

Present: Mrs. Janet Marinaccio, President; Mr. Guy Rotondo, Vice President;
Mrs. Stacy Agona, Mr. Eric Bashford
Absent: Mr. Krishnan Chittur
Also Present: Dr. Frances Wills, Superintendent; Ms. Stowell, Interim Asst. Superintendent for
Business & Technology; Ms. Juanita Brockett, District Clerk

A meeting of the Briarcliff Manor Board of Education was held on Monday, September 14, 2009 in the Middle School Theater and was called to order by Mrs. Marinaccio at 8:05pm.

Board President Remarks

Mrs. Marinaccio welcomed everyone to the new school year and welcome Mrs. Ronnie Stowell to her first meeting

The Board addressed various issues of concern to the community such as the status of the school store and the outdoor education project.

Dr. Wills gave a powerpoint presentation on the accomplishments & awards of the district for the 2008-09 school year and an overview of State assessment results.

On motion by Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

RESOLVED that the Board approves the minutes of the August 10, 2009 regular Board of Education meeting and the August 14 & September 3, 2009 Special Board of Education Meetings.

Work Session Items

On motion by Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

RESOLVED that the Board moves to amend the work session agenda and postpone discussion of the following items to the next Board of Education meeting on September 21, 2009

- Process for creating Budget Advisory Committee and Curriculum / Academic Topics Committee
- Resumes for Asst. Superintendent

The Board discussed the establishment of a Board of Education Finance Committee.

On motion by Mrs. Marinaccio, seconded by Mrs. Agona and passed 4-0, the Board approved the appointment of Mr. Bashford and Mr. Rotondo to Finance Committee.

Status of School Attorney Applicants – Eight resumes have been received. The Board will review each resume and determine the three top contenders and proceed with the scheduling of interviews.

Status of RFP for School Physician- Dr. Sereny submitted the only proposal received. The Board recommends that the Health & Safety Committee review, submit their recommendation and ask for their view on an opt in approach.

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, it is hereby

RESOLVED that the Board refers the RFP for School Physician to the Health and Safety Committee for review and recommendations.

BOCES Transportation Study – The Board has authorized the district’s participation in the study.

Fee setting for rental of school owned musical instruments

On motion by Mr. Rotondo, seconded by Mr. Bashford and passed 4-0, it is hereby

RESOLVED that the Board approves to set the rental fee for the rental of musical instruments for home use at a cost of \$150/annually subject to availability.

District contracts on website – The Board recommends that all vendor contracts be reviewed and posted on the website. Mr. Bashford recommended the development of a matrix that would indicated the status of those contracts.

Mrs. Agona stepped out of the room at 10:10pm

Personnel Item

On motion by Mr. Rotondo, seconded by, Mr. Bashford and passed 3-0 it is hereby

RESOLVED that the Board authorizes payment to Mrs. Ronnie Stowell for consultant services on August 13, 2009 as part of transition to Interim Asst. Superintendent at a per diem rate of \$950.

Mrs. Agona returned to the meeting at 10:15pm

Board Policy Work Session Items

- A 2nd reading of policy # 6160 Code of Ethics for All District Personnel regarding gifts was conducted. The Board will further review and discuss with teachers. A 3rd reading will be conducted at the next Board of Education meeting.
- The 1st reading of the Audit Committee Charter was postponed to the next Board of Education meeting.

Finance Work Session Items

The following financial reports were received and reviewed by the Board:

- June 2009 Treasurer's Reports; 4th quarter Appropriation Status Report: Funds A,C,F,H,TE, V; 4th quarter Revenue Status Report: Funds A,C,F,H,TE, V and Fund Balance projection.
- Warrants for July 2009: Warrant #2 Fund A; Warrant #1 Fund TA and Warrant #1 Fund H.
- Financial reports for July 2009: Treasurer's Report, Appropriation Status Report and Revenue Status Report.
- Warrants for August 2009: Warrant # 2 Fund A; Warrant # 2 Fund T
- The Middle School Student Activity Treasurer's Report for 4th quarter of 2008-09.
- The High School Student Activity Treasurer's Report for 4th quarter of 2008-09.
- Budget transfer dated August 3, 2009 in the amount of \$879.34 for high school textbooks for technology class.
- Review of June 30, 2009 Fund Balance Report

It was the consensus of the Board to amend the agenda by postponing the following items for discussion to the next meeting on September 21, 2009:

- Preliminary discussion of 2010-2011 budget presentation approach
- Preliminary discussion of long-term Board financial goals
- Follow-up on letter from district resident

Resolutions

Motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4-0, the Board moved to approve the following consent agenda items as follows:

