

**BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT**  
Board of Education Regular Meeting – Monday, February 27, 2012  
Middle School Theater  
6:30pm  
AGENDA

- Call to Order
- Roll Call
- Adjourn to Executive Session
- Return to Public Session
- Pledge of Allegiance
- Student Recognition
- Public Comments (30 minutes)
- Student Board Rep Remarks
- Asst. Superintendent Remarks
- Superintendent’s Remarks
- Board President Remarks

It is anticipated that the Board of Education will immediately adjourn into executive session for the purpose of discussing Taylor Law negotiations and to seek legal counsel.

It is anticipated that the Board of Education will return to public session at approximately 7:30pm to conduct their regular meeting.

**STUDENT/FACULTY RECOGNITION**

**Completing Doctoral Studies in Educational Technology:**

Dr. Tracy Campanile  
Dr. Stephanie Muson

**Westchester Rockland Junior Science and Humanities Symposium Winners,  
February 4, 2012:**

Chetan Khanna – 2<sup>nd</sup> Place – Behavior (Powerpoint Group), Advancing to State Competition  
Steven Kalayam – 1<sup>st</sup> Place – Environmental Science (Poster Group)  
Jenny Yang – 1<sup>st</sup> Place – Biochemistry (Poster Group)  
Nicholas Poulton – 2<sup>nd</sup> Place – Biology (Poster Group)  
Jeffrey He – Best Display Poster

**Regional Mathcounts Competition Winners, Pace University, February 4, 2012:**

**Team Members – Team Ranked 5th Place:**

Sophie Underwood – Top Scorer, Advancing to State Competition  
Karthik Rao – Ranked 6th  
Matthew Kanovsky , Matthew Neuendorf, Benjamin Shi, Matthew Tu, Feroze Mohideen  
Farhaanah Mohideen, Anoushka Chaudhari, Thomas Praeger

**Team Won 1<sup>st</sup> Place in the FIRST Lego League Robotics Challenge Local Competition on  
January 28, 2012 and advanced to Regional Championships:**

Georgia Burkard, Hunter Burkard, Sajan Bar, Eli Karp  
Weston Cooper, Cynthia Constantinou, Isaac Reisman, Michael Gorlin

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**Honors Choir Students – selected to perform at the American Choral Directors Association Eastern Division Conference in Providence, Rhode Island, February 15-18, 2012**

Madeline Albert, Jillian Agona, Kelly Hooper, Komal Kerthy  
 Benjamin Kupka, Sophia McGlew, Caroline Pennacchio

**1. PRESENTATIONS**

- a. Fields Update – Michael Bogin & Michael Musso
- b. Ad Hoc Facilities Committee Presentation

**2. APPROVAL OF MINUTES**

- a. RESOLVED, that the Board of Education does hereby approve the minutes of January 23, 2012 Board of Education meeting as presented.
- b. RESOLVED, that the Board of Education does hereby approve the minutes of February 13, 2012 Board of Education meeting as presented.

**3. CONSENT AGENDA**

- a. RESOLVED, that the Board of Education does hereby accept, with thanks, the BMEF grants award to the following:

Kathleen Hall	Attendance at the Int'l Reading Assoc. Conference	\$1,500
Julie Gallagher, Amanda Schwartz, Susan Howard	Explore Learning Gizmo Subscription	\$1,500

- b. RESOLVED, that the Board of Education does hereby accept with thanks, the donation of \$350.00 from the Alumni of Briarcliff High School Classes of 1960 & 1961, into the Denise Natter Scholarship fund in memory of Sandy Racioppo.
- c. RESOLVED, that the Board of Education does hereby accept with thanks, the following BFPA grant awards:

Dr. John Banks	To subsidize High School Choral & Band trip	\$1,600
Michael Fraoli	To purchase 32" TV, wall-mount & other equipment for Smart Music program at Todd	\$400
Wilma Messenger	For wireless microphones for the Middle School Musical	\$600
Ian Driver	For rental of overhead projector for High School musical production	\$1,000
Diane Mallet	Subsidize annual 5 <sup>th</sup> grade theater trip to Broadway	\$1,680

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- d. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of Karen Farrell, for the purpose of retirement effective June 30, 2012.
- e. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of Carmelyn Peborde for the purpose of retirement effective June 30, 2012.
- f. RESOLVED, that the Board of Education does hereby approve the appointment of Tanisha Williams as School Lunch monitor at the annual salary rate of Step 1 of the School Related Professional contract effective January 11, 2012.
- g. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby creates the positions of 2.0 Full Time Equivalent Teaching Assistants, effective February 1, 2012.
- h. RESOLVED, that the Board of Education does hereby approve the three year probationary appointment of Shannon Fennell to the position of Teaching Assistant, as recommended by the Superintendent of Schools, in the Teaching Assistant Tenure area, effective February 7, 2012 in accordance with the terms and conditions of employment approved by the Board of Education for Teaching Assistants.
- i. RESOLVED, that the Board of Education does hereby approve the three year probationary appointment of Brittany Doino to the position of Teaching Assistant, as recommended by the Superintendent of Schools, in the Teaching Assistant Tenure area, effective February 13, 2012 in accordance with the terms and conditions of employment approved by the Board of Education for Teaching Assistants.
- j. RESOLVED, that the Board of Education does hereby approve the appointment of the following substitute teachers: Adriana MacGilvray and Corey Stahl.
- k. RESOLVED, that the Board of Education does hereby approve the appointment of the following coaches for the spring 2012 season:

<b>COACHING ASSIGNMENT</b>	<b>COACH</b>	<b>NEW</b>	<b>INCUMBENT</b>	<b>STIPEND</b>
Varsity Softball Head	*Casey Killard	X		\$6,502.00
Varsity Softball Assistant	Andrea Thau		X	\$5,338.00
Junior Varsity Softball Head	*Katrina Lynch	X		\$4,528.00
Modified Softball Head	Heather Schrammel	X		\$3,153.00
Varsity Baseball Head	John Consorti		X	\$7,478.00
Varsity Baseball Assistant	John Schrader		X	\$5,338.00

