

**BRIARCLIFF MANOR BOARD OF EDUCATION
MEETING MINUTES**

December 19, 2011

Present: Mr. Guy Rotondo, President; Mrs. Rosella Ranno, Vice President;
Mr. Eric Bashford, Mrs. Jennifer Rosen, Mr. Sal Maglietta

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst.
Superintendent for Business & Technology; Mr. David Shaw, School Attorney;
Mr. Michael Bogin, Sive Paget & Riesel; Mr. Michael Musso, HDR; Mr. John
Alecci, Student Board Rep, Ms. Juanita Brockett, District Clerk

The Board of Education held a meeting on Monday, December 19, 2011 and was called to order by Mr. Rotondo at 7:00pm the Middle School Theater.

On motion by Mrs. Ranno, seconded by Mr. Bashford and passed 3-0, the Board moved to immediately adjourn into executive session at 7:01pm for the purpose of discussing the employment history of particular persons and to seek legal counsel.

Mrs. Rosen arrived at 7:03pm
Mr. Maglietta arrived at 8:02pm

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to return to public session at 8:10pm.

Student Recognition – the following students received certificates of recognition:

Participating in an Int'l Dance Competition in Germany, placing 11th for soloists in her age category:
Madeline Elkes

Dancing with a touring group of American Ballet Company, performing The Nutcracker in Washington D.C. Dustin Qian

Approval of Minutes

Approval of the minutes of the Board of Education meetings held on November 28, 2011, December 12, 2011 and December 8, 2011.

Mr. Maglietta called for an amendment to the minutes of December 8, 2011. Mr. Maglietta recommended an amendment to the minutes of the December 12. Correction was made to the minutes of December 8th. No changes were made to the minutes of December 12.

Mr. Rotondo called for a motion to approve the minutes of November 28, December 12, and the minutes of December 8, as corrected. No one seconded the motion. The motion failed and none of the minutes were approved.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to amend the consent agenda by removing item “j”, the appointment of Director of Physical Education and Health Education.

Consent Agenda

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following consent agenda items as amended:

- a. RESOLVED, that the Board of Education of the Briarcliff Manor School District hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based upon the record of activities maintained and submitted by these officials to the District Clerk:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates In Employer’s Time Keeping System (Yes/No)	Days/Month (Based on record of Activities)
APPOINTED OFFICIALS							
District Clerk	Juanita Brockett	xxx-xx- █	█	7	07/01/11-06/30/12	Yes	N/A
District Treasurer	Nicole Susa	xxx-xx- █	█	7	07/01/11-06/30/12	Yes	N/A
School Tax Collector					07/01/11-06/30/12		
Claims Auditor	N/A – Independent Contractor				07/01/11-06/30/12		

- b. RESOLVED, that the Board of Education does hereby approve the following athletic mergers for the 2012-2013 school year.

Varsity Girls Swimming	Briarcliff, Westlake, Valhalla, Pleasantville
Varsity Boys Swimming	Briarcliff, Westlake, Valhalla, Pleasantville
Varsity Gymnastics	Briarcliff, Edgemont
Varsity Ice Hockey	Briarcliff, Westlake, Valhalla, Pleasantville

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- c. RESOLVED, that the Board of education does hereby approve the increase in FTE for math teacher, Rosemary Huber from .5FTE to .6FTE effective November 28, 2011.
- d. RESOLVED, that the Board of Education does hereby accept the resignation of Christopher Counihan as Teaching Assistant effective November 30, 2011.
- e. RESOLVED, that the Board of Education does hereby accept the resignation, with thanks, of Scott Steinberg for the purpose of retirement effective June 30, 2012.
- f. RESOLVED, that the Board of Education does hereby accept the resignation, with thanks, of Neil Chervin for the purpose of retirement effective June 30, 2012.
- g. RESOLVED, that the Board of Education does hereby accept the resignation, with thanks, of Joyce Kelly for the purpose of retirement effective June 30, 2012.
- h. RESOLVED, that the Board of Education does hereby accept the resignation of Carey Wasserberg as lunch monitor effective December 16, 2011.
- i. RESOLVED, that the Board of Education does hereby accept the resignation of Susan Laga as lunch monitor effective December 20, 2011.
- j. RESOLVED that the Board does hereby approve the appointment of Christos Drosopoulos as Director of Physical & Health Education effective for the 2011-12 school year at a stipend of 5,237. **[THIS ITEM WAS REMOVED FROM THE CONSENT AGENDA AND NOT VOTED UPON]**
- k. RESOLVED, that the Board of Education does hereby approve the three year probationary appointment of Laura Zenkewich to the position of Teaching Assistant, as recommended by the Superintendent of Schools, in the Teaching Assistant Tenure area, effective December 13, 2011 in accordance with the terms and conditions of employment approved by the Board of Education for Teaching Assistants.
- l. RESOLVED, that the Board of Education does hereby approve the appointment of Carey Wasserberg as School Security Monitor effective December 19, 2011 at Step 8 of the SRP contract.
- m. RESOLVED, that the Board of Education does hereby approve the appointment of Michael Muranelli to the co-curricular position of Mock Trial Club Advisor for the 2011-12 school year at a stipend of \$3,018.
- n. RESOLVED, that the Board of Education does hereby approve the appointment of Davyd H. Suber, Jr., to the position of High School Musical Choreographer for the 2011-12 school year at a stipend of \$1,865.