Personnel Items Consent Agenda

- **RESOLVED**, that the Board hereby approves the appointment of Audrey Curley as Occupational Therapist for the 2009-2010 school year at \$50/hr as needed.
- **RESOLVED**, that the Board hereby approves the appointment of Denise McCauley to position as Special Education Teacher, MS Step 2, effective September 1, 2009.
- **RESOLVED**, that the Board hereby approves the appointment of Paul Bordonaro to a leave replacement position as HS Teacher, BA Step 2, effective September 1, 2009.
- **RESOLVED**, that the Board hereby approves the appointment of Carolyn Beacher to a leave replacement position as School Psychologist effective September 1, 2009 at \$120 for the first 23 days; MA Step 1, effective October 5, 2009.
- **RESOLVED**, that the Board hereby approves the appointment of Adrianna Androsiglio to a leave replacement position as elementary school teacher, effective September 1, 2009 at \$120 for the first 23 days; MA Step 1, effective October 5, 2009.
- **RESOLVED**, that the Board hereby approves the appointment of Timothy Fee as Varsity Asst. Football Coach for Fall 2009.
- **RESOLVED**, that the Board hereby approves the appointment of Danielle Fiore as Varsity Field Hockey Asst. Coach for Fall 2009.

- **RESOLVED**, that the Board hereby approves the appointment of Jessica Madalon as Varsity Cheerleading Assist.Coach for Fall 2009.
- **RESOLVED**, that the Board hereby approves the appointment of the following substitute teachers: Timothy Fee and Shannon O'Brien for the 2009-2010 school year.
- **RESOLVED**, that the Board hereby approves the appointment of Deborah Spahr as choreographer for the MS and HS productions for the 2009-2010 school year.
- **WHEREAS**, Brittany McCord, Kim Manghise and Deborah Marino were excused from their positions as teacher aides at the end of the 2008-2009 school year; and
WHEREAS, there are now three unfilled teacher aide positions due to three resignations;
NOW, THEREFORE, IT IS RESOLVED THAT:
The Board approves the reappointment of Brittany McCord, Kim Manghise and Deborah Marino and to their positions as teacher aides for the 2009-10 school year.
- **RESOLVED**, that the Board hereby accepts the resignation of teacher aide, Avarelle DaCosta, effective September 1, 2009.
- **RESOLVED**, that the Board hereby accepts the resignation of teacher aide, Jennifer Lasorsa, effective September 16, 2009.
- **RESOLVED**, that the Board hereby approves the appointment of Tracy Campanile to an additional 0.1 mathematics teacher for the 2009-10 school year.
- **RESOLVED**, that the Board hereby approves Ms. Ronnie Stowell, Interim Asst. Superintendent for Business & Technology, as Purchasing Agent for the Briarcliff Manor School District, Authorized Representative for all Federal programs including; E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2009-10 school year.
- **RESOLVED**, that the Board hereby approves the special education tuition contract with New England Center for Children, Inc., for the 2009-10 school year.
- **RESOLVED**, that the Board hereby approves the special education tuition contract with Pleasantville UFSD for the 2009-10 school year.
- **RESOLVED**, that the Board hereby approves the special education tuition contract with Bedford Central Schools for the 2009-10 school year.
- **RESOLVED**, that the Board hereby approves the special education tuition contract with Ardsley UFSD for the 2009-10 school year.
- **RESOLVED**, that the Board hereby approves the District's participation in the free and reduced lunch program for students who may qualify under the federal guidelines.
- **RESOLVED**, that Juanita Brockett is hereby appointed as School District Freedom of Information Law Officer (Record Access Officer) to serve at the pleasure of the Board for the 2009-10 school year.
- **RESOLVED**, that the Board hereby approves the CSE/CPSE/504 Committee Recommendations for the period of May 2009 through July 2009, for the 2009-2010 school

year.

- **RESOLVED**, that the Board hereby approves the appointment of the following club advisors for the 2009-2010 school year:

