

BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT  
Board of Education Meeting – Monday, June 13, 2011  
6:00pm  
Middle School Theater  
AGENDA

**REVISED**

- Call to Order
- Pledge of Allegiance
- Roll Call
- Asst. Superintendent Remarks
- Superintendent Remarks
- Board President Remarks
  - Student Recognition

*The Community is welcome to join us in a reception honoring our retirees hosted by the BPTA at 7:30 P.M. in the Middle School Cafeteria*

*Honoring: Teachers: Elizabeth Biondi, Tamara Hervey, Carol Thompson, Susan Wyrostek  
PTA: Denise Rempe  
Board President: Janet Marinaccio*

It is anticipated that the Board will immediately adjourn into executive session at 6:00pm to discuss potential litigation matters and the employment history of particular persons.

It is anticipated that the Board will return to public session at approximately 8:00pm to conduct the regular business meeting.

1. Approval of the minutes of Board of Education meeting held on May 23, 2011 and June 6, 2011.

2.

**CONSENT AGENDA**

- a. RESOLVED, that the Board of Education received and reviewed the audit committee year-end report June 2011.
- b. RESOLVED, that the Board of Education does hereby approves the waiver agreement dated May 25, 2011, between the Briarcliff Teachers' Association regarding the resignation for the purpose of retirement submitted by Tamara Hervey. The agreement is referenced within the contents of these minutes.
- c. RESOLVED, that the Board of Education does hereby accept, with thanks, the resignation for the purpose of retirement of Tamara Hervey effective June 30, 2011.
- d. RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$43,000 to cover anticipated special education/BOCES services through June 30, 2011.
- e. RESOLVED, that the Board of Education does hereby approve the contract with Boca Beth LLC in the amount of \$1,495.00 for an Online Subscription for Professional Development for K-12 teachers. This service is federally funded.

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- f. RESOLVED, that the Board of Education hereby authorizes the Board to execute a software license agreement with EDGE Document Solutions LLC for the Educator's EDGE High School Reporting System, for the period from July 1, 2011 through June 30, 2012, at an annual fee of \$550.00.
- g. RESOLVED that the Board of Education does hereby approve the career increment for Debra Fried effective September 1, 2011 (1<sup>st</sup> increment)
- h. RESOLVED that the Board of Education does hereby approve the career increment for Nancy Kress September 1, 2011 (1<sup>st</sup> increment)
- i. RESOLVED that the Board of Education does hereby approve the career increment for Jean Linville effective September 1, 2011 (3<sup>rd</sup> increment)
- j. RESOLVED that the Board of Education does hereby approve the career increment for Diane Mallett effective retroactive to January 1, 2011 (4<sup>th</sup> increment)
- k. RESOLVED that the Board of Education does hereby approve the career increment for Allison Murphy effective September 1, 2011 (2<sup>nd</sup> increment)
- l. RESOLVED, that the Board of Education does hereby approve the career increment for Leslie Newman effective September 1, 2011 (1<sup>st</sup> increment)
- m. RESOLVED, that the Board of Education does hereby approve the career increment for Marc Tartell effective September 1, 2011 (1<sup>st</sup> increment)
- n. RESOLVED, that the Board of Education does hereby approve the career increment for Colleen Winter-DiGirolamo effective September 1, 2011 (3<sup>rd</sup> increment)
- o. RESOLVED, that the Board of Education does hereby establishes the following 2011 summer board meeting schedule: July 11 (Reorganization & work session) July 18 (action session) Aug. 1 (work session) and Aug. 16 (action session)

3.

**ACTION ITEMS**

*The Board welcomes public comments on resolutions at this time.  
(Please see Policy 2201 on last page of this agenda.)*

Abolishment of positions

RESOLVED, that the Board of Education does hereby approve the following resolutions:  
WHEREAS, the Briarcliff Manor School District has determined that for reasons of economy and efficiency it is necessary to abolish certain positions.