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Junior Varsity Baseball Head	Nicholas De Santo		X	\$5,206.00
Modified Baseball Head	*Corey A. Stahl	X		\$3,153.00
Varsity Girls Lacrosse Assistant	*Chelsea Robinson	X		\$4,504.00
Junior Varsity Girls Lacrosse Head	*Jessica Zimmerman	X		\$4,208.00
Modified Girls Lacrosse Head	Samantha Fortier-Vieni		X	\$3,600.00
Varsity Boys Lacrosse Head	Louis Rosten		X	\$7,119.00
Varsity Boys Lacrosse Assistant	Paul Bordonaro		X	\$5,179.00
Junior Varsity Boys Lacrosse Head	Dillon Clark		X	\$4,839.00
Modified Boys Lacrosse Head	Daniel Perito	X		\$3,153.00
Varsity Co-Ed Golf Head	Michael Perricone		X	\$5,338.00
Varsity Boys Spring Track Head	Sean Ryan		X	\$7,243.00
Varsity Girls Spring Track Head	Patrick McGrath		X	\$7,243.00
Varsity Spring Track Assistant	Daria Anuskiewicz	X		\$4,600.00
Modified Track Head	Brendan Coxen		X	\$3,600.00
Varsity Boys Tennis Head	Luis Jimenez		X	\$5,135.00
Junior Varsity Boys Tennis Head	Donald Hamlin		X	\$3,861.00

1. RESOLVED, that the Board of Education does hereby approve the following volunteer coaches for open gym:

Softball	Andrea Thau, Casey Killard, Katrina Lynch
Lacrosse	Jessica Zimmerman, Chelsea Robinson

- m. RESOLVED, that the Board of Education does hereby approve the Health Services Contract with the Bedford Central School District in the amount of \$871.62 for 1 Briarcliff student attending The Rippowam-Cisqua School.
- n. RESOLVED, that Board of Education does hereby approve the budget transfer in the amount of \$27,788 to cover additional costs incurred by HDR related to the November 17, 2011 public presentation to summarize the fill investigation activities to date at the HS/MS site.

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**4. ACTION ITEMS**

*Tenure Recommendation*

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, does hereby, confer tenure upon Sondra Dolman in the tenure area of Speech and Language effective March 9, 2012.

*School Related Professionals (SRP)Waiver*

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby waives for the 2011-12 school year, Article X, E., c., located in the agreement between the Briarcliff Manor Union Free School District and the Briarcliff School Related Professionals BTA that states, “The employee gives written notice to District, five (5) months in advance of the actual retirement date,” and, instead, will accept three (3) months advance notice of the actual retirement date, as a condition for the District to provide the stated retirement benefit.

*Abolishment of positions*

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes 27.0 FTE Teacher Aide positions effective close of business day on June 30, 2012; and

BE IT FURTHER RESOLVED that the teacher aides whose positions will be abolished, as listed in a memo from the Superintendent of School to the Board dated February 23, 2012, shall be excessed in accordance with the procedures set for in the SRP Collective Bargaining Agreement and given prompt notice of this resolution by the Clerk of the Board.

*Creation of Teaching Assistant positions*

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby creates 27.0 Teaching Assistant positions effective September 1,2012 and directs the posting, as well as advertising, these positions, with the requirement of teacher certification as a job qualification.

*RFP for Asst. Superintendent of Curriculum Instruction & Human Resources*

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorize the Superintendent and Asst. Superintendent for Business & Technology to begin the process of preparing and issuing an RFP for a professional search firm to assist the Board Of Education in the recruitment of an Asst. Superintendent for Curriculum, Instruction and Assessment and Human Resources.

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*BOCES Cooperative Bids*

WHEREAS it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

Now, therefore, be it

RESOLVED that the Briarcliff Manor Board of Education does hereby approve the school districts' participation with Southern Westchester Board of Educational Services, Westchester County, New York in the joint bidding of:

	<b>Please check Either</b>	
	<u><b>YES</b></u>	<u><b>NO</b></u>
1. Art Supplies	<u>X</u>	___
2. General School Supplies	<u>X</u>	___
3. Office Supplies	<u>X</u>	___
4. Fine Paper Supplies	<u>X</u>	___
5. Audio Visual Supplies & Equipment	<u>X</u>	___
6. Bakery Goods	<u>X</u>	___
7. Cafeteria Food Supplies	<u>X</u>	___
8. Custodial Supplies	<u>X</u>	___
9. Trash Liners	<u>X</u>	___
10. Custodial Paper Supplies	<u>X</u>	___
11. Lumber Supplies	<u>X</u>	___
12. Laser & Ink Jet Toners	<u>X</u>	___
13. Microcomputer Hardware	<u>X</u>	___
14. Office & Classroom Furniture	<u>X</u>	___
15. Graphing Calculators	<u>X</u>	___

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until June 2013.

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

*HDR Contract Proposal*

1. RESOLVED, that the Board of Education hereby accepts Henningson, Durham & Richardson Architecture & Engineering, P.C.'s (HDR) proposal to provide a Risk Assessment Memorandum in connection with the practice field and softball field remediation

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as set forth in detail in HDR's February 7, 2012 letter, at an estimated cost of \$6,600. A copy of the February 7, 2012 letter is incorporated by reference within the minutes of this meeting.

2. WHEREAS, the District's Environmental Consultant, Henningson, Durham & Richardson (HDR), has been retained by the District to meet the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education wishes to continue with its field remediation activities related to the order on consent;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts HDR's proposal for Softball Field Area Supplemental Investigation Activities as set forth in HDR's February 1, 2012 letter, at an estimated cost of \$11,400. A copy of the February 1, 2012 letter is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Business to transfer the sum of up to and including \$11,400 from the Property Loss and Liability Reserve Fund to the general fund to pay for the costs associated with the implementation of the Supplemental Investigation Activities and the District's continued field remediation activities.

*Field Remediation Choice*

WHEREAS, the District wishes to meet the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education wishes to continue with its activities related to the order on consent, and

WHEREAS, the Board of Education understands that soil testing on areas contiguous to the HS Softball field has not been completed, and

WHEREAS, the Board of Education understands that results of continued soil testing may be submitted after completion, to the New York State Department of Conservation (NYSDEC);

THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts the Superintendent's recommendation to remediate the HS softball field using the natural turf option;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes Hennington, Durham & Richardson Architecture & Engineering, P.C.'s (HDR) to complete and submit the official Remediation Action Plan for the High School Softball Field to NYSDEC on its behalf at its immediate convenience, and

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BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes HDR to submit additional soil testing results to NYSDEC, upon completion, in support of its High School Softball Field Remediation Action Plan.

