

BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT

Board of Education Meeting – Monday, January 11, 2010

Middle School Theater

8:00 pm

AGENDA

Opening Items

Call to Order and Pledge of Allegiance

Roll Call

Board President Remarks

Superintendent Remarks

1. Approval of the minutes of January 4, 2010 Board of Education meeting.

2.

Work Session Items

The Board welcomes public comments on work session items at this time.

- a. Academic Integrity – Code of Conduct
- b. Nomination of BOCES Board candidate
- c. Request for Extended Child Care Leave
- d. Expansion of clerical position from .6 to 1.0
- e. Appointment of substitute teachers
- f. NYSSBA membership

3.

Contract Work Session Items

The Board welcomes public comments on contract work session items at this time.

- a. Engagement of Internal Auditors

4.

Financial Work Session Items

The Board welcomes public comments on financial work session items at this time.

- a. Financial reports for November 2009
- b. December Warrants

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5.

RESOLUTIONS

Consent Agenda

- a. RESOLVED, that the Board of education does hereby approve the expansion of Karen McKeon's clerical position from .6 to 1.0 effective February 16, 2010.
- b. RESOLVED, that the Board of Education does hereby approve the unpaid child care leave of absence requested by Kristen Becerra; date of return effective January 21, 2010.
- c. RESOLVED, that the Board of Education does hereby approve the appointment of the following substitute teachers: Brenda Paulenoff and Lisa Forero.

Action Items

- a. Code of Conduct

RESOLVED, that the Board of Education authorizes the Superintendent to form a Committee pursuant to Education Law 2801 to make recommendations to the Board of Education on changes to the Code of Conduct. Such report is to be delivered at least one week prior to a public hearing on February 25, 2010.

- b. Engagement of Internal Auditor

WHEREAS, the Board of Education previously approved the engagement of Tobin and Company as internal auditors for the purpose of updating the existing risk assessment and conducting an intensive review for the year ending June 30, 2010 at a fee that was incorrect, now be it,

RESOLVED, that the fee for such work be amended to \$3,000 for the updated risk assessment and \$6,500 for the intensive review for the fiscal year ending June 30, 2010 and that the President of the Board of Education be authorized to sign the agreement.

RESOLVED, that the District is authorized to pay Tobin and Company \$1,950 for work previously authorized in connection with procedures regarding electronic transfers.

RESOLVED, that Tobin and Company be engaged to perform special audit projects relating to a review of the duties the claims auditor, contract vendor summary template, and District credit card procedures, for the amount as specified in their proposal of \$4,290.

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c. Nomination of BOCES Board Candidate

RESOLVED, that the Board of Education, does hereby nominate Mrs. Joan Austin to fill a vacancy on the Putnam/Northern Westchester Board of Cooperative Educational Services for the term July 1, 2010 – June 30, 2013.

d. NYSSBA Membership

RESOLVED, that the Board of Education does hereby approve continuation of membership in the New York State School Board of Association for the 2010 Calendar Year in the amount of \$9,145.

Public Comments/Questions

Polling of the Board

Closing Items