
Present: Mrs. Jennifer Rosen, President; Mrs. Jan Fisher, Vice President; Mr. Michael Haberman, Mr. Paul Wasserman; Mr. Kenneth Torosian

Also Present: Dr. James Kaishian, Superintendent of Schools; Ms. Linda Peters, Asst. Superintendent for Finance & Operations; Mr. David Shaw, School Attorney; Ms. Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, January 11, 2017, in the Middle School Theater and was called to order by Mrs. Fisher at 6:30 P.M.

On motion by Mr. Torosian, seconded by Mr. Haberman, and passed 4-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of a particular person, Taylor Law negotiations, and potential litigation matters and to seek legal counsel.

Mrs. Rosen arrived at 6:32 P.M.

On motion by Mrs. Fisher, seconded by Mrs. Haberman, and passed 5-0, the Board moved to return to public session at 7:25 P.M.

BOARD RECOGNITION

A special recognition program was held in honor of Todd Elementary School Administration, faculty and students for being awarded the Blue Ribbon School of Excellence 2016.

The following legislators were in attendance and presented proclamations:

- Yma Oria, Congresswoman Nita Lowey's representative
- Senator David Carlucci
- Assemblywoman Sandy Galef

Mrs. Rosen presented a proclamation from Senator Terrance Murphy.

The following Briarcliff Manor Village Officials were in attendance and commended the Todd School administration and faculty: Mayor, Lori Sullivan, Village Trustees Mark Wilson & Bryan Zirman.

On behalf of the Board of Education, Mrs. Rosen presented Mrs. McDermott, Principal of the Todd Elementary School, with a plaque and a commendation letter.

Following the recognition, the Board took a short break to attend a reception sponsored by the Briarcliff PTA. They returned to conduct the regular business meeting at 8:15 P.M.

FINANCIAL WORK SESSION

The Board reviewed the following financial documents:

- Budget transfers through December 31, 2016
- Treasurer's Report, Appropriation Status Report and Revenue Status Report for November 2016
- November 2016 Warrants: #6 Fund A; # 6 Fund TA
- General Fund expenditure and revenue reports for November 2016

POLICY WORK SESSION

The Board conducted a 2nd Reading of the following Policy:

Policy	NYSSBA
Student Organizations	5210

The Board conducted a 2st Reading of the following Policies:

Policy	NYSSBA
Non-Discrimination and Anti-Harassment in the School	0120
Non-Discrimination and Anti-Harassment in the School - Regulation	0120-R
School Safety Plans & Teams	8130
Transportation	8410
Drug & Alcohol Testing Safety Sensitive	8414.5
Non Represented Staff Complaints & Grievances	9140.1
Non Represented Staff Complaints & Grievances - Regulation	9140.R
Meals & Refreshments	9170
Recruiting & Hiring	9240
Conditional Appointment - student Safety	9260
Drug Free Workplace	9320
Drug Free Workplace - Regulation	9320-R
Employee Assistance Program	9340
Evaluation of Staff (not covered by Section 3012-d of Education Law	9420
Child Abuse in an Educational Setting	9620
Child Abuse in an Educational Setting - Regulation	9620-R
Disclosure of Wrongful Conduct (Whistleblower)	9645

APPROVAL OF MINUTES

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED that, the Board of Education approve the minutes of the Board of Education meeting held on December 12, 2016 as presented.

CONSENT AGENDA

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following consent agenda items:

Donations

- (1) RESOLVED, that the Board of Education does hereby accept, with appreciation, a check totaling \$900.00 from the Briarcliff Friends of the Arts (BFA) to be used towards the cost of painting the H.S. Dance Studio.
- (2) RESOLVED, that the Board of Education does hereby accept, with appreciation, 4 lacrosse goals and 2 goal movers donated by the Briarcliff Manor Youth Lacrosse. The goals will be used at the MS/HS campus by the Varsity, JV, and Modified girls and boys lacrosse teams. Estimated cash value of \$3,000.

Personnel

- (a) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following salary adjustment, due to additional training, according to the BTA Contract, for Tara Phethean to MA + 75.
- (b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation, for the purpose of retirement, with appreciation for 26 years of service to the District, of Ms. Joanne Buccini, effective June 30, 2017.
- (c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation, for the purpose of retirement, with appreciation for 20 years of service to the District, of Mr. Christopher Melito, effective June 30, 2017.
- (d) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation, for the purpose of retirement, with appreciation for 22 years of service to the District, of Ms. Roseann Mascali, effective June 30, 2017.
- (e) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Theresa Dell'Olio, Lunch Monitor at Todd School, effective December 9, 2016.
- (f) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Samantha Ruffen, per diem substitute teacher at the Briarcliff Middle School, effective December 13, 2016.
- (g) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Kathleen Shenefield, Teaching Assistant at Todd School, effective December 21, 2016.
- (h) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Jessica McEwan, Teaching Assistant at Todd School, effective December 31, 2016.
- (i) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Mr. David Litzky to the position of Short Term Substitute World Language Teacher at the Middle School for Johanna Foster, effective January 3, 2017. Mr. Litzky will be compensated at the rate of \$250 per day for an indetermined period of time pending the return of Johanna Foster.
- (j) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Rhonda Nolan to the 1.0 FTE probationary position of Teaching Assistant at Todd School, in the tenure area of Teaching Assistant, effective January 12, 2017 and to expire on January 11, 2021. Ms. Nolan will be compensated at the annual TA level salary of \$22,200 as per the BTA Contract.
- (k) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Mr. Michael Morlino to the 1.0 FTE probationary position of Teaching Assistant at the High School, in the tenure area of Teaching Assistant, effective January 12, 2017 and to expire on January 11, 2021. Mr. Morlino will be compensated at the annual TA level salary of \$22,200 as per the BTA Contract.