SEORA

WHEREAS, the Board of Education charged the Ad Hoc Athletic Facilities Committee (the “Committee”) with assessing the conditions of the District’s outdoor athletic facilities and making recommendations to the Board regarding a scope of items to be included in a capital improvement project for the District’s athletic fields, and

WHEREAS, the Committee has met its charge and assessed the conditions of outdoor athletic facilities throughout the District and found several of them to be poorly configured, have poor playing surfaces and/or have inadequate drainage, and

WHEREAS, the Committee has prepared recommendations to the Board for field reconfiguration, resurfacing and drainage improvements at several High School/Middle School campus and Todd Elementary School outdoor athletic facilities, and

WHEREAS, those recommendations are attached to and made part of this resolution, and include:

1. the installation of artificial turf on the High School stadium field, resurfacing the track and infield sections outside the playing surface and modifying the basketball courts;
2. installation of artificial turf at the High School baseball field and creating a rectangular field in the outfield;
3. improving drainage, installing an irrigation system and improving the grass surface of the lower soccer field and field hockey field at the High School and the Todd Elementary field; and
4. repairing the tennis courts surface,

THEREFORE, BE IT RESOLVED, that the Board of Education will hereby consider the Committee’s recommendations, as described in this Resolution, to resurface, repair and rehabilitate the identified outdoor athletic facilities (the “Project”); and

BE IT FURTHER RESOLVED, that pursuant to the State Environmental Quality Review Act statute and regulations (“SEQRA”), the Board of Education has determined that the Project is a Type II action pursuant to Section 617.5 of Title 6 of the New York Codes, Rules and Regulations (“NYCRR”) and not subject to SEQRA; and

BE IT FURTHER RESOLVED, that, for its information, the Board of Education hereby authorizes Hennington, Durham & Richardson Architecture & Engineering, P.C.’s (HDR) to



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prepare an environmental assessment to evaluate the Project's potential for environmental impacts, and

BE IT FURTHER RESOLVED, that following review of the environmental assessment, the Board will determine whether the Project should be placed before the public for a referendum vote.

*Tax Certiorari*

1. RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding with the identification number of Section 98.09, Block 1, Lot 44 in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same:

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes in the approximate amount of \$47,384.89 as required by the terms of the Consent Judgment.

2. RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding with the identification number of Section 105.13 Block 2, Lot 54 in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same:

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes in the approximate amount of \$23,030.61 as required by the terms of the Consent Judgment.

3. RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding with the identification number of Section 98.14, Block 1, Lots 1./0006, 1./0007, 1./0008, 1./0009, 1./0014, 1./0015, 1./0016, in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same:

AND IT IS FURTHER RESOLVED, that the Board recognizes that there is no refund of taxes associated with the terms of the Consent Judgment.

**Polling of the Board**

**Consideration of Executive Session Subject to Board Approval**

**Adjournment**

*Back up materials related to this agenda and appropriate to distribute are included at the end of this agenda.*

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**Subject:      Board Process**

A. Community Participation at Board Meetings

1. Regular Meetings and Work Sessions. The public will be encouraged to speak on matters relevant to the Briarcliff Manor School District. Individuals wishing to address the Board must sign-in prior to the beginning of the meeting at the designated location with their topic.
2. Public comments must only be made from the podium and only by those who have been called up in the order in which they signed in by number by the District Clerk.
3. Members of the community (e.g., residents, property owners, employees) will be requested to direct their comments to the presiding officer. Dialogue between the Board and members of the audience will be discouraged. Board members will not respond to comments made.
4. Any person who is unruly or disruptive will be asked to leave. Speakers from the public will be given three (3) minutes each to speak. Public comment will last no longer than thirty (30) minutes, unless the Board votes to extend the time limit. Should the time limit occur before all speakers who have signed in get an opportunity to speak, they will be encouraged, instead, to leave a written statement for the Board to consider.
5. This policy shall not apply to public hearings or forums where the Board is soliciting comments from the public.

# PRESENTATIONS



# **THE BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT AD HOC FACILITIES COMMITTEE REPORT**

**February 27, 2012**

**Committee Co-Chairs**

**Dina Brantman**

**Jamie Sabatier**

# THE CHARGE TO THE COMMITTEE

On November 28, 2011, BOE approved formation of Ad Hoc Facilities Committee and issued the following charge:

1. Consider reports and input from District
2. Make project recommendations to the BOE including scope, timeline, fiscal alternatives and structure of referendum
3. Make recommendations to BOE regarding communicating plan to community
4. Evaluate user fee structure



## THANK YOU TO THE FOLLOWING COMMUNITY MEMBERS WHO PARTICIPATED IN THE COMMITTEE:

Tom Richer	Robin Ginsberg	Frank Scanga	Rick Suarez
Melanie Heyman	Alan Heyman	Matthew Shafiroff	Jon Satran
Kim Izzarelli	Seth Leitman	Rick Carter	Steve Shine
David Venditti	Steven Raphael	Mike Valenti	John Mezzatesta
Chris Henshaw	Rob Healy	Bruce Ostrover	Hope Koenig
Jerry Carafiello	Steve Pennachio	Sonny Linder	David Fishkin
Kara Lazarus	Jan Fisher	Chris Ricciardi	Alex Malarchuk
Charles Boyer	Jeff Manganello	Brad Manganello	Marc Panitz
Rob Boder	Paul Diamond	Larisa Paulmeno	Paul Wasserman
Sharon Wolin	Ray Marinaccio	Kieran McCann	Elaine Heyda
Scott Prestopino	Rhona Golubock	John Gangi	Marisa Rotondo
Anne Farley	Peter Tierney	Tony Anisman	Marc London
Adriana Kierzenbaum-Seigel	Theresa Prestopino		



THANK YOU ALSO TO THE FOLLOWING  
PEOPLE WITHOUT WHOM THIS  
PRESENTATION COULD NOT HAVE BEEN  
PREPARED:

Neal Miller  
Stuart Matthey  
Erica Beasley  
Chris Drosopoulos  
John D'Angelo  
(Building Architect)

Nadine McDermott  
Jim Kaishian  
Susan Howard  
Anthony Bauso  
Ron Tetelman  
(Landscape Architect)



# THE SUBCOMMITTEES

- Energy
- Instructional/Technology
- Infrastructure/Security
- Site Improvement
- Finance





# THE GUIDING PRINCIPLES

1. Comprehensively assess all projects with prioritization of those with greatest student impact;
2. Be fact based and collaborative; and
3. Fiscal responsibility with a goal of tax payer “neutrality”.



