

**BRIARCLIFF MANOR BOARD OF EDUCATION  
MEETING MINUTES**

**June 4, 2012**

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Present: Mr. Guy Rotondo, President; Mrs. Rosella Ranno, Vice President;  
Mr. Eric Bashford Mr. Sal Maglietta, Mrs. Jennifer Rosen

Absent: Mr. John Alecci, Student Board Rep.

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst.  
Superintendent for Business & Technology; Mr. David Shaw, School Attorney;  
Mr. Michael Bogin, Sive Page & Riesel; Mr. Michael Musso, HDR

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The Board of Education held a meeting on Monday, June 4, 2012 and was called to order by Mr. Rotondo at 7:00pm.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to appoint Stuart Matthey as Clerk Pro Tem.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to enter into executive session at 7:03pm for the purpose of discussing potential litigation matters and to seek legal advice.

Mr. Bashford departed the executive session at 8:15pm

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to return to public session at 8:20pm.

Mr. Michael Musso provided an update regarding the status of submittals to DEC. He discussed the risk assessment memo and status of its preparation. A final report will be provided to the Board for acceptance at the June 18, 2012 Board of Education meeting.

Dr. Debora Serio-Vaughan gave a presentation on special education & the Dignity Act for All Students.

The following work session items were reviewed and discussed:

- a. Response to Intervention District Plan 2012-2014
- b. District Code of Conduct (to include DASA)
- c. Special Education District Plan 2012-2014
- d. Surplus property ( school buses)
- e. Playground Update
- f. Box Tops for Education

On motion by Mr. Maglietta, seconded by Mrs. Rosen and passed 4-0, the Board moved to reopen the public comment session.

The work session resumed and the following items were reviewed and discussed:

- g. Lice Procedures
- h. Annual Report of Board of Education Audit Committee
- i. Audit Committee – Call for members

The following personnel work session items were discussed:

- a. Career Increments
- b. Appointment of cleaner
- c. Increase in Technology Support position
- d. Reclassification of position
- e. Elimination of positions
- f. Director of Guidance
- g. Assistant Superintendent for Curriculum
- h. Creation of New Position – Athletic Trainer

The following policy work session items were reviewed and discussed:

- a. Dignity for All Students Policy – 1<sup>st</sup> reading
- b. Concussion Policy – 2<sup>nd</sup> reading
- c. Policy #7562 on Title VI Civil Rights Act Non-Discrimination & Anti-Harassment in Schools – 3<sup>rd</sup> reading and adoption
- d. Sexual Harassment Policy-Students – 1<sup>st</sup> reading
- e. Internet Safety Policy – 1<sup>st</sup> Reading

The following contract - work session items were discussed:

- a. Hiring of professional consultants (Sive Paget)
- b. Inter-Schola contract
- c. Multi-Function Devices (District-wide copier solution)
- d. MSG Varsity
- e. ESchool Data
- f. Blackboard
- g. IEP Direct
- h. Student Assistance Services
- i. Edge Software License Agreement
- j. Health Services Contract
- k. Summer Maintenance Work
- l. The Omni Group
- m. SchoolWorld Web Hosting Agreement

The following financial work session items were reviewed and discussed:

- a. Bond Resolution
- b. April 2012 Claims Audit Report
- c. Review of budget transfers through May 31, 2012
- d. Review of the financial reports for April 2012: Treasurer's Report, Appropriation Status Report and Revenue Status Report and fund balance projection.
- e. Review of general fund expenditure and revenue reports for May 2012
- f. Review of fixed assets for disposal

**1. ACTION ITEMS**

**Sive, Paget & Riesel, P.C.**

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to approve the following resolution:

WHEREAS, the Board of Education has retained Sive, Paget & Riesel, P.C. (the “Firm”) to investigate and defend the District with regard to certain personal injury claims relating to alleged environmental exposures (“Claims”); and

WHEREAS, the Firm has identified the need to retain certain experts to effectively address the Claims;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Firm to retain such experts as it determines are reasonably required in order to effectively investigate and defend against the Claims, but must report to the Board the expected cost of such experts before they begin material substantive work.

**Policy on Title VI Civil Rights Act Non-Discrimination & Anti-Harassment in Schools**

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to TABLE the following resolution to the next Board meeting on June 18, 2012.

RESOLVED, that the Board of Education does hereby approve the Student Title VI Civil Rights Act Non-Discrimination & Anti-Harassment in Schools Policy #7562 as written and presented.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to adjourn public session and enter into executive session at 11:15pm for the purpose of discussing the employment history of a particular person.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to adjourn the executive session and return to public session at 11:35pm.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 4-0, the Board moved to adjourn the public session at 11:36pm.

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Juanita Brockett, District Clerk

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Guy Rotondo, Board President