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Present: Mrs. Janet Marinaccio, President; Mr. Guy Rotondo, Vice President;  
Mrs. Stacy Agona, Mr. Eric Bashford

Absent: Mr. Krishnan Chittur

Also Present: Dr. Frances Wills, Superintendent; Mrs. Ronnie Stowell, Interim Asst. Sup't for  
Business & Technology; Mr. Michael Lambert, School Attorney; Ms. Juanita  
Brockett, District Clerk

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A meeting of the Briarcliff Manor Board of Education was held on Monday, December 7, 2009 in  
the Middle School Theater and was called to order by Mrs. Marinaccio at 8:06pm.

The Board reviewed and discussed the following items:

- a. CSE/CPSE/504 Committee Recommendations
- b. BMEF grants
- c. Contract for Hazardous Material Consultant Services
- d. Budget transfers
- e. Financial warrants for November 2009: Warrant #5 Fund A & Warrant # 5 Fund TA

## **RESOLUTIONS**

On motion by Mr. Rotondo, seconded by Mrs. Agona, it is hereby

**RESOLVED** that the Board does hereby approve the minutes of the November 16, 2009 Board  
of Education meeting as amended, & the minutes of the November 30, 2009 Board of Education  
Meetings.

On motion by Mrs. Agona, second by Mr. Rotondo, and passed 4-0, the Board moved to  
remove the following item from the consent agenda:

**RESOLVED** that the Board of Education does hereby approve the CSE/CPSE/504 Committee  
Recommendations for November 2009.

## **Consent Agenda**

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, the Board moved to approve  
the following consent agenda items as amended:

- a. **RESOLVED**, that the Board of Education does hereby approve the appointment of the  
following substitute nurses: Julia Mazurak, Mary Ann Romero, Kim Tamara & Angela Bianco  
for the 2009-10 school year.
- b. **RESOLVED** that the Board of Education does hereby approve the Application Service  
Provider Agreement with AssetWorks, Inc. for the 2009-10 school year.

c. **RESOLVED** that the Board of Education does hereby approve the budget transfer dated November 2, 2009 in the amount of \$90,000 for the purpose of recording the MTA tax according to the State Comptroller's guidelines established in June 2009.

d. **RESOLVED** that the Board of Education does hereby approve the budget transfer dated December 2, 2009 in the amount of \$3,140.

e. **ACCEPTANCE OF TUITION STUDENT**

**WHEREAS**, the School District has received an Application for Admission of Non-Resident Tuition Paying Student from Zhang Haige, a School District resident, to enroll her niece, Xinyu Liu, who is in the United States on an F-1 Student Visa, in the Briarcliff Manor School District; and

**WHEREAS**, the Board of Education is permitted to accept a student on an F-1 Student Visa into the School District for a maximum period of 12 months so long as full tuition is paid and the provisions of Policy No. 7130 are complied with; and

**THEREFORE, BE IT RESOLVED**, that the Board of Education hereby accepts Xinyu Liu as a non-resident tuition paying student in the Briarcliff Manor School District for the maxim period of 12 months in accordance with the provisions of Policy No. 7130.

f. **RESOLVED**, that the Board of Education rejects all bids #09-10-017 received on November 24, 2009 to construct the Todd School Sustainable Theme Garden.

Action Items

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, it is hereby

**RESOLVED**, that the Board of Education accept the proceeds from the Target Red Card program and Box Top program of \$415.87 and \$5,013.87. These funds along with the proceeds of \$17,450.78 from the Todd School Store shall be used to construct the Todd School Outdoor Sustainable Garden. These funds will be placed in the TE Special Purpose Fund.

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, it is hereby

**RESOLVED**, that the Board does hereby approve the bid award to Adelaide Environmental Health Associates Inc., to provide hazardous material consultant services for window replacement at the high school and toilet and classroom renovations at Todd School in the estimated amount to be \$11,210.

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, it is hereby

**RESOLVED**, that the Board of Education accepts with gratitude the following grants from the Putnam-Northern Westchester BOCES Teachers Center:

Desmond T. Groarke (MS)	Technology Assisted Collaborative Writing and Editing	\$1,000.00
Michelle Kiger (Todd)	Core Knowledge Library Sets	459.32
Anna Ostrofsky (MS)	West African Drumming with John Arrucci, Percussionist	1,826.00

Ted Sandomenico (HS)	The Light Side of the Moon and Watts Your Energy Use	2,002.00
<b>TOTAL</b>		<b>5,287.32</b>

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, it is hereby

**RESOLVED**, that the Board of Education accept with gratitude the following grants from the Briarcliff Manor Education Foundation (BMEF) Teacher's Institute Fund for the 2009-10 school year:

Karen Kelly (MS)	National Council of Teachers of Mathematics Regional Meeting	\$ 876.28
Thomas Durkin (HS)	NYS English Council Annual Conference	\$ 455.68

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, it is hereby

**RESOLVED**, that the Board of Education accepts with gratitude the following grants from the Briarcliff Manor Education Foundation (BMEF) for the 2009-10 school year:

David Golod (Todd)	Year 2 of Lego Mindstorm Robotics Program	\$ 2,335.00
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On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, it is hereby

**OMNI 403b Retirement Plan amendment**

**WHEREAS**, the Briarcliff Manor Union Free School District ("District") maintains the Briarcliff Manor Union Free School District 403(b) Retirement Plan ("Plan"); and

**WHEREAS**, the Plan was duly adopted on the 8<sup>th</sup> day of December, 2008, by the District's Board of Education ("Board"); and

**WHEREAS**, the Board desires to restate and amend the Plan as it regards section 2.1 Eligibility;

**NOW, THEREFORE, BE IT RESOLVED** that section 2.1 of the Plan is hereby restated and amended to read as follows:

**2.1 Eligibility**

Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer.

**BE IT FURTHER RESOLVED** that the Plan, as restated and amended is hereby approved and adopted on this 7<sup>th</sup> day of December 2009.

**Trips Abroad**

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, it is hereby

**WHEREAS**, certain of our School District's students and teachers who have been engaged by the student travel company ACIS as trip chaperones may be traveling on trips to Spain and England during the next several months; and

**WHEREAS**, organizational activities regarding these trips may have taken place on school premises leaving the impression of school approval of, sponsorship of or involvement with the trips; and

**WHEREAS**, in the interest of assuring that there will be no liability to the School District based upon the transportation and travel related activities of the participants on the aforementioned trips;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby declares that student travel to England and Spain on trips under the auspices of ACIS are neither School District arranged, sponsored nor approved and that the supervision of the students on the trip will not be provided for by chaperones or agents acting as employees of the School District, nor shall School District insurance policies provide coverage of any nature for those persons participating in the trips.

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, the Board moved to adjourn the public session at 8:53pm and enter into executive session for the purpose of discussing matters made confidential by State or federal law (FERPA).

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, the Board moved to a return to public session at 9:23pm.

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0

**RESOLVED** that the Board of Education does hereby approve the CSE/CPSE/504 Committee Recommendations for November 2009.

On motion by Mr. Rotondo, seconded by Mrs. Agona, and passed 4-0, the Board moved to adjourn the public meeting 9: 24pm

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Janet Marinaccio, Board President

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Juanita Brockett, District Clerk