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SECTION 1

RESOLVED, that the Board of Education hereby abolishes teaching positions as follows:

Elementary – 1.0 FTE	Speech/Language– 1.0 FTE
ESL– 2.0 FTE	Reading– 1.4 FTE
Psychologist– 1.0 FTE	Music– 2.0 FTE
World Language– 1.0 FTE	Art –0.1 FTE
Special Ed– 1.0 FTE	Health – 0.4 FTE
	Dance - 0.2 FTE

SECTION 2

BE IT FURTHER RESOLVED, that the Board has determined that the services of the following Individuals shall be reduced effective June 30, 2011 in accordance with Section 3013 of the Education Law as they are determined to be the least senior teachers in the respective tenure areas in which positions are being abolished.

Jessica Dubin – 0.1 FTE	Meghan McCue -1.0 FTE
Melissa Esposito -1.0 FTE	Lorraine McDermott -1.0 FTE
Eileen Gallagher -1.0 FTE	Christine Meola – 0.4 FTE
Gilian Goldman -1.0 FTE	Doreen Saccomano -1.0 FTE
Diane Guida – 0.2 FTE	Kate Stocker -1.0 FTE
Jamie Lund -1.0 FTE	Lee Lee Wong -1.0 FTE
Denise McCauley -1.0 FTE	Colleen Winter-DiGirolamo – 0.4 FTE

SECTION 3

BE IT FURTHER RESOLVED, that the Board has determined that none of the individuals named in above have bumping rights into other Part 30 tenure areas.

SECTION 4

BE IT FURTHER RESOLVED, that the individuals named in Section 2 above shall be placed upon a preferred eligible list in the tenure area from which layoff occurred for recall to a position for a period of seven (7) years from the effective date of layoffs pursuant to Education Law Section 3013.

SECTION 5

The District Clerk is hereby directed to notify in writing each individual in Section 2 above of the information contained in this resolution, including placement of their name on a preferred eligible list for re-employment.

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SECTION 6

9.0 FTE Teacher aides abolished by seniority; namely:

Phyllis Aufiero	Wendy Liberatore
Joyce Delvito	Catherine Santini
Kathryn Del Bene	Deborah Norwood
Janis DiBernardo	Julia Reilly
Kimberly DeMarco (LaManna)	

RESOLVED, that the District Clerk is hereby directed to provide written notice to those employees who shall be excessed upon the abolition of their positions effective the close of business of June 30, 2011, with further notice regarding recall rights, if any.

BPTA donation

RESOLVED, that the Board of Education does hereby accept with thanks, a donation of \$10,000 from the Briarcliff Parent Teacher Association to be use for the purchase of 14-16 Wyse mobile thin client for the district's new wireless network.

Optimum Lightpath

Be it Resolved, that the Board of Education does hereby approve the amendment to the previously approved five year Service Agreement with Optimum Lightpath, dated March 29, 2011, for Hosted Voice and Internet/Voice Bundle services effective July 1, 2011 in the additional amount of \$225 per month.

HDR

WHEREAS, the District's Environmental Consultant, Henningson, Durham & Richardson (HDR), has been retained by the District to meet the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education wishes to continue with its field remediation activities related to the order on consent;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts HDR's proposal for providing design drawings for the final stabilization and re-grading of the western slope of the practice field as set forth in HDR's May 12, 2011 letter, at an estimated cost of \$27,000. A copy of the May 12, 2011 letter is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Business to transfer the sum of up to and including \$27,000 from the Property Loss and Liability Reserve Fund to the general fund to pay for the costs associated with the implementation of the Investigation Work Plan and the District's continued field remediation activities.

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Welsh Engineering

RESOLVED, that the Board of Education does hereby approve the proposal for land surveying services at the Middle/High School property to Welsh Engineering in the amount of \$1,830

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Business to transfer the sum of up to and including \$1,830 from the Property Loss and Liability Reserve Fund to the general fund to pay for the costs for surveying services and the District's continued field remediation activities.

Tequipment Inc

RESOLVED, that the Board of Education approve the 2011-12 service contract from Tequipment Inc. for smartboard technician services in the amount of \$16,200.

