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Present: Mrs. Jennifer Rosen, President; Mr. Michael Haberman; Mr. Paul Wasserman,  
Mr. Kenneth Torosian

Absent: Mrs. Jan Fisher, Vice President

Also Present: Dr. James Kaishian, Superintendent of Schools; Ms. Linda Peters, Asst.  
Superintendent for Finance & Operations; Mr. David Shaw, School Attorney;  
Ms. Juanita Brockett, District Clerk

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The Briarcliff Manor Board of Education held a meeting on Monday, October 17, 2016, in the Middle School Theater and was called to order by Mrs. Rosen at 6:45 P.M.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of a particular person, Taylor Law negotiations, potential litigation matters and to seek legal counsel.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to return to public session at 7:30 P.M.

### **SCHOOL BOARD RECOGNITION**

In honor of School Board Recognition week, Oct., 24-28, 2016, representatives from the Briarcliff Teachers' Association and Briarcliff Parent/Teachers' Association joined Dr. James Kaishian, in thanking the Board of Education for their service and commitment to the district. Members of the Board were serenaded, as they walked into the meeting, by 11<sup>th</sup> grader Michael Gorlin, who performed on his saxophone.

On motion by Mr. Haberman, seconded by Mr. Wasserman, and passed 4-0, the Board voted to amend the agenda and move the Work & Financial Work Session items to discuss after Action Items.

### **PUBLIC HEARING**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to enter into the public hearing to discuss the 2016-17 District's Safety Plan at 8:20 P.M. The Safety Plan was updated in September 2016, and posted on the district's website for over 30 days. The public was given notice of the hearing by publication in the district's official paper, the Journal News.

### **PRESENTATIONS**

- Alan Kassay, representing external auditors with PKF O'Connor Davies, presented the year ending June 30, 2016 Financial Statements.

### **WORK SESSION**

- Mrs. Rosen announced that Putnam Northern Westchester BOCES is seeking to fill a board vacancy and is now accepting nominations.
- Mrs. Rosen announced that the Briarcliff PTA and Briarcliff Friends of the Arts are looking for volunteers.

- The Board discussed the following:
  - Board protocols for the 2016-17 school year.
  - Board goals for the 2016-17 school year.
  - Superintendent's goals for the 2016-17 school year.
  - Overnight school sanctioned trips
  - Schedule of 2016-17 Board presentations
  - Applicants for the Long Range Committee

### **FINANCIAL WORK SESSION**

The Board reviewed the following financial documents:

- Review of budget transfers through Oct. 7, 2016.
- Review of financial reports for May 2016: Treasurer's Report, Appropriation Status Report and Revenue Status Report.
- Review of May 2016 Warrants: #12 Fund A; #11 Fund TA; #11 Fund H Review of General Fund expenditure and revenue reports for May 2016
- Review of the financial reports for August 2016: Treasurer's Report, Appropriation Status Report, and Revenue Status Report
- Review of August 2016 Warrants: #2 Fund A; #2 Fund TA; #2 Fund H
- Review of General Fund expenditure and revenue reports for August 2016
- The external audit report year-ending June 30 2016.

### **MINUTES**

RESOLVED, that the Board of Education approve the minutes of the Board of Education meeting held on September 26, 2016. **The minutes were TABLED.**

### **CONSENT AGENDA**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to approve the following consent agenda items:

(a) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the amendment to the September 26, 2016 appointment of Kelly Addorisio to the position of Short Term Substitute Teacher at the Middle School for Kristen Samet, to reflect an effective date of September 19, 2016 through February 3, 2017 at the rate of \$250/day.

(b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Tamara Zimmer, who has Permanent Mathematics 7-12 certification, to a 1.0 FTE position as Math/Computer Science Teacher, in the tenure area of Mathematics, to reflect the probationary appointment commencing on September 1, 2016 and to expire on August 31, 2020.

(c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Dr. George Castellanos to the position of per diem Substitute Teacher at the Middle School at the rate of \$90 per day (Days 1-23) to \$100 per day (Days 24 +) for the 2016-2017 school year.

(d) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the paid leave request submitted by Debra Conroy effective October 27, 2016 through December 8, 2016.