# THE TIMELINE

- December 12<sup>th</sup>, 2011 – Register Members and Appoint Co-Chairs
- December 21<sup>st</sup>, 2011 – Subcommittee Meetings
- January 4<sup>th</sup>, 2012 – Subcommittee Meetings
- January 11<sup>th</sup> – Committee Meeting
- January 18<sup>th</sup> – Subcommittee Meetings
- January 25<sup>th</sup> – Committee Meetings
- February 1<sup>st</sup> – Final Subcommittee Presentations
- February 15<sup>th</sup> – Final Committee Meeting and Vote

**Overwhelming Committee Approval**



# THE INVESTIGATION

The subcommittees were provided with the following information to begin their investigation:

- 3 Principals' building project list;
- Technology list from Erica Beasley;
- 2010-2011 Buildings Condition Survey;
- 2011 Annual Visual Inspection Report; and
- Assistant Director of Facilities project list

# THE INVESTIGATION – CONTINUED

- The site improvement subcommittee met with Athletic Director Chris Drosopoulos to assemble a fields needs list
- The energy subcommittee used its expertise to review possible energy related projects



# REFINING THE LISTS

- High student impact projects defined through multiple meetings with the administration to construct solutions
- Projects relating solely to infrastructure refined to find most cost effective solution
- Non-capital items moved to district maintenance list



# THE RESULTS

A fiscally responsible,  
comprehensive plan that  
positively impacts all  
areas of student life and  
community



# INVESTING IN INSTRUCTION AND INFRASTRUCTURE

## PRINCIPALS' HIGHLIGHTED PROJECTS

- **Todd Educational Mural.** Student centered tile project for curriculum integration, school pride and beautification.
  - **Creation of Middle School Exploring Music Lab.** Expand existing room into storage closet to include instrument, performance and computer lab space.
  - **New High School Multipurpose Science Room.** To meet the growing class needs of students and remain competitive in science.
- 

# INVESTING AND INSTRUCTION AND INFRASTRUCTURE

## Todd School

- Computer lab upgrade
- Room Upgrade – 11 classrooms/2 hallways
- Room Cooling - ceiling fans
- Multipurpose Room Noise Management
- Upgrade electricity in K-1 wing
- Heat Hallways
- Door Replacement
- Renovate Bathrooms in 3<sup>rd</sup> Grade Wing
- Roof Gutters
- Window Replacement





# INVESTING IN INSTRUCTION AND INFRASTRUCTURE

## Middle School

- Computer lab upgrade
- Air condition gym
- Cafeteria Noise Mgmt. system
- Install stairs outside cafeteria to provide additional exit



# INVESTING IN INSTRUCTION AND INFRASTRUCTURE

## High School

- Computer lab upgrade
- Install new wireless clocks and PA system
- Creation of a WI-FI Work and Collaboration Center for Students
- Expanded dance studio
- New High School multipurpose science room.
- Band Room renovation and acoustic improvement
- Fitness Center improvement and expansion
- Physics Room renovation
- Emergency Showers in Science Labs
- Roof Repairs
- Library Curtain Wall System
- Insulate Outside beams and replace windows
- Door Replacement



# INVESTING IN INSTRUCTION AND INFRASTRUCTURE - SUMMARY

Todd School - \$1,614,625

Middle School - \$307,500

High School - \$1,867,259



## INVESTING IN INSTRUCTION AND INFRASTRUCTURE - ADDITIONAL RECOMMENDATIONS

- Retain the services of a security consultant
- Incorporate \$20,000 into the district's operating budget for roof maintenance and extended warranty
- Consider a capital roof reserve in anticipation of replacing the high school roof in 10 years at a cost of approximately \$3,000,000

# INSTRUCTIONAL/TECHNOLOGY SUBCOMMITTEE TECHNOLOGY RECOMMENDATIONS

## Technology

- Update and upgrade infrastructure
- Systematic replacement of SMART Boards – 90 for 2012-2013 school year
- Invest in mobile carts for each school containing thin client computers



# INSTRUCTIONAL/TECHNOLOGY SUBCOMMITTEE TECHNOLOGY RECOMMENDATIONS

## Technology


SMART Boards, mobile carts, technology infrastructure should be funded in 2012-2013 operating budget through BOCES IPA (a lease), not the bond.

- BOCES provides 60% reimbursement
- Useful life on technology only 3 to 5 years




# INSTRUCTIONAL/TECHNOLOGY SUBCOMMITTEE TECHNOLOGY RECOMMENDATIONS

## Additional Considerations

- Invest in teacher/staff SMART Notebook training by including training funds in the operating budget - \$1,000 per person
  - Investigate a program where students can purchase a laptop or iPad for use in the classroom and at home as integrated into the curriculum
- 

# INSTRUCTIONAL/TECHNOLOGY SUBCOMMITTEE TECHNOLOGY RECOMMENDATIONS

## Long Term Technology Recommendations

1. Articulate a “Technology Vision” by the Superintendent.
  2. Establish long term technology goals and a 3 to 5 year plan.
  3. Increase the technology budget and/or establish a capital reserve for technology.
  4. Marry technology and curriculum goals - engage with BOCES to retain two part time individuals to integrate and interface technology with the curriculum goals and objectives.
  5. Empower a standing technology committee.
- 



# SITE IMPROVEMENT SUBCOMMITTEE OBSERVATIONS

- Aging and non-ADA compliant K-2 playground
- No handicap access from Todd to 3-5 playground
- All fields in poor condition and some unsafe
- Lack of buffer and safety fence between baseball and field hockey fields
- Severely worn track
- Safety hazards on Cross Country Course
- Tennis courts need resurfacing
- Inability to complete fall matches due to lack of court space

# SITE IMPROVEMENT SUBCOMMITTEE FIELDS OVERVIEW

Lack of adequate rectangular field space to support sports program

- District fields heavily used; 90% student athlete participation rate
- 11 teams require rectangular field in fall; 6 teams in spring
- Have 5 rectangular fields but need 6 plus game day field



# SITE IMPROVEMENT SUBCOMMITTEE FIELDS OVERVIEW

Fields are in poor condition and some unsafe

- Inadequate number = overuse = no recovery
- Practice and softball fields out of service
- Torn up Baseball outfield due to overuse
- Lack of irrigation and poor drainage on all fields, except the stadium field
- Increased use of district fields by youth sports
- Glass and rocks on Law Park field



