissa Brennan – 1.0 FTE

Eileen Gallagher – 1.0 FTE

Diane Guida – 0.6 FTE

Section 3

BE IT FURTHER RESOLVED, that the positions be and hereby are established effective July 1, 2010:

Health – 0.8 FTE

Instructional Technology (Educational Technology Specialist) – 0.8 FTE

TESOL – 0.8 FTE

Visual Arts – 0.8 FTE

Dance – 0.5 FTE

Section 4

BE IT FURTHER RESOLVED, that the Board has determined that the following individual be appointed to the part-time position established in Section 3:

Christine Meola as Health Teacher - 0.8FTE

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Melissa Brennan as Instructional Technology Teacher (Educational Technology Specialist) - 0.8 FTE  
Eileen Gallagher as TESOL Teacher - 0.8 FTE  
Diane Guida as Dance Teacher – 0.5 FTE

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Section 5

BE IT FURTHER RESOLVED, that the Board has determined that none of the individuals named in Section 2 above have tenure or probationary status in any additional tenure area created by Part 30 of the Rules of the Board of Regents, and thus have no right to transfer to any position in a different tenure area; and

Section 6

BE IT FUTHER RESOLVED, that the individuals named in Section 2 above shall be placed upon a preferred list of eligibles for recall to a position for a period of seven (7) years from the effective date of layoff pursuant to Education Law Section 3013.

Section 7

The District Clerk is hereby directed to notify in writing each individual in Section 2 above of the information contained in this resolution, including placement of their name on a preferred eligible list for re-employment.

THEREFORE BE IT RESOLVED, that the Board of Education hereby abolishes the following positions and personnel, effective close of business on June 30, 2010:

- 1.0 FTE Director of Facilities
  - 1.0 FTE Director of Technology
  - 4.0 FTE School Monitor – Carey Wasserberg, (two resignations); 1 reclassification
  - 1.0 FTE Data Analyst – Donald Arecco
  - 1.0 FTE 200 Day LPN/Aide – Kelli Dos Santos
  - 1.0 FTE Custodian – Joseph Piacquadio
  - 4.6 FTE Clerical – Rosanna Siagris \*
- \* includes 2.6 retirement and 1.0 reclassification

25.0 FTE Teacher aides abolished by seniority + 1 reclassification

Phyllis Aufiero	Wendy Liberatore	Danielle Nicosia
Pasqualina Bastone	Jessica Madalon	Jill Nolletti
Barbara DeFeo	Kim Manghise	Deborah Norwood
Stephanie DeRentiis	Deborah Marino	Shannon O'Donnell
William Foglia	Rebecca Marriott	Julia Reilly
Lirije Lajqi	Theresa May	Paula Russotto-Puntillo
Jean Lam	Brittany McCord	Catherine Santini
Kimberley LaManna	Kellianne Nertney	Paula Tucker
		Stephanie Tucker

RESOLVED, that the District Clerk is hereby directed to provide written notice to those employees who shall be exccessed of the termination of their employment or reduction of their position effective the close of business of June 30, 2010. With further notice regarding recall rights, if any; and

RESOLVED, that said employees who are in the competitive class of the civil service shall be notified, in writing, of their placement on an eligible list regarding their entitlement to recall for a period of four years from the date of the abolition of their position in accordance with Sections 80 and 81 of the Civil Service Law.



