

**BRIARCLIFF MANOR BOARD OF EDUCATION
MEETING MINUTES**

December 12, 2011

Present: Mr. Guy Rotondo, President; Mrs. Rosella Ranno, Vice President;
Mr. Eric Bashford, Mr. Sal Maglietta, Mrs. Jennifer Rosen

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst.
Superintendent for Business & Technology; Mr. David Shaw, School Attorney;
Mr. John Alecci, Student Board Rep., Ms. Juanita Brockett, District Clerk

The Board of Education held a meeting on Monday, December 12, 2011 and was called to order by Mr. Rotondo at 7:00pm.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to immediately adjourn into executive session at 7:01pm for the purpose of discussing the employment history of a particular person and to seek legal advice.

Mr. Maglietta arrived at 7:10pm.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to return to public session at 7:30pm.

Mr. Matthey announced that the environmental attorneys would be present at the December 19, 2011 Board of Education meeting to address follow-up questions related to the Fields presentation of November 17, 2011.

Mr. Matthey gave a powerpoint presentation on the Tax Cap

The following work session items were discussed:

- a. Standard Work Day & Reporting
- b. BOCES Capital Project
- c. Unemployment Insurance
- d. 24-hour Notice for Board Resolutions
- e. Athletic mergers for 2012-2013 school year

The following personnel work session items were discussed:

- a. Tenure recommendation
- b. Increase in FTE for math teacher currently at .5 (Huber)
- c. Resignation
- d. Retirements
- e. Appointment of Director of Physical Education & Health
- f. Appointment of Teaching Assistant
- g. Appointment of Substitute Teachers
- h. Appointment of Mock Trial Club Advisor
- i. Appointment of HS Musical Choreographer
- j. Appointment of volunteer coaches
- k. Extension of leave of absence

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The following contract work session items were discussed:

- a. Special Education Services Contract with Hastings-on-Hudson UFSD
- b. Storm Water Management

The following financial work session items were received, reviewed and discussed:

- a. Tax Certiorari Settlements
- b. Review of Claims Audit Report for September & October 2011
- c. Budget transfers requiring pre-approval
- d. Budget transfers through December 9, 2011
- e. Review of General Fund expenditure and revenue reports for November 2011
- f. Review of Financial reports for October 2011: Treasurer's Report, Appropriation Status Report and Revenue Status Report.
- g. Budget Amendment

Adjournment

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the meeting at 9:25pm.