

Present: Mrs. Janet Marinaccio, President; Mr. Guy Rotondo, Vice President;  
Mrs. Stacy Agona, Mr. Eric Bashford, Mr. Krishnan Chittur

Also Present: Dr. Frances Wills, Superintendent; Mr. David Shaw, School Attorney;  
Ms. Juanita Brockett, District Clerk

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A meeting of the Briarcliff Manor Board of Education was held on Monday, January 4, 2010 in the Middle School Theater and was called to order by Mrs. Marinaccio at 8:00pm.

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 5-0, the Board moved to approve the minutes of December 21 & 29, 2009 Board of Education meetings as presented.

Mr. Rotondo gave a presentation on the Finance Committees' budget guidance for 2010-11 school year.

### **RESOLUTIONS**

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 5-0, the Board moved to approve the following consent agenda items:

#### Consent Agenda

- a. RESOLVED, that the Board of Education does hereby accept the extended child care leave requested by Diane Impemba effective through February 1, 2010.
- b. RESOLVED, that the Board of Education does hereby approve the request of faculty member, Christine Meola to register her child in the Briarcliff Schools in accordance with the provisions in the Briarcliff Teachers' Contract, Article VI, L.
- c. RESOLVED that the Board of Education does hereby approve the following athletic mergers:

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| Varsity Girls Swimming between Briarcliff, Pleasantville & Westlake       |
| Varsity Ice Hockey between Briarcliff, Pleasantville, Valhalla & Westlake |

- d. RESOLVED, that the Board of Education does hereby accept the resignation of Thomas Kersting, for the purpose of retirement effective July 1, 2010.
- e. RESOLVED, that the Board of Education does hereby accept the resignation of Paul DeCurtis for the purpose of retirement effective June 30, 2010.
- f. RESOLVED, that the Board of Education does hereby accept the resignation of Janet Judson for the purpose of retirement effective June 30, 2010.
- g. RESOLVED, that the Board of Education does hereby approve a special education service agreement with the Westchester Institute for Human Development (WIHD) for the 2009-10 school year. The total anticipated fee for services provided is \$4,000.
- h. RESOLVED, that the Board of Education does hereby approve the CSE/CPSE/504 Committee recommendations for December 2009.

- i. RESOLVED, that the Board of Education does hereby approve a budget transfer of \$5,000 to salary code for a teacher working after school with a special education student.
- j. RESOLVED, that the Board of Education accept with gratitude a \$200.00 donation for the Denise Natter Memorial Fund from William and Diana Dippert for the 2009-10 school year:
- k. RESOLVED, that the Board of Education does hereby accept with gratitude, the following grant from the Briarcliff Manor Education Foundation (BMEF) Teacher's Institute Fund for the 2009-10 school year:

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| Jennifer Alfinito | ASCD National Annual Conference | \$885.00 |
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Action Items

On motion by Mr. Rotondo, seconded by Mr. Chittur and passed 4-0, the Board moved to pass the following resolution: *Mrs. Agona voted nay*

Board of Education Budget Guidance

WHEREAS it is the responsibility of the Board of Education to present a proposed budget to the voters of the District at the annual meeting to be held on Tuesday, May 18, 2010; and

WHEREAS the Board has established a Budget Advisory Committee to address matters pertaining to the budget proceedings for the 2010-2011 school year budget; and

WHEREAS the Board is committed to maintaining a high-quality educational program and learning experience for its students, with a desire to make clear those areas of the budget that are not to be compromised in developing a responsible and affordable budget for the ensuing school year;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby sets as its budget guidance for the development of the 2010-2011 school year budget as follows:

- No sports, clubs or performing arts programs shall be reduced.
- No teacher shall be released from District employment.
- Curriculum development resources shall be established at least at the 2009-2010 school budget level.
- To the extent practicable, all teaching staff shall teach the maximum number of periods allowable as per the BTA Agreement.
- The support staff and administrative components of the budget should be proportionate to other school districts based upon the comparative enrollment analysis presented at the November 30, 2009 Board of Education Work Session.
- A 2010 – 2011 total budget in a total amount not to exceed \$49.5 million.

Budget Advisory Committee Charge

On motion by Mr. Rotondo, seconded by Mr. Chittur, and passed 4-0, the Board moved to pass the following resolution:

*Mrs. Agona voted nay*

WHEREAS the Board of Education established a Budget Advisory Committee to make recommendations with respect to the budget proceedings for the 2010-2011 school year budget; and

WHEREAS it is the responsibility of the Board to establish the charge to be given to said committee;

NOW, THEREFORE, BE IT RESOLVED that the charge to the Budget Advisory Committee for the 2010-2011 school district budget proceedings is as follows;

The Budget Advisory Committee shall:

- Gain an understanding of the budget development process and the budget's major components.
- Research budget categories of interest with an objective of identifying areas for savings.
- Research budget categories of interest with an objective of identifying productivity gains.
- Provide insight and pose questions regarding matters researched.
- Provide to the Board a sound rationale and explanation for all proposed budget components.
- Explore and make recommendations to the Board for achieving a 2010 – 2011 budget in a total amount not to exceed \$49.5 million in conformity with the Board of Education budget guidance.

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 5-0, it is hereby

RESOLVED that the Board of Education does hereby instruct Shaw, Perelson, May & Lambert LLC, to perform an audit of the payment of the District's retirement health care benefits, in light of recent changes in state law and interpretations of the New York State Comptroller.

On motion by Mr. Rotondo, seconded by Mrs. Agona, the Board moved to adjourn the meeting at 11:10pm.