# SITE IMPROVEMENT SUBCOMMITTEE FIELDS RECOMMENDATIONS

- Stadium Field – Improve drainage, safety fence and netting, install artificial turf
- Baseball Field – Create full size rectangular field, realign away from field hockey field, install protective fence and artificial turf
- Lower Soccer Field – Improve drainage, install irrigation system, seed and make handicapped accessible
- Field Hockey Field - Improve drainage, install irrigation system and seed
- Todd Field - Improve drainage, install irrigation system and seed
- Law Park Field – Clean field of rocks, glass and debris

# SITE IMPROVEMENT SUBCOMMITTEE RECOMMENDATIONS – ADDITIONAL OUTSIDE SPACES

- Todd K-2 Playground – replace playground Summer through operating budget (cost: approx. \$125,000)
- Todd 3-5 Playground – install access ramp to make ADA compliant
- Track – resurface track and infield sections
- Tennis Courts – resurface existing courts
- Basketball Courts – modify for multisport use (tennis)
- Cross Country Course – much of course on Pace University property, AD will work with Pace to address

Total Cost for all site work excluding Todd K-2  
Playground - \$5,242,150



# SITE IMPROVEMENT SUBCOMMITTEE ADDITIONAL CONSIDERATIONS

- Implement field maintenance program to protect investment made in site improvements
- Assess use of Non SBR v. SBR rubber on turf playing surfaces. Non-SBR increases cost of each surface by approximately \$250,000



# THE IMPORTANCE OF FIXING FIELDS NOW AND USING SYNTHETIC TURF AS PART OF THE SOLUTION

- Our fields are not safe – lack of fields, constant use, unlevelled surfaces, poor drainage
- Athletics promote social, emotional and physical development; antidote to obesity and at-risk behavior
- Rain outs even on sunny days
- Limited space – no “down” time
- More kids are playing sports both interscholastic athletics and youth sports
- Longer playing seasons including winter use
- Multiple-use flexibility
- Maintain competitive advantage with team playing on turf
- Building principals requested a turf field for P.E. use



# ENERGY SUBCOMMITTEE RECOMMENDATIONS

**COMPREHENSIVE RELAMPING** – ALL INTERIOR AND EXTERIOR SPACE,  
EXCLUDING: FIELDS & DISTRICT AUDITORIUM DUE TO SPECIALTY THEATER LIGHTS.

- IMMEDIATE REDUCTION IN ELECTRIC USAGE AND MAJOR SAVINGS.
- UPFRONT COSTS CAN BE PART OF ANNUAL OPERATING BUDGET

## **IMPLEMENT DEMAND RESPONSE PROGRAM**

- A REBATE CHECK FOR REDUCING ELECTRICAL USAGE UPON REQUEST, TYPICALLY IN SUMMER. MINIMAL UPFRONT COSTS

## **UPGRADE EXISTING BUILDING MANAGEMENT SYSTEM (BMS)**

- COMVERGE ENGINEER WILL EVALUATE WHAT CURRENT SYSTEM CAN DO AND RECOMMEND ADDITIONAL IMPROVEMENTS
- ULTIMATELY SHOULD BE USED TO REMOTELY CONTROL LIGHTS, HVAC AND POTENTIALLY OTHER SYSTEMS

## **INSTALL TWO BOILER CONTROL UNITS (TODD, BHS)**

- MANAGES BOILER FUNCTION TO REDUCE (GAS) CONSUMPTION;
- REBATE: CONED HAS 50% OFF INCENTIVE PROGRAM. UNITS PAY FOR THEMSELVES IN LESS THAN ONE YEAR.
- CURRENTLY SPENDING \$147,000 P.A. ON GAS SUPPLY - CAN SAVE \$14,000 P.A.

## **APPLY FOR ENERGY GRANTS VIA NYS CFA PROGRAM**

- DISTRICT CAN CURRENTLY APPLY FOR ONGOING GRANTS AND/OR FUNDING PROGRAMS BASED ON SBC ELECTRICITY CONTRIBUTIONS
- POTENTIAL SOURCE OF GRANT FUNDING FOR FUTURE ENERGY INITIATIVES INCLUDING ROOFS, WINDOWS, BOILER, HVAC





# ENERGY SUBCOMMITTEE RECOMMENDATIONS

## **ACHIEVE “LEED FOR SCHOOLS” CERTIFICATION**

- BE RECOGNIZED FOR COMMITMENT TO ENVIRONMENTAL ISSUES IN OUR FIELD
- RECEIVE THIRD PARTY VALIDATION OF ACHIEVEMENT
- QUALIFY FOR A GROWING ARRAY OF STATE & LOCAL GOVERNMENT INITIATIVES
- RECEIVE MARKET INTELLIGENCE ABOUT LATEST SUSTAINABILITY OPPORTUNITIES & FUNDING

## **ANALYZE "IN SCHOOL" VS. "OUT OF SCHOOL" ELECTRICAL/AC USAGE**

- DISTRICT SPENDING AN AVERAGE OF **\$50,000** PER MONTH DURING JULY AND AUGUST - HIGHER THAN MONTHS WHEN SCHOOL IS IN SESSION

## **EMPOWER A BOE STANDING ENERGY CONSERVATION AND MONITORING SUBCOMMITTEE**

- CONTINUOUSLY IMPROVING STANDARD OF ENERGY MANAGEMENT WILL BE OF CRITICAL IMPORTANCE TO THE FINANCIAL WELL-BEING OF THE BRIARCLIFF MANOR SCHOOL DISTRICT

## **ENHANCE AND EXPAND SUSTAINIABILITY CURRICULUM**



# ENERGY SUBCOMMITTEE RECOMMENDATIONS

- Estimated Energy-Related Projects Cost: \$460,000
- Estimated and Substantiated Annual Savings: \$200,000




# TOTAL COST FOR ALL PROJECTS


**\$9,447,783**



# KEY PARAMETERS OF PROPOSED BOND FINANCING

- 15 year tax exempt bond
  - Principal Amount: \$9,950,000 (includes \$495,000 of capitalized interest)
  - Issued in June 2013 (process should take 9-12 months from bond vote in May 2012)
  - Advice provided throughout investigation by Fiscal Advisors & Marketing, Inc.
- 

# FAVORABLE FACTORS AFFECTING BOND FINANCING?

- Maturity of existing bonds in fiscal year 2016 and 2021
  - State aid at the current rate of 30.3%
  - Energy savings generated by energy-related capital projects discussed above
  - Capitalized interest in first 18 months after bond issuance
  - Historically low interest rates
- 

# IMPACT OF BOND TO ANNUAL BUDGETING PROCESS

- The issuance of the proposed bond will not require an increase in the district's annual budget devoted to debt service
- Bond issued in June 2013 will have no impact on 2012-2013 school year budgeting process




# FINANCIAL IMPLICATIONS TO THE DISTRICT

- Total bond amount of \$9,995,000 results in payments of \$833,000 per year on average.
- Because of \$228,000 of annual state aid and \$200,000 of annual energy savings, the net budget impact is \$402,000 per year.
- Because of the maturity of the existing bonds we believe that there will be no increase in the budget necessary to service these new bonds.



