

**BRIARCLIFF MANOR BOARD OF EDUCATION
MEETING MINUTES**

October 9, 2012

Present: Mrs. Jennifer Rosen, Vice President; Mrs. Dina Brantman, Mr. Michael Haberman, Mr. Jonathan Satran

Absent: Mr. Sal Maglietta, President

Also Present: Mr. Neal Miller, Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Business & Technology; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

The Board of Education held a meeting on Tuesday, October 9, 2012, and was called to order by Mrs. Rosen at 7:30pm.

On motion by Mr. Haberman, seconded by Mrs. Brantman and passed 4-0, the Board moved to immediately adjourn into executive session for the purpose of discussing Taylor Law negotiations, the employment history of a particular person, potential and pending litigation matters and to seek legal counsel.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to adjourn executive session and return to public session at 8:16pm.

PRESENTATIONS

Ms. Nadine McDermott, Todd Elementary School Principal, Ms. Susan Howard, Middle School Principal and Mr. James Kaishian, High School Principal, gave a powerpoint presentation on the "State- of- the Schools."

FINANCIAL WORK SESSION

The Board received and reviewed the following financial reports:

- Claims Auditor's Report for August 2012
- Request for budget transfers requiring pre-approval
- Budget transfers through Oct. 5, 2012
- Treasurer's Report, Appropriation Status Report, and Revenue Status Report for the months of July 2012 and August 2012
- September 2012 Warrants: #3 Fund A; #3 Fund TA
- General fund expenditure and revenue reports for September 2012

CONSENT AGENDA

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that the Board of Education does hereby accept, with thanks, a check in the amount of \$839.98 from the PTA Target “Take Charge of Education” fundraiser program to be used for Todd School general school supplies.
- b. RESOLVED, that the Board of Education does hereby accept, with thanks, a check in the amount of \$349.61 from the PTA Mabel’s Labels fundraiser program to be used for Todd School general school supplies.
- c. RESOLVED, that the Board of Education does hereby accept the resignation of the following teaching assistants:

Lauren Migliarini	Effective September 10, 2012
Caitlin Clarke	Effective September 28, 2012
Shannon D’Ottavio	Effective September 28, 2012

- d. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individuals to a 1.0 FTE Teaching Assistant position in the tenure area of Teaching Assistant for a probationary appointment to commence on October 10, 2012, and to expire on October 9, 2015, in accordance with the terms and condition of employment approved by the Board of Education for Teaching Assistants:

	Name	Certification
1	Wendy Doyle	Early Childhood Education Birth–Grade 2 Initial; Childhood Education Grades 1-6 Initial;
2	Jessica Gizzi	Early Childhood Education Birth–Grade 2 Initial; Childhood Education Grades 1-6 Initial; Literacy Birth- Grade 6 Initial; Literacy Grades 5-12 Initial

- e. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following coaches for the winter season 2012-2013:

Coaching Assignment	Coach	New	Incumbent	Stipend
Varsity Ice Hockey Head Coach	Joshua Isenberg		X	\$8,275.00
Varsity Ice Hockey Asst. Coach	Brett Alcantara	X		\$4,531.00
Varsity Girls Basketball Head Coach	Donald Hamlin		X	\$8,275.00
Varsity Girls Basketball Asst. Coach	Toni Anne Horvath	X		\$4,531.00

**BRIARCLIFF MANOR BOARD OF EDUCATION
MEETING MINUTES**

October 9, 2012

Junior Varsity Girls Basketball Head Coach	Denise Hamlin		X	\$5,824.00
8 th Grade Girls Basketball Head Coach	Lori Galvin		X	\$3,600.00
7 th Grade Girls Basketball Head Coach	Meredith Safer	X		\$3,153.00
Varsity Boys Basketball Head Coach	Brendan Coxen		X	\$8,275.00
Varsity Boys Basketball Asst. Coach	Greg Muller		X	\$5,208.00
Varsity Boys Basketball Volunteer Coach	Brian Byrnes			N/A
Junior Varsity Boys Basketball Head Coach	Codaryl Moffett		X	\$5,824.00
7 th Grade Boys Basketball Head Coach	Richard Emond	X		\$3,153.00
Varsity Bowling Head Coach	John Brooks		X	\$4,575.00
Varsity Cheerleading Head Coach	Kristi Wagner		X	\$5,198.00
Varsity Cheerleading Asst. Coach	Meaghan Molloy		X	\$3,970.00
Varsity Boys Winter Track Head Coach	Sean Ryan		X	\$8,193.00
Varsity Girls Winter Track Head Coach	Patrick McGrath		X	\$8,193.00
Modified Winter Track Head Coach	Regina Davide	X		\$3,153.00
Varsity Boys Lacrosse Volunteer Coach	Louis Rosten		X	N/A
Varsity Boys Lacrosse Volunteer Coach	Paul Bordonaro		X	N/A
Varsity Boys Lacrosse Volunteer Coach	Elan Kheyman			N/A
Varsity Softball Volunteer Coach	Casey Killard		X	N/A
Varsity Softball Volunteer Coach	Andrea Thau		X	N/A
Varsity Baseball Volunteer Coach	John Consorti		X	N/A
Varsity Baseball Volunteer Coach	John Schrader		X	N/A

