

**BRIARCLIFF MANOR BOARD OF EDUCATION
MEETING MINUTES**

January 9, 2012

Present: Mr. Guy Rotondo, President; Mrs. Rosella Ranno, Vice President;
Mr. Eric Bashford, Mr. Sal Maglietta, Mrs. Jennifer Rosen

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst.
Superintendent for Business & Technology; Mr. David Shaw, School Attorney;
Mr. Michael Bogin, Environmental Attorney, Mr. Mike Musso, HDR; Mr. John
Alecci, Student Board Rep., Ms. Juanita Brockett, District Clerk

The Board of Education held a meeting on Monday, January 9, 2012 and was called to order by Mr. Rotondo at 7:00pm.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to immediately adjourn into executive session at 7:01pm for the purpose of discussing the employment history of a particular person and to seek legal counsel.

Mr. Maglietta arrived at 7:10pm.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to return to public session at 8:05pm to conduct their work session meeting.

Mr. Michael Bogin and Mr. Mike Musso provided an environmental review update of the athletic fields.

Mr. Stuart Matthey gave a PowerPoint presentation on the 2012-2013 Budget Process.

The following work session items were discussed:

- a. Ad Hoc Facilities Committee Update
- b. BOCES Capital Project
- c. Consultants for capital improvement project
- d. Change Order on industrial windows
- e. Health Insurance for Active Employee
- f. Donation from Dick Hunt's Memorial Fund

The following personnel work session items were discussed:

- a. Retirements
- b. Coaching appointment
- c. Lunch monitor appointment

The following contract work session item was discussed:

- a. Health Services contract with Dobbs Ferry Schools

The following policy work session item was discussed:

- a. Concussion & Head Injury Policy [1st reading]

The following financial work session items were reviewed and discussed:

- a. Tax Certiorari
- b. Budget transfers requiring pre-approval
- c. Budget transfers through January 6, 2012.
- d. Review of Claims Auditor's Report for November 2011
- e. Review of general fund expenditure and revenue reports for December 2011
- f. Review of the financial reports for November 2011: Treasurer's Report, Appropriation Status Report and Revenue Status Report.
- g. Review of November 2011 Warrants: # 5 Fund A; # 5 Fund TA & # 5 Fund H.
- h. Review of December 2011 Warrants: # 6 Fund A; # 6 Fund TA & # 6 Fund H.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public meeting and enter into executive session at 10:50pm for the purposed of discussing the employment history of particular personnel

On motion by Mrs. Rosen, seconded by Mr. Bashford and passed 5-0, the Board moved to appoint Mrs. Ranno as Clerk Pro Tem.

Mr. Miller left the meeting at 11:10pm
Mr. Maglietta left the meeting at 11:13pm.

On motion by Mrs. Rosen, seconded by Mr. Bashford and passed 4-0, the Board moved to return to public session at 11:15pm and adjourn the meeting.