# A CONSERVATIVE APPROACH

- Current interest rate for similar issued bonds is 2%. We have conservatively estimated 3.5% in our calculations
  - Total amount of bond can not be increased after tax payer approval - we have applied 20% soft costs and 5-10% contingencies on all project cost estimates
- 



# USER FEE PROGRAM

In considering the improvements outlined, the finance subcommittee investigated a user fee system for field and gym use by outside organizations

- Most districts charge for gym/indoor use; some for fields
- Key elements of user fee program
  - Comprehensive
  - Equitable
  - Simple to Administer
- Soccer and Lacrosse Organizations support in exchange for quality fields and preferential access after district teams
- Program could provide \$40,000-\$50,000 annual income to the district

The BOE should discuss and consider adopting such a program



# PROPOSED TIMELINE

FEBRUARY 27<sup>TH</sup>, 2012 – BOE PRESENTATION  
MARCH 12<sup>TH</sup> & 19<sup>TH</sup> – QUESTION AND ANSWER  
SESSIONS AT BOE MEETINGS  
MARCH 26<sup>TH</sup> – BOARD VOTE  
MAY 15<sup>TH</sup> – COMMUNITY VOTE  
POST MAY 15<sup>TH</sup> – ENLIST ARCHITECT(S) TO  
PRODUCE DESIGN DOCUMENTS FOR CAPITAL PLAN  
JUNE 2012-DECEMBER 2012 – SUBMIT AND  
RECEIVE STATE APPROVAL FOR CAPITAL PROJECTS  
OCTOBER 2012-MARCH 2013 – PRODUCE AND  
COMPLETE CONSTRUCTION DOCUMENTS  
JANUARY 2013-MARCH 2013 – BID DOCUMENTS  
APRIL 2013-JUNE 2013 – ISSUE BONDS



# WHY NOW?

WHY IS THE DISTRICT PROPOSING THIS PROJECT AND ASKING THE VOTERS TO APPROVE A BOND NOW?

- NO MAJOR FACILITY IMPROVEMENTS SINCE 2002
- NEED TO ADDRESS CAPITAL PROJECTS IN CURRENT AND THOUGHTFUL MANNER
- GENERATIONAL LOW INTEREST RATES
- ATTRACTIVE STATE AID THAT IS SUBJECT EACH YEAR TO CHANGES BY THE NYS LEGISLATURE
- CLIMATE FOR COMPETITIVE BIDDING FROM CONTRACTORS/VENDORS



# BOARD MINUTES

**BRIARCLIFF MANOR BOARD OF EDUCATION  
MEETING MINUTES**

**January 23, 2012**

---

Present: Mr. Guy Rotondo, President; Mrs. Rosella Ranno, Vice President;  
Mr. Eric Bashford, Mr. Sal Maglietta, Mrs. Jennifer Rosen

Absent: John Alecci, Student Board Rep

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst.  
Superintendent for Business & Technology; Mr. David Shaw, School Attorney;  
Ms. Juanita Brockett, District Clerk

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The Board of Education held a meeting on Monday, January 23, 2012 and was called to order by Mr. Rotondo at 6:34pm.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to immediately adjourn into executive session at 6:35pm for the purpose of discussing the employment history of a particular person and to seek legal counsel.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to return to public session at 7:37 pm.

**PRESENTATIONS**

John Beltramo provided a two-year summary of claim audit reports.

Mr. Matthey gave a PowerPoint presentation on the 2012-2013 Debt Service & Benefits budget

Mr. Shaw arrived at 8:15pm.

**APPROVAL OF MINUTES**

On motion by Mrs. Ranno, seconded by Mr. Rotondo and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the November 28, 2011 Board of Education meeting.

On motion by Mrs. Ranno, seconded by Mrs. Rosen, and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the special Board of Education meeting held on December 8, 2011.

On motion by Mrs. Ranno, seconded by Mr. Rotondo and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the December 12, 2011 Board of Education meeting.

On motion by Mrs. Ranno, seconded by Mr. Bashford and passed 4-1, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the December 19, 2011 Board of Education meeting as amended.

Mr. Maglietta voted nay.

On motion by Mrs. Ranno, seconded by Mr. Rotondo and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the special Board of Education meeting held December 21, 2011.

On motion by Mrs. Ranno, seconded by Mr. Rotondo and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the January 9, 2012 Board of Education meeting

**CONSENT AGENDA**

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that the Board of Education does hereby accept, with thanks, an award grant in the amount of \$2,602.89 from funds provided by the Richard Hunt Memorial Fund, of the Community Foundations of the Hudson Valley to be designated to the Briarcliff Middle School Greenhouse Club/Marine Biology club – Academia Flag Project.
- b. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of Elyse Smith for the purpose of retirement effective June 30, 2012.
- c. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of Colleen Winter-DiGirolamo for the purpose of retirement effective June 30, 2012.
- d. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of Donna Heyner for the purpose of retirement effective June 30, 2012.
- e. RESOLVED, that the Board of Education does hereby accept the resignation, with appreciation, of John Walsh for the purpose of retirement effective June 25, 2012.
- f. RESOLVED, that the Board of Education does hereby approve the appointment of the Mary Alice Behrens as Varsity Girls Lacrosse Head Coach for the spring 2012 season at a stipend of \$6,189.00 (new) and as Girls Lacrosse Open Gym Volunteer.
- g. RESOLVED, that the Board of Education does hereby approve the appointment of the Gina Sassano as School Lunch Monitor at the salary rate of Step 1 of the SRP contract effective January 9, 2012.
- h. RESOLVED, that the Board of Education does hereby approve the Health Services Contract with the Dobbs Ferry Union Free School District in the amount of \$7,900.96 for 8 Briarcliff students attending The Masters School.
- i. RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$40,000 to cover stormwater management expenses and other anticipated district-wide improvement expenses for the remainder of the year.