- f. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Meredith Safer, Guidance Counselor, for 8 days of summer work beginning August 9, 2012 at the rate of 1/200th of the base pay per day as per the BTA contract.
- g. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Erin Mangan, Guidance Department Teaching Assistant for 5 days of summer work beginning August 27, 2012 at the rate of 1/200th of the base pay per day for Teaching Assistants.
- h. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following certified teachers to the Substitute list:
 - Stanley Abramson
 - Meredith Kramer
- i. RESOLVED, that the Board of Education does hereby approve the Health Services Contract with the City School District of New Rochelle for the 2011-2012 school year in the amount of \$1,041.38 for one Briarcliff Student attending The Ursuline School.

-
- j. RESOLVED, that the Board of Education does hereby approve the Instruction Contract with The Summit School for the period September 1, 2012 through June 26, 2013 at the rate of \$2,917.40 per month.
 - k. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the catering of the Fall 2012 Pocantico Hills parent night by Silvio's Restaurant in an amount not to exceed \$1,283.
 - l. RESOLVED, that the Board of Education does hereby approve the Claims Audit report for the month of August 2012.
 - m. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$16,067.81 to cover portion of a tax certiorari refund.

ACTION ITEMS

BOCES Capital Plan

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, with 1 abstention by Mr. Satran, the Board approved the following resolution:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT (by a vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Briarcliff Manor Union Free School District (the "District") is hereby authorized to enter into a Joint Agreement in substantially the form attached hereto as Exhibit A and made a part hereof with the Board of Cooperative Educational Services of the Sole Supervisory District of Putnam/Northern Westchester Counties (the "BOCES") and the seventeen other component school districts of the BOCES (the District and said component school districts referred to collectively hereinafter as the "Component School Districts") for the reconstruction of, and construction of improvements to, various BOCES facilities. Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of such reconstruction of, and construction of improvements to, such BOCES facilities and costs incidental thereto and (ii) provides for an allocation and apportionment of said costs among the Component School Districts on such equitable basis as the parties thereto shall determine and agree, and further sets forth the proportion of the total cost to be provided by each such Component School District in accordance with such allocation and apportionment.

The Component School Districts are as follows:

Bedford Central School District
Brewster Central School District
Briarcliff Manor Union Free School District
Carmel Central School District
Chappaqua Central School District
Croton-Harmon Union Free School District
Garrison Union Free School District
Haldane Central School District
Hendrick Hudson Central School District
Katonah-Lewisboro Union Free School District
Lakeland Central School District
Mahopac Central School District
North Salem Central School District
Ossining Union Free School District
Peekskill City School District
Putnam Valley Central School District
Somers Central School District
Yorktown Central School District

Section 2. The President of the Board of Education, the chief fiscal officer of the District, and in his/her absence, the Vice President of the Board of Education, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the District.

Section 3. The District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of the Joint Agreement.

Section 4. This resolution shall take effect immediately.

Briarcliff Bus – Additional Runs

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following resolution:

WHEREAS, the Board of Education previously declared four school buses as surplus effective June 25, 2012, and directed the Assistant Superintendent for Business and Technology to sell these vehicles for fair market value; and

WHEREAS, the Board of Education awarded the sale of surplus school buses at its July 31, 2012 meeting;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the addition of four (4) in-district bus runs at a daily cost of \$97.25 per run for the 2012-13 school year per the contract with Briarcliff Bus Company approved at the Board of Education meeting held on June 7, 2010.

Tax Certiorari ID 98-14-1-30

On Motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education authorizes the refund of taxes in the amount of \$1,013,712.81 due for the property with tax identification number 98.14-1-30 as required by the terms of the Order on Consent.

BE IT FURTHER RESOLVED, that the Board of Education does hereby approve an increase to budget line A1930.400 (Judgment and Claims) in the amount of \$702,295.00. This expenditure represents tax certiorari refunds due for the 2008-09 through 2011-12 school tax years in accordance with the terms of the Order on Consent and will be funded from the Tax Certiorari Reserve.

Western States Contracting Alliance

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to amend the following resolution to insert "or the Superintendent of Schools" after "School Board President."

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following resolution as amended.

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves the District's participation with the Western States Contracting Alliance (WSCA) cooperative purchasing contract for Wireless Communication & Equipment (WSCA-NV) with Verizon Wireless and authorizes the School Board President or the Superintendent of Schools, to execute a Participating Addendum and such other documents necessary to effectuate participation in such contract.

On motion by Mr. Satran, seconded by Mr. Haberman and passed 4-0, the Board moved to adjourn the public meeting at 10:25pm.