

BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT
Board of Education Regular Meeting– Monday, November 28, 2011
6:30pm
AGENDA

- Call to Order
- Roll Call
- Adjourn to Executive Session
- Return to Public Session
- Pledge of Allegiance
- Student Recognition
- Public Comments (30 minutes)
- Student Board Rep. Remarks
- Asst. Superintendent's Remarks
- Superintendent's Remarks
- Board President's Remarks

It is anticipated that the Board will immediately adjourn into executive session to discuss the employment history of a particular person.

It is anticipated that the Board will return to public session at approximately 7:30pm to conduct their work session meeting.

STUDENT RECOGNITION

The following students will be presented with certificates of recognition:

Perform with the 2012 NYSBDA's High School Honor Concert Band in Syracuse

Rachel He (Clarinet)

Natalie Grace Schulz (Clarinet)

Edwin Zhou (Flute)

Perform with the Honors Orchestra for the 2012 American High School Honors Performance Series at Carnegie Hall

Charles Fu (Violin)

Tyler Cottrell (Cello)

Varsity Cross Country Athlete – All League, All County, All Section and All State, Fall 2011 Season:

Stephen Shine

1. **SPECIAL ACTION ITEM** – TEACHER'S CONTRACT

WHEREAS the negotiating teams for the District and the Briarcliff Teachers' Association reached agreement on a successor three year collective bargaining agreement by Memorandum of Agreement dated November 15, 2011; and

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WHEREAS the Memorandum of Agreement calls for ratification by the Board of Education; NOW, THEREFORE, BE IT RESOLVED that the Board ratifies the provisions of the November 15, 2011 Memorandum of Agreement between the District and the B.T.A., as presented to the Board at this meeting, and approves the expenditure of those monies necessary to fund the provisions of the 2010-13 B.T.A. Collective Bargaining Agreement.

2. SUPERINTENDENT’S PRESENTATION – DISTRICT CLASS SIZES & STAFFING
3. APPROVAL OF MINUTES

RESOLVED, that the Board of Education does hereby approve the minutes of the following meetings: of October 24, November 1, and November 14, 2011.

4. CONSENT AGENDA

- a. RESOLVED, that the Board of Education does hereby accept, with thanks, the following Teacher’s Institute grant from the BMEF:

Recipient	Purpose	Amount
Mary Beth Craven	To attend the National Council of Teachers of English in Chicago, IL.	\$800
Alicia Moraitis	To attend the NYS English Council Conference in Albany, NY	\$200
Katherine McCabe	To attend The American Library Association’s Morris Seminar in Chicago	\$1,000

- b. RESOLVED, that the Board of Education does hereby accept, with thanks, a full size cello instrument, bow & case donated by Kenneth & Deanna Grant. The cello will be used in the high school orchestra program in memory of Alexander Grant.
- c. RESOLVED, that the Board of Education does hereby accept, with thanks, a check in the amount of \$761.72 from the PTA Fundraiser – Target “Take Charge of Education” program to be used for Todd School general school supplies.
- d. RESOLVED, that the Board of Education does hereby accept, with thanks, a check in the amount of \$250.00 from Seventh Corp (Mrs. Greens Market) to be used for Todd School general supplies.
- e. RESOLVED, that the Board of Education does hereby accept, with thanks, an ice machine donated by the Briarcliff Booster Club. Estimated value \$3,000.