*Appointment of High School Acting Principal*

RESOLVED, in the event that James Kaishian, Principal of the Briarcliff High School is not physically present in the Briarcliff High School on one or more days (or portions thereof,) during the 2010-2011 school year, that Debora French, Assistant Principal be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

RESOLVED, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

*Appointment of Middle School Acting Principal*

BE IT RESOLVED, in the event that Susan Howard, Principal of the Briarcliff Middle School is not physically present in the Briarcliff Middle School on one or more days (or portions thereof,) during the 2010-2011 school year, that James Kaishian, High School Principal be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

RESOLVED, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

*Appointment of Elementary School Acting Principal*

RESOLVED, in the event that Principal of the Todd Elementary School is not physically present in the Elementary School on one or more days (or portions thereof,) during the 2010-2011 school year, that Joy McCrosson, Assistant Principal be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

RESOLVED, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

**Action Items**

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby accept with thanks, the following grants from the Briarcliff Manor Education Foundation Teachers’ Institute Fund for the 2010 school year:

<b>Applicant Name</b>	<b>Project Title</b>	<b>School</b>	<b>Amount Approved</b>
Allison Murphy	Yoga Education – Tools for classroom teachers.	BHS	\$634.44
Christine Meola	Yoga Education – Tools for classroom teachers.	BMS	\$539.00





MSG Varsity Scholarship

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

RESOLVED, that the Board of Education accept with thanks a scholarship award from MSG in the amount of \$2,000, granted to Brandon Resta for his assistance in creating and editing content for MSG Varsity digital and television platforms. The funds will be placed in the Special Purpose Fund and will be awarded upon high school graduation.

Hydroxipro Cleaning

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

WHEREAS, the Briarcliff Manor School District has previously purchased the necessary equipment and components for the Hydroxipro 256 Multi-Task Super Concentrate Cleaning System and such equipment/system is currently in use in all of the District's school buildings; and

WHEREAS, for reasons of efficiency and economy, it is necessary and appropriate, including long-term financial savings to the District, to standardize the cleaning products, solutions, concentrates and associated components, based upon the existing equipment and cleaning system the District's school buildings;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the authority conferred by Section 103(5) of the General Municipal Law, the Board hereby determines that it is in the best interests of the District, for reasons of economy and efficiency, including long-term financial savings, to standardize the cleaning products, solutions, concentrates and associated components for the Hydroxipro 256 Multi-Task Super Concentrate Cleaning System, by requiring the purchase of Hydroxipro cleaning products, solutions, concentrates and associated components that are compatible with the existing equipment and system; and

BE IT FURTHER RESOLVED, that the Purchasing Agent is authorized to purchase only Hydroxipro products compatible with the Hydroxipro 256 Multi-Task Super Concentrate Cleaning System as the District may require, and be authorized to purchase such products, solutions, concentrates and associated components from the lowest responsible bidder, after advertisement for sealed bids in the manner provided by Section 103 of the General Municipal Law.

Transportation Contracts

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

RESOLVED, that a five (5) year contract extension with Briarcliff Bus Company for in-district student transportation, field and athletic trips, bus maintenance and substitute drivers be approved with a 6.8 percent price reduction in the first year, 2010-2011, and thereafter,

with an annual Consumer Price Index adjustment as announced by the New York State Education Department for transportation contract extensions, or a 2.5 percent increase, whichever is less. The Board reserves the right to opt out of this contract for any reason after three years. The Superintendent of Schools and the School Board President are hereby authorized to sign contract extensions. Said contract extensions shall be incorporated by reference within the minutes of this meeting.

Whereas, a bid for out-of-district student transportation was opened on April 19 2010; and

Whereas Briarcliff Bus Company was the lowest bidder, now be it,

RESOLVED, that a contract be awarded to Briarcliff Bus Company for out-of-district student transportation for five (5) years, with the first year prices to be in accordance with the bid proposal and with price increases in the second, third, fourth and fifth years to be 2 percent. The Board reserves the right to opt out of this contract for any reason after three years. The Superintendent of Schools and the School Board President are hereby authorized to sign the contract. Said contract shall be incorporated by reference within the minutes of this meeting.

Fixed Asset Policy

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby adopt Business Operations Policy # 5610 on Fixed Assets as amended on May 17, 2010.

Certification of the May 18, 2010 Voting Results

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby affirm the results of School Board Elections and Budget Vote held on May 18, 2010.

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, the Board moved to adjourn the public meeting at 10:43pm.