

BRIARCLIFF BOARD OF EDUCATION MEETING
MINUTES

July 27, 2009

Present: Mrs. Janet Marinaccio, President; Mr. Guy Rotondo, Vice President;
Mrs. Stacy Agona, Mr. Eric Bashford

A meeting of the Briarcliff Manor Board of Education was held on Wednesday July 29, 2009 in the Middle School Theater and was called to order by Mrs. Marinaccio at 8:02 p.m.

Board President's Remarks

Mrs. Marinaccio introduced Mr. Austin as Interview Session Moderator and provided an overview of the interview format.

See "Public Interviews Moderator Procedures" for interview format which are included as part of these minutes.

Appointment of Clerk Pro Tem

On motion by Mr. Bashford, seconded by Mrs. Agona, Mr. Rotondo was appointed Clerk Pro Tem. Motion carried 4-0

Interview of Board Candidates

The Board interviewed the following candidates that applied to complete the remaining term of former Trustee Mrs. Nina Quigley who resigned effective June 29, 2009:

Mr. K. Chittur

Mr. G. Dow

Dr. K.F. Etzold

Mr. K. Kohn

See "BOE Prepared Interview Questions" which are included as part of these minutes.

The public submitted written questions to the Interview Session Moderator who then asked the questions of the candidates.

Board President's Closing Remarks

Mrs. Marinaccio, thanked the candidates for their commitment to our school district and advised that three additional candidates would be interviewed on Wednesday July 29, 2009 at 8:00 PM in the MS Theatre. She also indicated that the BOE expected to select the new Trustee at its August 3, 2009 meeting. Mrs. Marinaccio thanked Mr. Austin for serving as Interview Session Moderator.

Adjournment

On motion by Mr. Rotondo, seconded by Mrs. Agona the meeting was adjourned at 9:59 PM. Motion carried 4-0

**Public Interviews
Moderator Procedures**
BOE Trustee Vacancy
Briarcliff Manor UFSD
July 27, 2009
Middle School Theatre - 8PM

Prior to Interview

Copies of applications are available to public on table at entrance to MS Theater and school website. Public is provided index cards for question submission.

Session Format

Seating: Candidates sit at dais.
BOE sits in front row of auditorium.
Moderator: Monday – Keith Austin
Timer: Moderator keeps time

BOE Opening Remarks: Janet Marinaccio

CANDIDATE INTROS: Each candidate is allowed 2 minutes for introductory comments.

Question Guidelines: Moderator reads question simultaneously to all candidates.
No rebuttals.
First responder is alternated

BOE PREPARED QUESTIONS

#1: BOE Questions: Moderator reads a question and then follows steps #2 thru #4 below for each.

#2: Candidate Response: Candidates are allowed 1.5 minutes to respond.

After all candidates have responded to a question.

#3: Follow-up BOE Questions: BOE can ask follow-up questions related to posed question.

#4: Candidate Response: Candidates are allowed 1.5 minutes to respond.

After all BOE PREPARED QUESTIONS have been completed.

FINAL QUESTIONS

#1: BOE Questions: BOE is offered the opportunity to ask general questions.
A candidate that is asked a question is allowed 1.5 minutes to respond.

After all FINAL QUESTIONS asked by BOE have been completed.

#2: Public Questions: Moderator reads questions submitted by public.
A candidate that is asked a question is allowed 1.5 minutes to respond.
Remaining candidates are next allowed 1.5 minutes to respond.

CANDIDATE CLOSINGS: Each candidate is allowed 2 minutes for closing comments.

BOE Prepared Interview Questions

BOE Trustee Vacancy
Briarcliff Manor UFSD

Monday July 27, 2009

1. Why are you interested in serving on the Board of Education at this time?
2. If appointed, what one area would you focus on and why?
3. One of the most important things that the Board of Education will do over the next two years is selecting a new Superintendent. What qualities would you view as most important in Superintendent Candidates?
4. What do you see as the critical financial issues facing our school district?
5. Looking out over five years, what are your academic goals for our district?
6. What has been your personal involvement in our school district and how does that make you a good candidate for Board of Education Trustee?