

BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT

Board of Education Meeting – Monday, May 23, 2011

Middle School Theater

6:30pm

REVISED

Opening Items

Call to Order & Pledge of Allegiance

Roll Call

It is anticipated that the Board will immediately adjourn to executive session to discuss potential litigation matters and the employment history of particular persons.

It is anticipated that the Board will return to public session at approximately 7:30pm and conduct their regular business meeting. .

Public Session Agenda

Board President's Remarks

Superintendent's Remarks

1. Approval of the minutes of the Public Hearing and Board of Education meeting held on May 9, 2011, the minutes of the special meeting held on May 3, 2011, the minutes of meetings held on April 26, and April 11, 2011.

2.

Tenure Appointments

- a. RESOLVED, that the Board hereby confers Tenure on Melissa Brennan in the tenure area of Instructional Technology, effective September 1, 2011.
- b. RESOLVED, that the Board hereby confers Tenure on Melissa Esposito in the tenure area of Music, effective June 30, 2011.
- c. RESOLVED, that the Board hereby confers Tenure on Nathan Heltzel in the tenure area of Guidance, effective September 1, 2011.
- d. RESOLVED, that the Board hereby confers Tenure on Jessica Loprieno in the tenure area of Science, effective September 1, 2011.
- e. RESOLVED, that the Board hereby confers Tenure on Jamie Lund in the tenure area of Foreign Language, effective June 30, 2011.
- f. RESOLVED, that the Board hereby confers Tenure on Melissa Magliulo in the tenure area of Special Education, effective September 1, 2011.
- g. RESOLVED, that the Board hereby confers Tenure on Michelle McNeight in the tenure area of Special Education, effective September 1, 2011.
- h. RESOLVED, that the Board hereby confers Tenure on Theodore Sandomenico in the tenure area of Science, effective September 1, 2011.

Break to congratulate newly tenured teachers

(10 minute reception in the cafeteria is hosted by the BTA)

3. Consent agenda items

- a. RESOLVED, that the Board of Education does hereby accept the resignation, for the purpose or retirement, of teacher Carol T. Thompson, effective June 30, 2011.
- b. RESOLVED, upon the request of Marion Brannan, custodial staff, and the recommendation of the Superintendent, the Board of Education hereby amends the resolution approved at the January 24, 2011 Board meeting accepting the resignation for the purposes of retirement of Marion Brannon effective December 31, 2011, and approves the change in the effective date of her resignation for purposes of retirement to June 30, 2012.
- c. RESOLVED, that the Board of Education does hereby approve the resignation of Diana Guida as Choreographer for the Middle School Spring Musical.
- d. RESOLVED, that the Board of Education does hereby approve the appointment of Deborah Spahr-Toteda to the position of Choreographer for the Middle School Spring Musical at a stipend of \$1,200.
- e. RESOLVED, that the Board of Education does hereby approve the contract with Education Data Services, Inc. for the licensing and maintenance fees in the amount of \$3,740.00 for the 2011-12 school year for consumable school supplies.
- f. RESOLVED, that the Board of Education does hereby approve the contract with Education Data Services, Inc. for the New York Skilled Trades Time & Material Bid at the rate of \$1,950 per year from April 1, 2011 through March 31, 2012.
- g. RESOLVED that the Board of Education hereby approves the payment of \$2,779.36 to School Scheduling Associates, LLC for services rendered by scheduling consultant Michael Rettig on January 11, 2011.
- h. RESOLVED, that the Board of Education does hereby accept, with thanks, the donation of \$109.40 from General Mills Corporation for the Box Tops For Education Program.
- i. RESOLVED, that the Board of Education does hereby approve the health services contract with the following school districts:

Public School of the Tarrytown	28 students @ 652.00 each	\$18,256.00
Harrison Central School District	2 students @ 1027.57 each	\$ 2055.14
White Plains School District	5 students @ \$791.38 each	\$ 3,956.90
Katonah-Lewisboro School District	5 students @ \$944.50 each	\$4,722.50