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- f. RESOLVED, that the Board of Education does hereby approve the Special Education Committee Recommendations for CSE, CPSE & Section 504 eligible students for the months of September & October 2011.
- g. RESOLVED, that the Board of Education does hereby accept the resignation of Melissa DeMaio as Teaching Assistant effective October 31, 2011.
- h. RESOLVED, that the Board of Education does hereby approve the three-year probationary appointment of Silvana DeLuca-Campbell to the position of Teaching Assistant, as recommended by the Superintendent of Schools, in the Teaching Assistant Tenure area, effective November 29, 2011 in accordance with the terms and conditions of employment approved by the Board of Education for Teaching Assistants.
- i. RESOLVED, that the Board of Education does hereby approve the appointment of Yelena Silverman to a 0.25 FTE Biology teaching position at the High School effective November 1, 2011 at the annual salary of MA30 Step 5 pro-rated.
- j. RESOLVED, that the Board of Education does hereby approve the appointment of Therese McAteer as a Leave Replacement Reading Teacher effective December 5, 2011 at the rate of \$120/day for the 1st 23 days and MA Step 1 thereafter.
- k. RESOLVED, that the Board of Education does hereby approve the probationary appointment of Maureen Pritchard to the position of part-time Account Clerk in the Business Office for 17.25 hours per week at the annual salary of \$20,218.38 pro-rated effective November 29, 2011.
- l. RESOLVED, that the Board of Education does hereby approve the reinstatement from the preferred eligible Civil Service list of Rosanna Siagris to the position of 200 Day Clerk at the High School effective November 29, 2011 at the annual salary of \$28,938 pro-rated.
- m. RESOLVED, that the Board of Education does hereby approve the appointment of Marlene Bhanote as School Lunch Monitor at the salary rate of Step 1 of the SRP contract effective November 29, 2011.
- n. RESOLVED, that the Board of Education does hereby approve the appointment of Danielle Hood, as Girls' Varsity Basketball Assistant Coach at a stipend of \$4,531 for the 2011/2012 winter season.
- o. RESOLVED, that the Board of Education does hereby approve the following Clerical Substitute for the 2011-12 school year: Kim Manghise.

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- p. RESOLVED, that the Board of Education does hereby approve the following Substitute Teachers: Melissa DeMaio, Craig Rosenberg, Marissa Doherty, Katherine McHenry, Suzanne Melillo, Louis Moretti, Christine Reynolds, Timothea Wright; Therese McAteer
- q. RESOLVED, that the Board of Education does hereby approve the following Substitute Nurse for the 2011-12 school year: Alicia Collen.
- r. RESOLVED, that the Board of Education does hereby approve the contract between Briarcliff UFSD (“sending School District”) and the Pleasantville UFSD for placement of the following special education students as per their IEP’s, for the 2011-12 school year.

Student # 91000404
Student # 80809045
Student # 80708038

- s. RESOLVED, that the Board of Education does hereby approve the tuition contract agreement with the Pocantico Hills Central School District for incoming high school students for the 2011-12 school year.
- t. RESOLVED, that the Board of Education does hereby approve the revised SEDCAR-1 for approved special education programs, allocation to be funded through federal fund grants 611 and 619 for the 2011-2012 Allocation Funds disbursement.
- u. RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$20,666 to cover current year costs associated with annually budgeted capital improvement items at BOCES.
- v. RESOLVED, that the Board of Education does hereby approve the budget transfer in the amount of \$34,524 to cover the general fund portion of the tax certiorari refund for properties with tax identification numbers 98.12/1/4 and 98.12/1/5

5. ACTION ITEMS

a. *Superintendent’s Evaluation Model*

RESOLVED, that the Board of Education does hereby approve the use of the NYSCOSS Superintendent’s Evaluation Model as amended.

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b. Dean of Students

RESOLVED that the Board, upon consideration and review of teaching assignments for the 2011-12 School Year, approves the assignment of secondary mathematics teacher Daniel Murphy to .2 mathematics and .4 Dean of Students for the middle school and .4 Dean of Students for the high school, constituting an instructional support services assignment within the tenure area of his employment, 7-12 mathematics.

c. FTE Overages

RESOLVED, that the Board of Education does hereby approve the increase in teaching time for the following teachers at the High School:

Theodore Sandomenico	Science Teacher	additional .1
Michael Inglis	Science Teacher	additional .05
Pamela Gordon	Foreign Language Teacher	additional .06
Patricia Manchisi	Foreign Language Teacher	additional .12

d. Tax Certiorari Settlements

1. (Property # 98.07, Block 1, Lot 4, Units 1-8)

RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding in accordance with the terms of Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same:

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes for property number Section 98.07, Block 1, Lot 4, Units 1-82, as required by the terms of the Consent Judgment.

2. (Property # 98.12/1/4 and 98.12/1/5)

RESOLVED, that the Board of Education does hereby authorize the refund of taxes due in the amount of \$80,999.64 for the properties with tax identification numbers 98.12/1/4 and 98.12/1/5 as required by the terms of the Consent Judgment.