- j. RESOLVED, that the Board of Education hereby approves the payment of up to \$2,515.44 to The Town of Yorktown on behalf of employee Claude Alford for medical insurance coverage during the period January 1, 2012 – December 31, 2012.
- k. RESOLVED, that the Board of Education received and accepted the Claims Auditor's Report for November 2011.
- l. RESOLVED, that the Board of Education received and accepted the Claims Auditor's Report for December 2011.

**ACTION ITEMS**

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 3-1-1, the Board moved to approve the following resolution:

Yea – 3 [Rotondo, Ranno & Rosen]  
Nay – 1 [Maglietta]  
Abstention – 1 [Bashford]

*PNW BOCES Capital Construction Project*

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT (by a vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:**

Section 1. The Briarcliff Manor Union Free School District (the "District") is hereby authorized to enter into a Joint Agreement in substantially the form attached hereto as Exhibit A and made a part hereof with the Board of Cooperative Educational Services of the Sole Supervisory District of Putnam/Northern Westchester Counties (the "BOCES") and the seventeen other component school districts of the BOCES (the District and said component school districts referred to collectively hereinafter as the "Component School Districts") for the reconstruction of, and construction of improvements to, various BOCES facilities. Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of such reconstruction of, and construction of improvements to, such BOCES facilities and costs incidental thereto and (ii) provides for an allocation and apportionment of said costs among the Component School Districts on such equitable basis as the parties thereto shall determine and agree, and further sets forth the proportion of the total cost to be provided by each such Component School District in accordance with such allocation and apportionment.

The Component School Districts are as follows:

Bedford Central School District; Brewster Central School District  
Briarcliff Manor Union Free School District; Carmel Central School District  
Chappaqua Central School District; Croton-Harmon Union Free School District  
Garrison Union Free School District; Haldane Central School District  
Hendrick Hudson Central School District; Katonah-Lewisboro Union Free School District  
Lakeland Central School District; Mahopac Central School District

**BRIARCLIFF MANOR BOARD OF EDUCATION  
MEETING MINUTES**

**January 23, 2012**

---

North Salem Central School District; Ossining Union Free School District  
Peekskill City School District; Putnam Valley Central School District  
Somers Central School District; Yorktown Central School District

Section 2. The President of the Board of Education, the chief fiscal officer of the District, and in his/her absence, the Vice President of the Board of Education, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the District.

Section 3. The District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of the Joint Agreement.

Section 4. This resolution shall take effect immediately.

Change Order

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the following change order for Industrial Window Corp. to the 2011 facilities improvement project # 66-14-02-02-0-004-011 as follows:

Credits	\$(9,323.69)
Masonry removal Gym Door	\$ 4,756.68
Steel Angle Removal from Windows	\$ 6,423.04
Remove caulk from science rooms	\$ 9,207.00
Remove asbestos containing caulk from gym doors	\$ 9,857.00
15% mark up and 1% bond	\$ 3,378.58
<hr/>	
TOTAL	\$24,298.60

Tax Certiorari #1

On motion by Mrs. Ranno, seconded by Mr. Bashford and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby authorize the refund of taxes due for the property with tax identification number 97.16-1-9 as required by the terms of the Consent Judgment.

BE IT FURTHER RESOLVED, that the Board of Education does hereby approve an increase to budget line A1930.400 (Judgment and Claims) in the amount of \$4,433.95. This expenditure represents tax certiorari refunds due for the 2008-09 through 2010-11 school tax years in accordance with the terms of the Consent Judgment and will be funded from the Tax Certiorari Reserve.



*Tax Certiorari #2*

On motion by Mr. Bashford, seconded by Mrs. Ranno and passed 5-0, the Board moved to TABLE the following resolution pending further legal counsel:

RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding with the identification number of Section 98.14, Block 1, Lot 30 in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same.

*Fuller & D'Angelo PC*

On motion by Mrs. Rosen, seconded by Mr. Bashford and passed 5-0, the Board moved to TABLE the following resolution pending further legal counsel:

RESOLVED, that the Board of Education hereby approves the pricing proposal from Fuller & D'Angelo P.C. in an amount not to exceed \$8,000 for pre-referendum architectural and landscape architect services associated with a capital project public referendum.

*AKRF Engineering, P.C.*

On motion by Mr. Rotondo, seconded by Mr. Bashford and passed 5-0, the Board moved to correct the date on the resolution below from Dec. 15 to Dec. 19.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following resolution as amended:

RESOLVED, that the Board of Education hereby rescinds that portion of the resolution approved by the Board at the December 19, 2011 meeting approving the pricing proposal from AKRF Engineering, P.C. in an amount not to exceed \$17,475 for services that may be required for performing environmental reviews related to potential site improvement projects; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the pricing proposal from HDR Architecture & Engineering, P.C. in an amount not to exceed \$14,000 for services that may be required for performing environmental reviews related to potential site improvement projects.

*Fields Risk Assessment*

On motion by Mr. Bashford, seconded by Mrs. Ranno and passed 5-0, it is hereby

RESOLVED, that the administration shall direct HDR and Dr. Robert Laumbach to produce a written risk assessment in support of the oral findings presented to the community on November 17, 2011.

*School Related Professionals (SRP) Waiver*

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education hereby waives for the 2011-12 school year, Article X, E., c., located in the agreement between the Briarcliff Manor Union Free School District and the Briarcliff School Related Professionals BTA that states, "The employee gives written notice to District, five (5) months in advance of the actual retirement date," and, instead, will accept four (4) months advance notice of the actual retirement date, as a condition for the District to provide the stated retirement benefit.

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public session at 9:25pm and enter into executive session for the purpose of discussing the employment history of a particular person and to seek legal counsel.

On motion by Mr. Maglietta, seconded by Mrs. Rosen and passed 5-0, the Board moved to appoint Mr. Rotondo as Clerk Pro Tem.

On motion by Mr. Maglietta, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn executive session and return to public session at 10:00pm.

On motion by Mr. Maglietta, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public session at 10:01pm.

**BRIARCLIFF MANOR BOARD OF EDUCATION  
MEETING MINUTES**

**February 13, 2012**

---

Present: Mr. Guy Rotondo, President; Mrs. Rosella Ranno, Vice President;  
Mr. Eric Bashford, Mr. Sal Maglietta, Mrs. Jennifer Rosen

Absent: John Alecci, Student Board Rep.

