

**BOARD OF EDUCATION MEETING
MINUTES**

February 6, 2017

Present: Mrs. Jennifer Rosen, President; Mrs. Jan Fisher, Vice President; Mr. Michael Haberman; Mr. Paul Wasserman, Mr. Kenneth Torosian

Also Present: Dr. James Kaishian, Superintendent of Schools; Ms. Linda Peters, Asst. Superintendent for Finance & Operations; Mr. David Shaw, School Attorney; Ms. Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, February 6, 2017, in the Middle School Theater and was called to order by Mrs. Rosen at 7:02 P.M.

On motion by Mrs. Fisher, seconded by Mr. Torosian and passed 5-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of a particular person, potential litigation matters and to seek legal counsel.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to return to public session at 8:21 P.M.

High School science teacher, Yelena Silverman reached out to colleagues across the content areas to collaborate around the movie Hidden Figures. The movie is based on a book that tells a true story of three African-American women whose work in math, science, and engineering made tremendous contributions to NASA’s space program in the 1960’s. The goal of her discussion was to make interdisciplinary connections between content areas including U.S., history and government, english language arts, math, engineering, computer science, physics, earth science and more. Mrs. Silverman worked with high school principal, Debora French and math & instructional support technology teacher, Tracy Campanile, to create a collaboration space in OneNote for the high school faculty to collaborate on this and future ideas.

Presentations

The following presentations were given:

- Computer Science and Engineering – presented by Edgar McIntosh
- Athletic Program– presented by Chris Drosopoulos
- Technology Program– presented by Erica Beasley

Work Session

- Superintendent’s Evaluation Tool – The Board and Superintendent reviewed the current evaluation tool used to evaluate the superintendent over the past three years. It was the consensus of the Board and superintendent to continue using the same tool.
- Long Range Planning – The Committee will hold focus groups, comprised of current members, faculty & students to determine capital building project priorities at each of the building levels.

Policy Work Session

The Board conducted a 2nd reading of the following policies:

Policy	NYSSBA
Parental & Family Engagement	1900
Pre-Referral Intervention	4321.2

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Student Attendance	5100
Homeless Children	5151
Homeless Children Regulation	5151-R
Admission of Non-Resident Students	5152
Use of School Equipment	8330
Computer Resources & Data Management Regulation	8630-R

The Board conducted a 1st reading of the following policies:

Policy	NYSSBA
Non-Discrimination & Equal Opportunity	0100
School Board Elections	2120
Personnel Goals	9000
Recruiting & Hiring	9240
Staff substance abuse	9610
Child Abuse in an Educational Setting Regulation	9620-R

Financial Work Session

The Board reviewed the following financial documents:

- Budget transfers through Jan. 31, 2017
- Financial reports for Dec. 2016: Treasurer’s Report, 2nd quarter Appropriation Status Report: funds A, C, F, H, and 2nd quarter Revenue Status Report: funds A, C, F, H, TE, V
- December 2016 Warrants: #7 Fund A; #7 Fund TA; #5 Fund H
- General Fund expenditure and revenue reports for December 2016
- Middle and High School Student Activity Treasurer’s Report for the 2nd quarter of 2016-17

Minutes

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the minutes of the Board of Education meeting held on January 30, 2017, as presented.

Consent Agenda

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following consent agenda items:

Donations

(1) RESOLVED, that the Board of Education does hereby accept, with appreciation, a check in the amount of \$50.00 from Rory Patricia McGovern, on behalf of the BHS Class of 1964, to award a “Class of 1964 Scholarship” to a 2017 BHS graduate who demonstrates financial need and who plans to attend a S.U.N.Y university or college in Fall 2017

(2) RESOLVED, that the Board of Education does hereby accept, with appreciation, a check in the amount of \$497.50 from the Box Tops for Education fundraiser program to be used equally for Middle School and High School general school supplies.

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Personnel

- (1) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ellen Sobel, Teaching Assistant at Todd, effective February 3, 2017.
- (2) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Donna Hirsch, School Lunch Monitor at Todd, effective February 3, 2017.
- (3) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Kelly Addorisio to the position of per diem Substitute Teacher at the Middle School at the rate of \$90 per day (Days 1-23) to \$100 per day (Day 24 +) effective February 8, 2017 for the remainder of the 2016-2017 school year.
- (4) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of David Litzky to the position of per diem Substitute Teacher at the Middle School at the rate of \$90 per day (Days 1-23) to \$100 per day (Day 24 +) effective February 27, 2017 for the remainder of the 2016-2017 school year.
- (5) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following Coaches for the 2017 Spring Athletic Season:

Coaching Assignment	Coach	New	Incumbent	Stipend
Varsity Baseball Head Coach	John Schrader		X	\$7478.00
Varsity Baseball Asst. Coach	Walter Kowalczyk	X		\$4642.00
JV Baseball Head Coach	Kenneth Santoianni	X		\$4528.00
Modified Baseball Head Coach	Thomas Albano	X		\$3153.00
V Golf Head Coach	Michael Perricone		X	\$5338.00
Varsity Boys Lax Head Coach	Robert Anderson		X	\$7119.00
Varsity Boys Lax Asst. Coach	Alfredo Meola		X	\$5179.00
JV Boys Lax Head Coach	Elan Kheyman		X	\$4839.99
Modified Boys Lax Head Coach	Hunter Palancia	X		\$3153.00
Varsity Girls Lax Asst. Coach	Daniel Perito		X	\$5179.00
JV Girls Lax Head Coach	Kaitlin Nolan	X		\$4208.00
Modified Girls Lax Head Coach	Lola Hope		X	\$3600.00
Varsity Girls Softball Head Coach	Lindsay Zekus		X	\$7478.00
Varsity Softball Asst. Coach	Andrea Thau		X	\$5338.00
JV Softball Head Coach	Aldo Spano		X	\$5206.00
Varsity Boys Tennis Head Coach	Donald Hamlin		X	\$5135.00
JV Boys Tennis Head Coach	Brian Byrnes		X	\$3861.00
Varsity Spring Boys Track Head Coach	Patrick McGrath		X	\$7243.00
Varsity Spring Girls Track Head Coach	Joseph Moschitto		X	\$7243.00
Varsity Spring Track Asst. Coach	Rebecca Bianco		X	\$5290.00
Varsity Spring Volunteer Coach	Sean Ryan		X	N/A
Modified Spring Track Head Coach	Brendan Coxen		X	\$3600.00

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Policies

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby adopt the following policies:

Policy	NYSSBA
Parental & Family Engagement	1900
Pre-Referral Intervention	4321.2
Student Attendance	5100
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PNW BOCES Cooperative Bid

WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Putnam/Northern Westchester Counties, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2017-2018 school year,

NOW THEREFORE BE IT RESOLVED, that, The Briarcliff Manor School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Putnam/Northern Westchester Counties, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further

RESOLVED that the specifications as prepared by a Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 of the General Municipal Law.

Adjournment

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the meeting at 10:54 P.M.