

**BOARD OF EDUCATION MEETING  
MINUTES**

**January 30, 2017**

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Present: Mrs. Jennifer Rosen, President; Mrs. Jan Fisher, Vice President; Mr. Michael Haberman; Mr. Paul Wasserman, Mr. Kenneth Torosian

Also Present: Dr. James Kaishian, Superintendent of Schools; Ms. Linda Peters, Asst. Superintendent for Finance & Operations; Mr. David Shaw, School Attorney; Ms. Juanita Brockett, District Clerk

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The Briarcliff Manor Board of Education held a meeting on Monday, January 30, 2017, in the Middle School Theater and was called to order by Mrs. Rosen at 6:30 P.M.

On motion by Mr. Torosian, seconded by Mr. Wasserman and passed 3-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of a particular person, potential litigation matters and to seek legal counsel.

Mrs. Fisher arrived at 6:33 P.M.

Mr. Haberman arrived at 6:35 P.M.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to return to public session at 8:34 P.M.

**Conferral of Tenure**

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to amend the resolution below to reflect date change to January 30, 2017.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby confer tenure on Debora French in the tenure area of High School Principal effective January 30, 2017.

**Presentations**

Administrators gave the following presentations:

- Computer Science and Math – Edgar McIntosh
- Budget Roll-Over preview – Linda Peters
- Special Education Budget – Debora Serio Vaughan

**Work Session:**

- Mrs. Rosen announced that a volunteer is needed to serve as Election Chairperson for the Budget Vote & Board Elections on May 16, 2017. The individual must be a US citizen, at least 18 years of age and a resident of the School District for at least 30 days. The Chairperson is responsible for declaring the polls open and closed and must commit to being present at the opening and closing of the polls. Polling hours are from 6:00 A.M. and 9:00 P.M.
- The Board reviewed a draft copy of the School Calendar for the 2017-18 school year. Mr. Kaishian will continue to work on it.
- The Board discussed whether to create policy regarding students watching the presidential elections during school hours. It was the consensus of the Board not to create one.

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- The Board announced the schedule of budget work sessions and evening budget cafés for the community.
- The Board discussed whether to join a letter writing campaign to Senator Schuumer, initiated by WPSBA, regarding the nomination of the US Secretary of Education, Betsy DeVOS. It was the consensus of the Board not to participate.

**Policy Work Session**

The Board conducted a 2<sup>nd</sup> reading of the following policies:

<b>Policy</b>	<b>NYSSBA</b>
Non-Discrimination and Anti-Harassment in the School	0120
Non-Discrimination and Anti-Harassment in the School - Regulation	0120-R
School Safety Plans & Teams	8130
Transportation	8410
Drug & Alcohol Testing Safety Sensitive	8414.5
Non Represented Staff Complaints & Grievances	9140.1
Non Represented Staff Complaints & Grievances - Regulation	9140.1 R
Meals & Refreshments	9170
Recruiting & Hiring	9240
Conditional Appointment - student Safety	9260
Drug Free Workplace	9320
Drug Free Workplace - Regulation	9320-R
Employee Assistance Program	9340
Evaluation of Staff (not covered by Section 3012-d of Education Law	9420
Child Abuse in an Educational Setting	9620
Child Abuse in an Educational Setting - Regulation	9620-R
Disclosure of Wrongful Conduct (Whistleblower)	9645

The Board conducted a 1<sup>st</sup> reading of the following policies:

<b>Policy</b>	<b>NYSSBA</b>
Parental & Family Engagement	1900
Pre-Referral Intervention	4321.2
Student Attendance	5100
Homeless Children	5151
Homeless Children Regulation	5151-R
Admission of Non-Resident Students	5152
Use of School Equipment	8330
Computer Resources & Data Management Regulation	8630-R

**Minutes**

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the minutes of the Board of Education meeting held on January 21, 2017, as presented.

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**Consent Agenda**

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following consent agenda items:

*Personnel*

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby amend the January 11, 2017 1.0 FTE probationary appointment of Michael Morlino, Teaching Assistant at the High School, in the tenure area of Teaching Assistant, effective January 30, 2017 and to expire on January 29, 2021. Mr. Morlino will be compensated at the annual TA level salary of \$22,200 as per the BTA Contract.

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ursula Stiloski, School Lunch Monitor at Todd School, effective January 20, 2016.

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Barbara Watters to the hourly position of Secretary to School Administrator for Pupil Personnel Services effective February 1 through June 30, 2017. Ms. Watters will work up to 17 hours per week in accordance with Civil Service rules for part-time employees and will be paid a rate of \$38.46 per hour.

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Debra Mojica to the 1.0 FTE probationary position of Secretary to School Administrator for Pupil Personnel Services effective February 1, 2017. Ms. Mojica will be compensated at an annual salary of \$57,000. As per Civil Service rules, Ms. Mojica will serve a probationary period of the maximum fifty-two weeks.

*Financial Item*

RESOLVED, that the Board of Education does hereby accept the Claims Audit Report for December 2016.

*Policies*

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby adopt the following policies:

<b>Policy</b>	<b>NYSSBA</b>
Non-Discrimination and Anti-Harassment in the School	0120
Non-Discrimination and Anti-Harassment in the School - Regulation	0120-R
School Safety Plans & Teams	8130
Transportation	8410
Drug & Alcohol Testing Safety Sensitive	8414.5
Non Represented Staff Complaints & Grievances	9140.1
Non Represented Staff Complaints & Grievances - Regulation	9140.R
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Evaluation of Staff (not covered by Section 3012-d of Education Law)	9420
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**Action Item**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the amended employment agreement with the School Physician, Dr. David Constable to reflect the correct effective dates. A copy of said agreement, will be incorporated into the minutes of this meeting.

**Adjournment**

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the meeting at 11:11 P.M.