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst.  
Superintendent for Business & Technology; Mrs. Margo May & Mr. Marc Scharf,  
School Attorneys; Mr. Michael Bogin, Sive Paget Riesel, P.C.; Mr. Michael Musso,  
HDR; Ms. Juanita Brockett, District Clerk

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The Board of Education held a meeting on Monday, February 13, 2012 and was called to order by Mr. Rotondo at 6:00pm.

On motion by Mrs. Ranno, seconded by Mr. Bashford and passed 3-0, the Board moved to immediately adjourn into executive session at 6:01pm for the purpose of discussing Taylor Law negotiations and to seek legal counsel.

Mrs. Rosen arrived at 6:02pm  
Mr. Maglietta arrived at 6:40pm

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to return to public session at 7:40pm.

**FIELDS REMEDIATION UPDATE**

Mr. Michael Bogin and Mr. Michael Musso reported that some limited additional testing of the outskirts of the girls baseball field will be conducted for the purpose of obtaining better estimates/scopes to assist in deciding remedial options. A written assessment will also be prepared and submitted to the Board regarding the findings presented to the community on November 17, 2011.

**PRESENTATIONS**

Mr. Maglietta suggested a variance in the public comment protocol allowing public comment before and after the presentation on teaching assistants.

On motion by Mr. Maglietta, seconded by Mr. Bashford and passed 5-0, the Board moved to approve a variance in the public comment protocol to allow for comments before and after the presentation on the teaching assistant model.

It was the consensus of the Board to extend public comment time to 20 minutes after the presentation.

- Mr. Miller and Dr. Serio Vaughan gave a PowerPoint presentation on the new Teaching Assistant Model.
- Mr. Chris Drosopoulos gave a PowerPoint presentation on the 2012-2013 proposed athletic budget.

**WORK SESSION**

The following work session items were reviewed and discussed:

- 2012-13 School Calendar
- Ad Hoc Facilities Committee Update – Presentation on February 27, 2012.
- Music Maker Club proposal
- BMEF Grants
- Donation from Alumni of Briarcliff HS Classes of 1960 & 1961
- BFPA grant awards

**PERSONNEL WORK SESSION**

The following personnel work session items were reviewed and discussed:

- Tenure candidate
- Appointment of teaching assistants
- Appointment of spring coaches
- Appointment of volunteer coaches
- Appointment of lunch monitor
- Appointment of substitute teachers
- Appointment of co-curricular/club Advisors
- Retirements
- Extended childcare leave request

**CONTRACT WORK SESSION**

The following contract work session items were reviewed and discussed:

- HDR proposal
- Health Services contract with Bedford Schools
- BOCES Cooperative Bids

**POLICY WORK SESSION**

On motion by Mr. Rotondo, seconded by Mrs. Ranno and passed 5-0, the 2<sup>nd</sup> reading of drafted policy on Concussion was TABLED to the next Board of Education work session meeting scheduled for March 12, 2012.

**FINANCIAL WORK SESSION**

The following financial work session items were reviewed and discussed:

- Tax Certioraris
- Budget transfers requiring pre-approval
- Budget transfers through February 10, 2012
- The financial reports for December 2011: Treasurer's Report, 2<sup>nd</sup> quarter Appropriation Status Report and 2<sup>nd</sup> quarter Revenue Status Report.
- The High School Student Activity Treasurer's Report for the 2<sup>nd</sup> quarter of 2011-12
- The Middle School Student Activity Treasurer's Report for the 2<sup>nd</sup> quarter of 2011-12
- January 2012 Warrants: # 7 Fund A; #7 Fund TA & # 7 Fund H.
- General fund expenditure and revenue reports for January 2012

On motion by Mrs. Ranno, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the meeting at 10:26pm.

# **Briarcliff Friends of the Performing Arts**

c/o Briarcliff Manor School District Office, Ingham Road, Briarcliff Manor, NY, 10510



February 16, 2012

Attention: Board of Education  
Briarcliff Manor School District  
45 Ingham Road  
Briarcliff Manor, NY 10510

Re: BFPA Grants

Dear Board of Education: Eric Bashford, Sal Maglietta, Guy Rotondo, Rosella Ranno, and Jennifer Rosen,

On behalf of the Briarcliff Friends of the Performing Arts we are pleased to award the Briarcliff School District the following grants:

Grant - \$1,600.00 submitted by Dr. Banks (High School) to subsidize the High School Choral and Band trip

Grant - \$400.00 submitted by Mr. Fraioli (Todd School) to purchase 32" Television, wall-mount and other equipment for Smart Music program at Todd School.

Grant – \$600.00 submitted by Ms. Messenger (Middle School) for additional wireless microphones for the Middle School Musical

Grant - \$1,500.00 submitted by Ian Driver (High School) for Overhead Projector rental required for the High School musical production

Grant - \$1680.00 submitted by Diane Mallett (Todd School) for subsidize the annual Fifth Grade Theater Trip to see *Spider-Man Turn off the Dark* on Broadway

We hope you will acknowledge and accept the above grants at your next BOE action meeting.

Sincerely,

The Briarcliff Friends of the Performing Arts  
Eileen Lynch, Barbara Wilson, Georgina Gualdino, Lorraine Rubich, Donnie Alecci

cc: Mr. Neal Miller, Superintendent of Schools  
Ms. Nicole Susa, Treasurer BMSD  
Dr. Banks, Mr. Driver, Mr. Fraioli, Ms. Mallett, Ms. Messenger



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Once a certificate is issued it appears on the TEACH system and is valid immediately. The effective date is dictated by Department regulations as either February 1 or September 1 of a school year. For a full explanation see the [memo dated June 4, 2007 from the Senior Deputy Commissioner of Education](#).

Person Inquiry

**CHELSEA K ROBINSON**

**Certificates**

Description	Effective Begin Date	Effective End Date	Status	Date of Certificate Action
Coaching Lacrosse 7-12 Temporary Coaching License	02/01/2012	01/31/2013	Issued	

Done

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Person Inquiry

**KATRINA R LYNCH**

**Certificates**

Description	Effective Begin Date	Effective End Date	Status	Date of Certificate Action
Coaching Softball 7-12 Temporary Coaching License	02/01/2012	01/31/2013	Issued	

Done

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