TODD SCHOOL CLUBS	ADVISOR	STIPEND AMOUNT
Literacy Magazine	Diane Mallet	2,293
Mathfax	Cindy Yaeger & David Golod	2,293
Pushkin Players	Robyn Ferracane	2,022
HIGH SCHOOL CLUB	ADVISOR	STIPEND AMOUNT
Academic Challenge	Desmond Groarke	2,764
Amnesty International	Thomas Kersting	2,254
National Art Honor Society	Roxanne Ritacco	2,503
Art & Music Festival Art & Music Festival	Mandel/Montenegro/ Ostrofsky/Linville/Dubin/Ritacco	4,849 shared among all
Asian Club	Nancy Lee	2,254
Black Latino Student Union	Paul Zeidan	
Briars & Ivy	J.Shulman/K.McCarthy	3,879
Camerata (Briarcliff Singers)	John Banks	3,714
Chamber Music Group	Anna Ostrofsky	3,945
Chemistry Club	Robert Saar	2,067
Cliffnotes/Overtones	John Banks	2,030
Dance Club	Diane Guida	2,030
Drama Club	Jamie Mandel	3,049
Drivers Education	Paul DeCurtis	2,883
Environmental (Treehuggers)	Karla Constantinou	2,263
Engineering Club	Mike Diamente	2,030
Film Club	Jamie Mandel	3,049
French Club	Pamela Gordon	2,067
Garage Orchestra	Anna Ostrofsky	2,030
Gay Straight Alliance	Laurie Alfonso/Diana Blank	2,030
Habitat for Humanity	Deirdre Dilworth/Pat Manchisi	2,030
Interact Club	Sharon Comblo	2,030
Interior Design Club	Cathy Freeman/Jessica Madalon	2,030
Intramurals	Drosopoulos/Thau/DeCurtis	1,375
Jazz Band	Delia Montenegro	3,714
Lighting Technician	James Britt	2,415
Literary Coffee House	Fishman/Mandel/Shulman	2,314
Mathletes	Christina Rutledge	2,378
Model Congress	Jeanne Claire Cotnoir	2,030
Model UN	Eileen Gallagher	2,067
Multicultural Club	Colleen Winter	2,067
National Honor Society	Anthony Muranelli	2,254
Newspaper - Bulletin	Samantha Fishman	4,484
NYS Math Honor Society	R. Huber/A. O'Brien	2,254
Pep Band	Chris Melito	2,263
Poetry Club	Laurie Alfonso	2,030
Set Design and Construction	James Britt	3,881
Set Painter (Fall and Spring)	James Britt	3,881
Spanish Club	Diana Nelson/Jamie Gittler	2,067
Student Council	Thomas Kersting	4,346

Technical Crew	James Britt	3,729
Tri M Music Honor Society	Delia Montenegro	2,254
World of Difference	Melissa Carnahan	2,067
Writer's Circle	Julia Fernandez	2,030
Yearbook - Bruin	Nina Marcel	5,609

Contract Items Consent Agenda

- **RESOLVED**, that the Board hereby authorizes participation in transportation study to be conducted through Putnam/Northern Westchester BOCES to determine cost savings potential of sharing out-of-district transportation.
- **RESOLVED**, that the Board hereby approves the 30-day emergency transportation contract with Briarcliff Bus Company to transport students to Irvington H.S. and Maria Regina H.S. Not to exceed \$5,500.
- **RESOLVED**, that the Board hereby approves the contract for in-car student driving instruction to All Northern Westchester Driving, Inc.
- **RESOLVED**, that the Board hereby awards the bid contract for hydroxipro cleaning system to Wise Supply, Inc.
- **RESOLVED**, that the Board hereby approves the renewal of the Services Agreement for the academic year 2009-2010 with The Omni Group to serve as the District's 403(b) third party administrator. Not to exceed \$5,580.
- **RESOLVED**, that the Board hereby approves a purchase option plan agreement for a Xerox W5632 photocopier. Not to exceed \$8,872.20
- **RESOLVED**, that the Board hereby approves the bid award for plumbing services to L. I. Reilly Plumbing for the period of October 1, 2009 through June 30, 2010. Not to exceed \$154/hr.
- **RESOLVED**, that the Board hereby approves the bid award for electrical services to Day Electric for the period of October 1, 2009 through June 30, 2010. Not to exceed \$197/hr
- **RESOLVED**, that the Board hereby awards contract to purchase paint and paint supplies to Wallauer and Shiffler Equipment Sales.
- **RESOLVED**, The Board hereby awards low bid for the printing of the quarterly newsletter "The Blackboard" and the Budget Newsletter to Rose Press.

Action Items

Motion by Mr. Rotondo seconded by Mrs. Agona and passed 4 -0, it is hereby

RESOLVED, that the Board of Education approves the proposed settlement with the Software & Information Industry Association, in the amount of \$35,000 and hereby authorizes the Board President or the Superintendent of School to execute the necessary documents evidencing the settlement.

On motion by Mr. Rotondo seconded by Mrs. Agona and passed 4 -0, it is hereby

RESOLVED, that the Board hereby approves the increase amount of the “Agreed Upon Procedures” for O’Connor, Davies, Munns & Dobbins, LLP in the amount of \$10,000 for a total of \$30,000 in as much as additional hours were required for the June 30, 2008 agreed upon procedures engagement.

On motion by Mr. Rotondo seconded by Mrs. Agona and passed 4 -0, it is hereby

RESOLVED, that the Board hereby approves the BOCES classroom use and maintenance agreement for the period of September 1, 2009, through June 30, 2010, for the use of one classroom (\$21,536) and one office (\$4,000) at the Briarcliff High School for the total sum of \$25,536.

On motion by Mr. Rotondo, seconded by Mrs. Agona and passed 4 -0, the Board moved to adjourn the meeting at 11:17pm.