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- o. RESOLVED, that the Board of Education does hereby approve the appointment of the following Substitute Teachers: Rebecca Chervin, Lyndsay Freed, Michelle Saccurato and Julie Schloss, Andrew Becker.
- p. RESOLVED, that the Board of Education does hereby approve the unpaid childcare leave of absence for Gwynne Whitman, Music Teacher at the Todd School, from January 3, 2012 to June 30, 2012.
- q. RESOLVED, that the Board of Education does hereby approve the following volunteer coaches for open gym:
- | | |
|---------------------|--------------|
| Brandon Beck | Boys' Soccer |
| Jeffrey Fleischmann | Boys' Soccer |
| Luis Jimenez | Boys' Tennis |
| Dillon Clark | Lacrosse |
- r. RESOLVED, that the Board of Education does hereby approve the contract for Educational Services of the Hastings on Hudson Union Free School District for a student who attended the Hasting Extended School year program effective July 5, 2011 through August 15, 2011.
- s. RESOLVED, that the Board of Education does hereby approve the contract with Education Inc., to provide in and outpatient tutorial services for regular and special education students for the 2011-2012 school year.
- t. RESOLVED, that the Board of Education received and accepted the Claims Auditor's Report for September and October 2011.
- u. RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$44,100 to cover 14 days of training for the Todd Reading Street Program.
- v. RESOLVED, that the Board of Education hereby approves the proposal for compliance services for the MS4 Program related to stormwater management for the 2011-12 school year with AKRF Engineering, P.C. in an amount not to exceed \$23,305 and;

BE IT FURTHER RESOLVED that the Board of Education hereby approves the pricing proposal from AKRF Engineering, P.C. in an amount not to exceed \$17,475 for services that may be required for performing environmental reviews related to potential site improvement projects.

- w. WHEREAS, the Board of Education adopted a resolution approving the purchase of new helmets for contact sports on October 24, 2011 and that this purchase shall be funded through a budget amendment;

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby approve an increase to budget account code A2855.450/00-3250 Lacrosse Supplies in the amount of \$12,418.20 to be funded from unassigned fund balance and that these funds be used for the purchase of new lacrosse helmets.

Action Items

Tenure Recommendation

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, does hereby, confer tenure upon Austin Perry in the tenure area of Special Education effective January 31, 2012.

Unemployment Insurance

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education hereby authorizes the Superintendent of the Briarcliff Manor School District to communicate by letter and fax to the New York State Department of Labor by the required deadline of December 31, 2011, the District's request to change from a Tax Rated Unemployment Account to an Unemployment Reimbursement Account as of January 1, 2012.

Tax Certs Settlements

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding for property tax ID number Section 98.10, Block 2, Lot 34, in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same:

BE IT FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding for property tax ID number Section 98.10, Block 2, Lot 32, in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same:

BE IT FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

24 Hour Notice Resolution

On motion by Mrs. Rosen, seconded by Mr. Maglietta, this motion failed 3-2

RESOLVED, in order to ensure that Board members have sufficient time to consider proposed actions and their implications, that members of the Board of Education shall be provided with not less than 24 hours advance notice of any resolution being proposed for action at a Board meeting, except where action (1) is required by law, as advised by counsel, (2) is required by legal process, e.g., to settle a litigation or administrative proceeding. (3) is required to ensure that there will not be financial detriment to the District; and/or (4) is otherwise required pursuant to a legal, regulatory or administrative matter upon advice of counsel.

Yes Votes – 2 [Mrs. Rosen & Mr. Maglietta]

Nay Votes – 3 [Mr. Rotondo, Mrs. Ranno & Mr. Bashford]

Mr. Maglietta left the meeting at 9:30pm.

Athletic Fields follow-up

Mr. Michael Bogin, Mr. Michael Musso & Mr. John Guzewich were present for a Q&A session with the Board and the public as a follow up to the fields presentation of November 17, 2011.

Adjournment

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to adjourn the meeting at 10:12pm.