- j. RESOLVED, that the Board of Education does hereby approve a budget transfer in the amount of \$ 8,763.00 to cover Conspiracy Code course for the high school.
- k. RESOLVED, that the Board of Education does hereby approve a budget transfer in the amount of \$ 10,000.00 to cover projected unemployment expense through June 30, 2011.
- l. RESOLVED, that the Board of Education does hereby approve a budget transfer in the amount of \$ 65,501.43 to transfer amounts budgeted to “substitutes” to individual schools to cover projected expenses through June 30, 2011.
- m. RESOLVED, that the Board of Education does hereby approve a budget transfer in the amount of \$ 15,257.69 to cover projected expense in regular school teacher aide code through June 30, 2011.
- n. RESOLVED, that the Board of Education does hereby approve a budget transfer in the amount of \$ 13,663.79 to cover projected expense in special education teacher aide code through June 30, 2011.
- o. RESOLVED, that the Board of Education approves the tuition contract for one student to attend the Bedford Central School District for the period September 6, 2011 through June 22, 2012.
- p. RESOLVED, that the Board of Education does hereby accept the Claims Auditor’s Reports for November 2010, December 2010, January 2011, February 2011, March 2011 & April 2011.
- q. RESOLVED, that the Board of Education does hereby approve the request of faculty member, Carole Calen to register her son in the Briarcliff Schools in accordance with the provisions in the Briarcliff Teachers’ Contract, Article VI, L.
- r. RESOLVED, that the Board of Education does hereby approve the request of faculty member, Jessica Dubin to register her son in the Briarcliff Schools in accordance with the provisions in the Briarcliff Teachers’ Contract, Article VI, L.
- s. RESOLVED, that the Board of Education does hereby approve the request of faculty member, Alyssa McKeever to register her daughter in the Briarcliff Schools in accordance with the provisions in the Briarcliff Teachers’ Contract, Article VI, L.

4. Action Items

*The Board welcomes public comments on action items at this time.
(Please see Policy 2201 on last page of this agenda.)*

a. BMEF Grants

RESOLVED, that the Board of Education does hereby accept with thanks the following 2011 BMEF grants funded:

Grant #	Applicant Name	Project Title	School	Amount Approved	Comments
BMEF.2011.3	Theodore Sandomenico	“A Look into Space” Telescope Supplies	BMS & BHS	\$881	
BMEF.2011.4	Theodore Sandomenico	Florescent Minerals	BMS & BHS	\$352	

BMEF.2011.5	Jennifer Horowitz & Michelle Kiger	Books on CD to Enhance Literary Skills	Todd	\$2,015	Note: Funds to be expended before July 1, 2011
BMEF.2011.6	Dorene Tomaskovic & Audrey Curley	Alternative Seating Desks	Todd	\$9,000	
BMEF.2011.7	Jayne Barruch & Leslie Newman	2 Digital Cameras	Todd	\$309	
BMEF.2011.8	Leslie Newman & Jayne Barruch	2 Smart Document Cameras	Todd	\$1,398	
BMEF.2011.9	Cindy Yaeger	Singapore Math Training	Todd	\$2,300	Funds to be expended before July 1, 2011
BMEF.2011.10	Leslie Newman & Jayne Barruch	Sign Language Program	Todd	\$2,800	
BMEF.2011.11	Bob Iovino & Austin Perry	Greenhouse Club Jerseys	BMS	\$2,025	
BMEF.2011.12	Jessica Loprieno	Smart Response System	BMS	\$2,353	
BMEF.2011.13	Austin Perry, Bob Iovino, Alicia Moraitis, and Mary Yulo	Academia Irrigation System	BMS	\$2,400	
BMEF.2011.14	Roxanne Ritacco	IMac Computer	BHS	\$1,368	
				\$27,201	

Out of Cycle Grants Funded

BMEF.2011.1	Paul Villanueva	“Day in Clay” Artist in Residency Program	Todd	\$3,665	Approved via e-mail 11/18/2010
BMEF.2011.2	Mary Beth Craven	“A Christmas Carol” Field Trip	BMS	\$920	Approved via e-mail 11/18/2010
				\$4,585	

Grand Total of 2011 Grants \$ 31,968

b. Todd Reading program

RESOLVED, that the Board of Education does hereby approve a budget transfer in the amount of \$ 100,000.00 to purchase textbooks and train staff for Todd reading program.

c. Singapore Math Training

RESOLVED that the Board of Education hereby approve the appointment of Consultant, Katherine J. De la Garza to provide training to K-6 teachers in the Singapore Math Model Drawing Method. This training will cost \$1,350. The BMEF will fund \$1,150 and the District will pay \$200. Such training to be used for teachers wishing to have more training in this method and will not be credited to any salary advancement.

