

**BRIARCLIFF MANOR BOARD OF EDUCATION
MEETING MINUTES**

January 23, 2012

Present: Mr. Guy Rotondo, President; Mrs. Rosella Ranno, Vice President;
Mr. Eric Bashford, Mr. Sal Maglietta, Mrs. Jennifer Rosen

Absent: John Alecci, Student Board Rep

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst.
Superintendent for Business & Technology; Mr. David Shaw, School Attorney;
Ms. Juanita Brockett, District Clerk

The Board of Education held a meeting on Monday, January 23, 2012 and was called to order by Mr. Rotondo at 6:34pm.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to immediately adjourn into executive session at 6:35pm for the purpose of discussing the employment history of a particular person and to seek legal counsel.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to return to public session at 7:37 pm.

PRESENTATIONS

John Beltramo provided a two-year summary of claim audit reports.

Mr. Matthey gave a PowerPoint presentation on the 2012-2013 Debt Service & Benefits budget

Mr. Shaw arrived at 8:15pm.

APPROVAL OF MINUTES

On motion by Mrs. Ranno, seconded by Mr. Rotondo and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the November 28, 2011 Board of Education meeting.

On motion by Mrs. Ranno, seconded by Mrs. Rosen, and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the special Board of Education meeting held on December 8, 2011.

On motion by Mrs. Ranno, seconded by Mr. Rotondo and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the December 12, 2011 Board of Education meeting.

On motion by Mrs. Ranno, seconded by Mr. Bashford and passed 4-1, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the December 19, 2011 Board of Education meeting as amended.

Mr. Maglietta voted nay.

On motion by Mrs. Ranno, seconded by Mr. Rotondo and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the special Board of Education meeting held December 21, 2011.

On motion by Mrs. Ranno, seconded by Mr. Rotondo and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the January 9, 2012 Board of Education meeting

CONSENT AGENDA

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that the Board of Education does hereby accept, with thanks, an award grant in the amount of \$2,602.89 from funds provided by the Richard Hunt Memorial Fund, of the Community Foundations of the Hudson Valley to be designated to the Briarcliff Middle School Greenhouse Club/Marine Biology club – Academia Flag Project.
- b. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of Elyse Smith for the purpose of retirement effective June 30, 2012.
- c. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of Colleen Winter-DiGirolamo for the purpose of retirement effective June 30, 2012.
- d. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of Donna Heyner for the purpose of retirement effective June 30, 2012.
- e. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of John Walsh for the purpose of retirement effective June 25, 2012.
- f. RESOLVED, that the Board of Education does hereby approve the appointment of the Mary Alice Behrens as Varsity Girls Lacrosse Head Coach for the spring 2012 season at a stipend of \$6,189.00 (new) and as Girls Lacrosse Open Gym Volunteer.
- g. RESOLVED, that the Board of Education does hereby approve the appointment of the Gina Sassano as School Lunch Monitor at the salary rate of Step 1 of the SRP contract effective January 9, 2012.

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- h. RESOLVED, that the Board of Education does hereby approve the Health Services Contract with the Dobbs Ferry Union Free School District in the amount of \$7,900.96 for 8 Briarcliff students attending The Masters School.
 - i. RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$40,000 to cover stormwater management expenses and other anticipated district-wide improvement expenses for the remainder of the year.
 - j. RESOLVED, that the Board of Education hereby approves the payment of up to \$2,515.44 to The Town of Yorktown on behalf of employee Claude Alford for medical insurance coverage during the period January 1, 2012 – December 31, 2012.
 - k. RESOLVED, that the Board of Education received and accepted the Claims Auditor’s Report for November 2011.
 - l. RESOLVED, that the Board of Education received and accepted the Claims Auditor’s Report for December 2011.

ACTION ITEMS

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 3-1-1, the Board moved to approve the following resolution:

Yea – 3 [Rotondo, Ranno & Rosen]
Nay – 1 [Maglietta]
Abstention – 1 [Bashford]

PNW BOCES Capital Construction Project

BE IT RESOLVED BY THE BOARD OF EDUCATION OF BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT (by a vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Briarcliff Manor Union Free School District (the “District”) is hereby authorized to enter into a Joint Agreement in substantially the form attached hereto as Exhibit A and made a part hereof with the Board of Cooperative Educational Services of the Sole Supervisory District of Putnam/Northern Westchester Counties (the “BOCES”) and the seventeen other component school districts of the BOCES (the District and said component school districts referred to collectively hereinafter as the “Component School Districts”) for the reconstruction of, and construction of improvements to, various BOCES facilities. Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of such reconstruction of, and construction of improvements to, such BOCES facilities and costs incidental thereto and (ii) provides for an allocation and apportionment of said costs among the Component School Districts on

such equitable basis as the parties thereto shall determine and agree, and further sets forth the proportion of the total cost to be provided by each such Component School District in accordance with such allocation and apportionment.

