

Present: Mrs. Janet Marinaccio, President; Mr. Guy Rotondo, Vice President;  
Mrs. Stacy Agona, Mr. Eric Bashford, Mr. Krishnan Chittur

Also Present: Dr. Frances Wills, Superintendent; Mrs. Ronnie Stowell, Asst. Sup't for Business &  
Technology, Mr. David Shaw, School Attorney; Ms. Juanita Brockett, District Clerk

A meeting of the Briarcliff Manor Board of Education was held on Monday, January 11, 2010 in  
the Middle School Theater and was called to order by Mrs. Marinaccio at 8:00pm.

## **RESOLUTIONS**

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 5-0, it is hereby  
RESOLVED, that the Board approve the minutes of January 4, 2010 Board of Education  
meeting as presented.

On motion by Mr. Bashford, seconded by Mr. Rotondo, and passed 4-1, the Board moved to amend  
the consent agenda by removing the following resolution to be discussed in executive session:

RESOLVED, that the Board of Education does hereby approve the appointment of the  
following substitute teachers: Brenda Paulenoff and Lisa Forero.

## **Consent Agenda**

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 5-0, the Board moved to approve  
the following consent agenda items:

RESOLVED, that the Board of education does hereby approve the expansion of Karen  
McKeon's clerical position from .6 to 1.0 effective February 16, 2010.

RESOLVED, that the Board of Education does hereby approve the unpaid child care leave  
of absence requested by Kristen Becerra; date of return effective January 21, 2010.

## **Action Items**

### **Code of Conduct**

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 5-0, the

RESOLVED, that the Board of Education does hereby authorize the Superintendent to form  
a Committee pursuant to Education Law 2801 to make recommendations to the Board of  
Education on changes to the Code of Conduct. Such report is to be delivered at least one  
week prior to a public hearing on February 25, 2010.

Engagement of Internal Auditor

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 5-0,

WHEREAS, the Board of Education previously approved the engagement of Tobin and Company as internal auditors for the purpose of updating the existing risk assessment and conducting an intensive review for the year ending June 30, 2010 at a fee that was incorrect, now be it,

RESOLVED, that the fee for such work be amended not to exceed \$3,000 for the updated risk assessment and \$6,500 for the intensive review for the fiscal year ending June 30, 2010 and that the President of the Board of Education be authorized to sign the agreement.

BE IT FURTHER RESOLVED, that the District is authorized to pay Tobin and Company \$1,950 for work previously authorized in connection with procedures regarding electronic transfers.

BE IT FURTHER RESOLVED, that Tobin and Company be engaged to perform special audit projects relating to a review of the duties the claims auditor, contract vendor summary template, and District credit card procedures, for the amount as specified in their proposal not to exceed \$4,290.

Nomination of BOCES Board Candidate

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 5-0, it is hereby

RESOLVED, that the Board of Education, does hereby nominate Mrs. Joan Austin to fill a vacancy on the Putnam/Northern Westchester Board of Cooperative Educational Services for the term July 1, 2010 – June 30, 2013.

NYSSBA Membership

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve continuation of membership in the New York State School Board of Association for the 2010 Calendar Year in the amount of \$9,145.

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 5-0, the Board moved to adjourn the public session and enter into executive session at 9:30pm for the purpose of discussing particular personnel and potential and pending litigation items.

Mrs. Agona left the meeting at 11:05pm.

On motion by Mr. Rotondo, seconded by Mr. Bashford and passed 4-0, the Board moved to return to public session and adjourn the meeting at 11:20pm