RESOLVED that the Board of Education hereby approves the appointment of Consultant William Jackson to provide training to K-6 teachers in the Singapore Math Model Drawing Method. This training will cost \$1,350. The BMEF will fund \$1,150 and the District will pay \$200. Such training to be used for teachers wishing to have more training in this method and will not be credited to any salary advancement.

d. Cleaning Contract

RESOLVED, that the Board of Education does hereby accept the proposal from Jaxon Maintenance Services, LLC to provide contract cleaning services, due to emergency circumstances, effective May 2 – June 30, 2011 in the amount of \$35,163.78.

RESOLVED that the Board of Education does hereby award the cleaning bid contract to CFM Service Corporation, effective July 1, 2011 – June 30, 2012 as follows:

Todd Elementary -	\$ 83,064.00	
Briarcliff MS/HS -	<u>\$147,156.00</u>	
Total	\$230,220.00	(billed in equal monthly installments)

Additional Hourly Rate charge of \$23.50 in an annual amount not to exceed \$20,000

e. Dental Plan

RESOLVED that the Board of Education approve and agree to the rate renewal proposal of April 14, 2011 with J.J. Stanis & Company, Inc., for the administration of the school district's dental plan for the 2011-12 school year.

f. BOCES Contract

RESOLVED, that the Board of Education approve the 2011-2012 Initial Contract of Services with Putnam Northern Westchester BOCES.

g. Window Project

WHEREAS, the Board of Education previously awarded the bid for the Briarcliff High School Window Replacement and Related Work project (the "Project") in the amount of \$627,100 to Industrial Window Corp.;

THEREFORE, BE IT RESOLVED, that the Board President is hereby authorized to execute an Agreement between Owner and Contractor with Industrial Window Corp. for the Project, a copy of which Agreement shall be incorporated by reference within the minutes of this meeting.

h. Todd ES Project

RESOLVED, that the Board of Education award the bid for the Todd Elementary School Toilet and Classroom Renovations project to A&J Construction Corporation, the lowest responsible and responsive bidder, as follows:

Base Bid	\$198,200	
Alt # C-1	\$ 21,600	(removal/replacement of asbestos containing tile in area in front of Classrooms 123 and 124
Alt # C-2	\$ 17,200	(removal/replacement of asbestos containing tile In area in front of Classrooms 121 and 122)
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Total	\$ 237,000	

AND BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute an Agreement between Owner and Contractor with A&J Construction Corporation for the above Project upon approval of same by the School Attorney. A copy of such Agreement shall be incorporated by reference within the minutes of this meeting.

i. Maintenance Building Project

RESOLVED, that the Board of Education award the bid for the Briarcliff Manor Union Free School District Maintenance Building project to A&J Construction Corporation, the lowest responsible and responsive bidder, as follows:

Base Bid	\$276,400
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Total	\$276,400

AND BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute an Agreement between Owner and Contractor with A&J Construction Corporation for the above Project upon approval of same by the School Attorney. A copy of such Agreement shall be incorporated by reference within the minutes of this meeting.

j. Reorganization Meeting

RESOLVED that the Board of Education hereby designates July 11, 2011 as the meeting date for the 2011-12 Re-Organizational Meeting.

k. Certification of the May 17, 2011 Voting Results

RESOLVED, that the Board of Education does hereby affirm the results of School Board Elections and Budget Vote held on May 17, 2011.

Public Comment

The Board welcomes public comments at this time.

Polling of the Board

Consideration of Executive Session Subject to Board Approval

Adjournment

POLICY NO. 2201 – INTERNAL OPERATIONS

A. Community Participation at Board Meetings

1. Regular Meetings. The public will be encouraged to speak on Action Items before the Board votes. Comments must be specific to Action Items on the agenda. Community input will also be heard at the time designated on the agenda for this purpose. Comments must be relevant to the Briarcliff School District.
2. Public comments must only be made from the designated area.
3. The community will be requested to direct their questions or comments to the presiding officer, who will redirect them to the Administration if this is appropriate. Dialogue among members of the audience will be discouraged. Trustees are only to respond at the invitation of the presiding officer.
4. When new questions or items are raised by the community, the Board will not feel compelled to respond immediately, but will acknowledge the issue and consider it at a later meeting if this is appropriate.
5. Any person who is unruly will be asked to leave.
6. Speakers from the public will be given three (3) minutes each to speak, unless the Board votes to extend the per speaker time limit at the beginning of the meeting. Each speaker will be allowed one opportunity to speak at each speaking segment of the meeting.