The Component School Districts are as follows:

Bedford Central School District; Brewster Central School District
Briarcliff Manor Union Free School District; Carmel Central School District
Chappaqua Central School District; Croton-Harmon Union Free School District
Garrison Union Free School District; Haldane Central School District
Hendrick Hudson Central School District; Katonah-Lewisboro Union Free School District
Lakeland Central School District; Mahopac Central School District
North Salem Central School District; Ossining Union Free School District
Peekskill City School District; Putnam Valley Central School District
Somers Central School District; Yorktown Central School District

Section 2. The President of the Board of Education, the chief fiscal officer of the District, and in his/her absence, the Vice President of the Board of Education, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the District.

Section 3. The District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of the Joint Agreement.

Section 4. This resolution shall take effect immediately.

Change Order

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the following change order for Industrial Window Corp. to the 2011 facilities improvement project # 66-14-02-02-0-004-011 as follows:

Credits	\$ (9,323.69)
Masonry removal Gym Door	\$ 4,756.68
Steel Angle Removal from Windows	\$ 6,423.04
Remove caulk from science rooms	\$ 9,207.00
Remove asbestos containing caulk from gym doors	\$ 9,857.00
15% mark up and 1% bond	\$ 3,378.58
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TOTAL	\$24,298.60

Tax Certiorari #1

On motion by Mrs. Ranno, seconded by Mr. Bashford and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby authorize the refund of taxes due for the property with tax identification number 97.16-1-9 as required by the terms of the Consent Judgment.

BE IT FURTHER RESOLVED, that the Board of Education does hereby approve an increase to budget line A1930.400 (Judgment and Claims) in the amount of \$4,433.95. This expenditure represents tax certiorari refunds due for the 2008-09 through 2010-11 school tax years in accordance with the terms of the Consent Judgment and will be funded from the Tax Certiorari Reserve.

Tax Certiorari #2

On motion by Mr. Bashford, seconded by Mrs. Ranno and passed 5-0, the Board moved to TABLE the following resolution pending further legal counsel:

RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding with the identification number of Section 98.14, Block 1, Lot 30 in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same.

Fuller & D'Angelo PC

On motion by Mrs. Rosen, seconded by Mr. Bashford and passed 5-0, the Board moved to TABLE the following resolution pending further legal counsel:

RESOLVED, that the Board of Education hereby approves the pricing proposal from Fuller & D'Angelo P.C. in an amount not to exceed \$8,000 for pre-referendum architectural and landscape architect services associated with a capital project public referendum.

AKRF Engineering, P.C.

On motion by Mr. Rotondo, seconded by Mr. Bashford and passed 5-0, the Board moved to correct the date on the resolution below from Dec. 15 to Dec. 19.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following resolution as amended:

RESOLVED, that the Board of Education hereby rescinds that portion of the resolution approved by the Board at the December 19, 2011 meeting approving the pricing proposal from AKRF Engineering, P.C. in an amount not to exceed \$17,475

for services that may be required for performing environmental reviews related to potential site improvement projects; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the pricing proposal from HDR Architecture & Engineering, P.C. in an amount not to exceed \$14,000 for services that may be required for performing environmental reviews related to potential site improvement projects.

Fields Risk Assessment

On motion by Mr. Bashford, seconded by Mrs. Ranno and passed 5-0, it is hereby

RESOLVED, that the administration shall direct HDR and Dr. Robert Laumbach to produce a written risk assessment in support of the oral findings presented to the community on November 17, 2011.

School Related Professionals (SRP) Waiver

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education hereby waives for the 2011-12 school year, Article X, E., c., located in the agreement between the Briarcliff Manor Union Free School District and the Briarcliff School Related Professionals BTA that states, "The employee gives written notice to District, five (5) months in advance of the actual retirement date," and, instead, will accept four (4) months advance notice of the actual retirement date, as a condition for the District to provide the stated retirement benefit.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public session at 9:25pm and enter into executive session for the purpose of discussing the employment history of a particular person and to seek legal counsel.

On motion by Mr. Maglietta, seconded by Mrs. Rosen and passed 5-0, the Board moved to appoint Mr. Rotondo as Clerk Pro Tem.

On motion by Mr. Maglietta, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn executive session and return to public session at 10:00pm.

On motion by Mr. Maglietta, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public session at 10:01pm.