- (l) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Nicole Pearson as per diem substitute music teacher at the rate of \$90 per day (days 1-23) to \$100 per day (days 24+) for the 2016-17 school year.
- (m) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Anthony Cassone to the position of Substitute Cleaner, at the rate of \$13 per hour for the 2016-2017 school year, effective January 12, 2017.
- (n) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following coaches be appointed as **Voluntary** coaches for the remainder of the 2016-2017 school year:

Coaching Assignment	Coach
JV Girls Lacrosse Head Coach	Kaitlin Nolan
Varsity Football Head Coach	Michael Stevens
Varsity Football Assistant Coach	Robert Higle, Jr.
Varsity Volleyball Head Coach	Matthew Cochenour

Athletic Mergers for the 2017-18 school year

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following athletic mergers for the 2017-18 school year.

varsity & Modified Football	Briarcliff and Elmsford
Varsity Ice Hockey	Briarcliff, Pleasantville, Keio Academy, Valhalla and Mt.Pleasant
Varsity Boys Swimming/Diving	Briarcliff, Byram Hills, Valhalla, Pleasantville & Mt. Pleasant
Varsity Girls Swimming/Diving	Briarcliff. Pleasantville, Valhalla, Mt. Pleasant
Varsity Girls Golf	Briarcliff and Keio Academy

Health Services Contracts

- (1) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the 2014/2015 Health Services Contract with the **City School District of New Rochelle** in the amount of \$1,096.36 for 7 Briarcliff students who attended private school in the City School District of New Rochelle.
- (2) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the 2016/2017 Health Services Contract with **Dobbs Ferry Union Free School District** in the amount of \$7,739.48 for 8 Briarcliff students who attend private school in the Dobbs Ferry School District.

Policy Adoption

RESOLVED, that the Board of Education does hereby adopt NYSSBA policy # 5210 re: Student Organizations.

ACTION ITEMS

Fiscal Advisors Cost Proposal

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the comprehensive cost proposal for financial advisory services from Fiscal Advisors & Marketing, Inc. for the 2016-17 school year; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute the agreement between the District and the above listed vendor.

Change Order – Foremost Development, LLC

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following change order related to the Todd Security Vestibule project for the general contractor Foremost Development LLC as follows:

Change Order #	Project #	Description	Amount
3	66-14-02-02-0-002-016	Credit for unused integration contingency allowance	(\$5,000.00)
		TOTAL	(\$5,000.00)

HGACBuy Municipal Purchasing Consortium

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following resolution:

WHEREAS, the Houston-Galveston Area Council (“HGAC”) is a municipal cooperative purchasing consortium through the State of Texas, authorized to serve local government participants in Texas and other states, including public school districts; and

WHEREAS, the Board of Education believes that it would be in the best interest of the School District to participate in cooperative purchasing through HGACBuy to purchase a Exmark Lazer 60" rider model #LZX801GKA60600; and

WHEREAS, HGAC complies substantially with the competitive bidding requirements of General Municipal Law Section 103 in such cooperative bids and RFPs;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Briarcliff Manor Union Free School District hereby authorizes the School District's participation in such cooperative purchasing through HGACBuy, and authorizes the Board President to execute an Interlocal Contract for Cooperative Purchasing with HGAC, subject to the following conditions: (1) HGAC shall perform all purchases and procurements substantially

in accordance with the competitive bidding requirements of Section 103 of the New York State General Municipal law; (2) Any such bid/RFP shall specifically state that such bid/RFP is open to and can be used by other governmental units; (3) the School District is not obligated to purchase any goods or services; (4) the School District can choose which goods and services to purchase, if any, based upon the list of terms bid, including the specifications for each good and service; and (5) participation in this cooperative purchasing contract shall not require the payment of any fees. A copy of such contracts shall be incorporated by reference within the minutes of this meeting.

BTA MOA

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby ratify the MOA between the District and the Briarcliff Teacher's Association regarding "Negotiations Ground Rules" dated December 22, 2016.

B.E.S.T. MOA

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby ratify the MOA between the District and the Briarcliff Educational Support Team (B.E.S.T.) regarding "Negotiations Ground Rules" dated January 9, 2017.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 5-0, the Board moved to enter into executive session at 8:50 P.M., to discuss Taylor Law negotiations.

On motion by Mrs. Fisher, seconded by Mr. Torosian and passed 5-0, the Board moved to appoint Mrs. Rosen as Clerk Pro Tem.

On motion by Mrs. Fisher, seconded by Mr. Torosian, and passed 5-0, the Board moved to adjourn executive session and return to public session at 9:20 P.M.

On motion by Mrs. Fisher, seconded by Mr. Torosian, and passed 5-0, the Board moved to adjourn the public meeting at 9:20 P.M.