(e) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Brittany Martin to the position of Short Term Substitute Teacher at the Todd School at the rate of \$120/per day for the 2016-2017 school year effective October 27, 2016 through December 8, 2016.

(f) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Marjorie Blum to the position of per diem Substitute Clerical at the High School at the rate of \$13 per hour for the 2016-2017 school year.

(g) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following coaches for the 2016-2017 Winter Athletic Season:

<b>Coaching Assignment</b>	<b>Coach</b>	<b>New</b>	<b>Inc.</b>	<b>Stipend</b>
V Girls Basketball Head Coach	Donald Hamlin		X	\$8275.00
V Girls Basketball Volunteer Asst. Coach	Ellen Mager			N/A
V Girls Basketball Asst. Coach	Lori Galvin		X	\$5208.00
JV Girls Basketball Head Coach	Denise Hamlin		X	\$5824.00
Mod. Girls Basketball Head Coach	Lindsay Zekus		X	\$3600.00
V Boys Basketball Head Coach	Codaryl Moffett		X	\$8275.00
V Boys Basketball Asst. Coach	Nicholas Friedman		X	\$5208.00
JV Boys Basketball Head Coach	Thomas Albano		X	\$5824.00
9 <sup>th</sup> Grade Boys Basketball Head Coach	Mychael Lugbauer		X	\$4658.00
Mod. Boys Basketball Head Coach	Craig Rosenberg		X	\$3600.00
V Boys Track Head Coach	Patrick McGrath		X	\$8193.00
V Girls Track Head Coach	Joseph Moschitto		X	\$8193.00
V Track Asst. Coach	Rebecca Bianco	X		\$4516.00
V Track Volunteer Coach	Sean Ryan			N/A
Modified Track Head Coach	Alfredo Meola		X	\$3600.00
V Cheerleading Head Coach	Stephanie Georgioudakis		X	\$5198.00
V Cheerleading Asst. Coach	Barbara Zanzano		X	\$3970.00
V Co-Ed Bowling Head Coach	John Brooks		X	\$4575.00

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**ACTION ITEMS**

**B.E.S.T. SMOA**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby ratify the B.E.S.T. MOA dated October 17, 2016

**BTA SMOA**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby ratify the BTA SMOA dated October 17, 2016

**The Devereux Foundation Tuition Agreement**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the 2016-2017 Tuition Agreement with The Devereux Foundation for Student # 80607032 for the period from July 1, 2016 through June 30, 2017 as amended.

**District-wide Safety Plan**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby adopt the 2016-17 District-wide Safety Plan as amended.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to add the following resolutions to the agenda:

**Board Protocols**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby adopt the 2016-17 Board Protocols as amended and presented at this meeting.

**Board Goals**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 3-1, it is hereby

RESOLVED, that the Board of Education does hereby adopt the 2016-17 Board Goals as amended and presented at this meeting.

Mr. Haberman voted Nay.

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Financial Statements & Supplementary Information Audit Reports

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the Financial Statements and Supplementary Information Audit Report for the year ending June 30, 2016 certified by O'Connor Davies, LLP.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board does hereby accept the Extra-classroom Activity Funds –Statement of Cash Receipts, Cash Disbursements and Cash Balances Report for the year ending June 30, 2016 certified by O'Connor Davies, LLP.

Long Range Planning Committee Members

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individuals to the Long Range Planning Committee for the 2016-17 school year:

<b>Name</b>	<b>Representing</b>
Chris Honsberger	Community
Lisa Tilis	Community
Marion Sader	Community
Denise Rempe	Community
Todd Cooper	HS
Janie Chamberlain	MS
Nicholas Kersting	Todd
Fiona Collins	PTA
Helene Alenstein	BMEF
Georgina Gualdino	BFA
John Banks	HS faculty
David Golod	Todd & MS faculty
Debora French	HS Admin
Susan Howard	MS Admin
Nadine McDermott	Todd Admin
Michael Haberman	Board Rep
Jim Kaishian	Superintendent

**ADJOURNMENT**

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to adjourn the meeting at 10:45 P.M.