School World

RESOLVED, that the Board of Education approve the 2011-12 contract with SchoolWorld for web hosting services in the amount of \$4,000.

Student Assistance Services

RESOLVED that the Board of Education does hereby approve the continuation of a contract with Student Assistance Program in the amount of \$64,890 for services for the 2011-12 school year.

Pearson Virtual Learning

Be it Resolved, that the Board of Education approve the National Course Content License Agreement with Pearson Virtual Learning for the purchase of 10 textbook cartridges, AP Course Exam Review and related training as prescribed in the amount of \$86,100.00

Lower Hudson Regional Information Center (BOCES)

RESOLVED, that the Board of Education approve the 2011-2012 Initial Contract of Services with the Lower Hudson Regional Information Center (BOCES)

Employee Benefit Accrued Liability

RESOLVED, that the Board of Education authorize the transfer of \$18,000.00 from the Employee Benefit Accrued Liability Reserve Fund to the general fund to be expended for accrued employee benefits due upon the termination of certain employees' service during the 2010-2011 school year.

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Maintenance Bids

RESOLVED, that the Board of Education does hereby approve the following lowest bid vendor awards:

Plumbing	L.I. Reilly
Turf Maintenance	Alternative Healthcare
Hydroxipro Cleaning Solution	Wise Supply
HVAC Maintenance	Johnson Controls
Electrical (new work)	Delta Electrical
Electrical (maintenance work)	Day Electric

School Related Personnel

BE IT RESOLVED that the Board hereby ratifies the terms of and approves the expenditures set forth in a Supplemental Memorandum of Agreement dated May 25, 2011 between the District and School Related Personnel Bargaining Unit regarding the salary provisions for Health Aides under their collective bargaining agreement for the term July 1, 2010 through June 30, 2013. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

RESOLVED that the Board of Education hereby ratifies the terms of a Memorandum of Agreement between the District and the Briarcliff School Related Professionals/BTA Bargaining Unit signed by representatives of the parties on May 12, 2011, setting forth the terms of a three year collectively negotiated agreement effective July 1, 2010 and terminating on June 30, 2013;and

BE IT FURTHER RESOLVED that the Board hereby authorizes the expenditure of those monies necessary to fund the provisions of the 2010-13 Collectively Negotiated Agreement with the Briarcliff S.R.P. /B.T.A. Bargaining Unit.

Consultant to Superintendent of Schools

WHEREAS, the Board of Education wishes to provide a smooth and orderly transition for the new Superintendent of Schools:

THEREFORE, BE IT RESOLVED, that the Board of Education does hereby authorizes Dr. Jerry Cicchelli to serve as a consultant to the Superintendent of Schools during the month of July 2011, for the purpose of assisting in the transition to the new Superintendent of Schools including meetings and consultations regarding current matters affecting the Briarcliff Manor School District, up to four such days, at the rate of \$1,000 per full day.

**Polling of the Board**

**Consideration of executive session subject to Board approval**

**Adjournment**

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1.

**POLICY NO. 2201 – INTERNAL OPERATIONS**

Community Participation at Board Meetings

Regular Meetings. The public will be encouraged to speak on Action Items before the Board votes. Comments must be specific to Action Items on the agenda. Community input will also be heard at the time designated on the agenda for this purpose. Comments must be relevant to the Briarcliff School District.

Public comments must only be made from the designated area.

The community will be requested to direct their questions or comments to the presiding officer, who will redirect them to the Administration if this is appropriate. Dialogue among members of the audience will be discouraged. Trustees are only to respond at the invitation of the presiding officer.

When new questions or items are raised by the community, the Board will not feel compelled to respond immediately, but will acknowledge the issue and consider it at a later meeting if this is appropriate.

Any person who is unruly will be asked to leave.

Speakers from the public will be given three (3) minutes each to speak, unless the Board votes to extend the per speaker time limit at the beginning of the meeting. Each speaker will be allowed one opportunity to speak at each speaking segment of the meeting.