BE IT FURTHER RESOLVED, that the Board of Education does hereby approve an increase to budget line A1930.400 (Judgment and Claims) in the amount of \$46,476.26. This expenditure represents tax certiorari refunds due for the 2008-09 through 2011-12 school tax years in accordance with the terms of the Consent Judgment and will be funded from the Tax Certiorari Reserve.

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e. Budget Amendment

WHEREAS, the Board of Education recognizes that budget transfers totaling \$12,356 were previously executed from budget account code A9010.800 Employees Retirement to appropriate athletic account codes to allow for the immediate purchase of new football and hockey helmets per the approved Board of Education resolution of October 24, 2011;

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby approve an increase to budget account code A9010.800 Employees Retirement in the amount of \$12,356 to be funded from unassigned fund balance.

f. Henningson, Durham & Richardson (HDR)

WHEREAS, the District's Environmental Consultant, Henningson, Durham & Richardson (HDR), has been retained by the District to meet the requirements of the New York State Department of Environmental Conservation's (NYSDEC) order on consent #20010816-113, and

WHEREAS, the Board of Education wishes to continue with its field remediation activities related to the order on consent;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts HDR's proposal as set forth in detail in HDR's November 3, 2011 letter, at an estimated cost of \$27,700 in relation to the order on consent and an additional \$12,600 for expenses related to the public presentation (total cost = \$40,300). A copy of the November 3, 2011 letter is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Business to transfer the sum of up to and including \$27,700 from the Property Loss Reserve Fund to the general fund to pay for the costs associated with District's continued field remediation activities.

g. Facilities Committee Charge

RESOLVED, that the Board of Education authorizes an Ad Hoc Facilities Committee to be formed; and

BE IT FURTHER RESOLVED, that the Board of Education does hereby charge the Briarcliff Manor UFSD Ad Hoc Facilities Committee with making recommendations to the Board of Education regarding a scope of items to be included in a capital improvement project; and that the committee shall;

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1. Consider reports and input from District architects, engineers and staff.
2. Make recommendations to the Board as to the scope of the project based on priorities identified by the Committee, including but not limited to financial impact, health and safety.
3. Make recommendations to the Board as to options for presentation of referendum to the Community, including but not limited to timeline, projects to be included, fiscal alternatives, and structure of the referendum.
4. Make recommendations to the Board regarding the plan for communication of the proposed referendum to the Community and assist in such communication up to the time of the vote.
5. Evaluate user fee structure in consideration of alternatives regarding athletic facility improvements and;

BE IT FURTHER RESOLVED, that the Ad Hoc Facilities Committee abide by the following guidelines:

1. The Ad Hoc Facilities Committee will be made up of community members who attend the first meeting, a Board member, three principals, Assistant Director of Facilities, Assistant Superintendent for Business and Technology, Superintendent, the Athletic Director, Technology Dept. representative,
 2. Requests for information by Committee members will be made through assigned Committee chairpersons in order to channel requests to the District office to provide for orderly management and distribution of information to the Committee.
 3. The Committee shall present a report to the Board of Education by February 13, 2012.
- Polling of Board
 - Consideration of motion to adjourn into executive session
 - Adjournment

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Subject: Board Process

A. Community Participation at Board Meetings

1. Regular Meetings and Work Sessions. The public will be encouraged to speak on matters relevant to the Briarcliff Manor School District. Individuals wishing to address the Board must sign-in prior to the beginning of the meeting at the designated location with their topic.
2. Public comments must only be made from the podium and only by those who have been called up in the order in which they signed in by number by the District Clerk.
3. Members of the community (e.g., residents, property owners, employees) will be requested to direct their comments to the presiding officer. Dialogue between the Board and members of the audience will be discouraged. Board members will not respond to comments made.
4. Any person who is unruly or disruptive will be asked to leave. Speakers from the public will be given three (3) minutes each to speak. Public comment will last no longer than thirty (30) minutes, unless the Board votes to extend the time limit. Should the time limit occur before all speakers who have signed in get an opportunity to speak, they will be encouraged, instead, to leave a written statement for the Board to consider.
5. This policy shall not apply to public hearings or forums where the Board is soliciting comments from the public.