
Present: Mrs. Jennifer Rosen, President; Mrs. Jan Fisher, Vice President; Mr. Michael Haberman; Mr. Kenneth Torosian;

Absent: Mr. Paul Wasserman

Also Present: Dr. James Kaishian, Superintendent of Schools, Mr. David Shaw, School Attorney; Ms. Juanita Brockett, District Clerk

The Board of Education held a meeting on Monday, August 1, 2016 and it was called to order by Mrs. Rosen at 7:01 P.M.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0 the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of a particular person, discuss potential litigation matters and to seek legal counsel.

On motion by Mrs. Fisher, seconded by Mr. Haberman, and passed 4-0, the Board moved to adjourn executive session and return to public session at 8:10 P.M., and conduct the Public Hearing on the Code of Conduct.

The Hearing was opened to the public for comments. There being no public comments, on motion by Mrs. Fisher, seconded by Mr. Haberman, and passed 4-0, the Board moved to close the Public Hearing on the Code of Conduct at 8:15 P.M., and begin the regular business meeting.

The Board reviewed and discussed the following work session items:

- Professional Development Plan 2016-17
- Special Education District Plan 2016-17
- Board Protocols – The Board will have further discussion at the next meeting.
- Board Goals – The Board moved to TABLE this for discussion at the next meeting.
- Board Retreat – A date was set for Sept 14. A Board, Superintendent & Administrators Retreat will be held on Sept. 21st.
- Cheerleading Camp trip
- Cross Country Overnight meet
- Transportation Contracts
- Student help desk
- Status of IT Projects & Rollout
- Status of tuition/CASSTLE program
- Energy/Facility Committee (Long Range Planning) There was discussion about merging the two committees into one. An “All Call” for participation will be sent out in September. The Board will determine the structure and develop a charge for the committee.

The Board reviewed and discussed the following policies:

- Code of Conduct
- Foreign Exchange Student Policy # 5152.1 & 5152.1 Regs.
- Student Organization Policy # 5210

The Board reviewed the following financial work items:

- The draft Audit Committee Annual Report Year Ending June 2016
- The claims audit report for June 2016
- Budget transfers requiring pre-approval and budget transfers through July 27, 2016.
- June 2016 Warrants: # 13Fund A; #12 Fund TA
- Internal Audit Report 2016

APPROVAL OF MINUTES

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education approve the minutes of the Reorganization meeting held on July 11, 2016 as presented.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education approve the minutes Board of Education regular business meeting held on July 11, 2016 as presented.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education approve the minutes of the special Board of Education meeting held on July 14, 2016 as presented.

CONSENT AGENDA

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, the Board moved to amend consent agenda item 10.3(g) to change TBD stipend amount for the V Cross Country Asst. Coach & V Cheerleading Asst. Coach to read “as per last contractually stated”)

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following consent agenda items as amended:

Donations

- (a) RESOLVED, that the Board of Education does hereby accept, with appreciation, two checks totaling \$143.64 from Target Take Charge of Education fundraiser program to be used equally for MS and HS general school supplies.
- (b) RESOLVED, that the Board of Education does hereby accept, with appreciation, a check totaling \$149.01 from Target Take Charge of Education fundraiser program to be used for Todd School general school supplies.
- (c) RESOLVED, that the Board of Education does hereby accept, with appreciation, a check totaling \$300.00 from Target Take Charge of Education fundraiser program to be used for Todd School general school supplies.

Adoption of Board Meeting Schedule for 2016-17

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby adopt the Board meeting scheduled for the 2016-17 school year as presented at this meeting.

Personnel

- (a) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Mr. Michael Muranelli to the position of Advisor of the Pediatric Cancer Club at the High School for the 2016-2017 school year at a stipend amount of \$1700 as per the BTA Contract.
- (b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Nina Marcel to the position of Central Treasurer for the Middle and High Schools for the 2016-2017 school year at a stipend amount of \$7,236.
- (c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the childcare leave using accumulated sick time as per the BTA Contract, for Mr. James Tranchida, effective September 1 through approximately November 2, 2016.
- (d) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Lindsay Zekus, Teaching Assistant at the High School, to the position of Short Term Substitute Teacher at Todd School for James Tranchida, effective September 1 through approximately November 2, 2016 at the rate of \$90 per day as per the SMOA dated June 29, 2016.
- (e) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation, for the purpose of retirement, with appreciation for 20 years of service to the District, of Ms. Barbara Watters, effective January 31, 2017.
- (f) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following Middle School stipend positions:

TEAM LEADERS		STIPEND AMOUNT
6 th Grade	Julie Gallagher	\$6023
7 th Grade	Nancy Kress	\$6023
8 th Grade	Austin Perry	\$6023
Special Services Team	Mary Yulo/Roseann Mascali	\$6023 Shared

CURRICULUM LEADERS		STIPEND AMOUNT
ELA	Suzanne Mauriello	\$3000
Math	Amanda Schwartz	\$3000
Science	Julie Gallagher	\$3000
Social Studies	Stephanie Muson	\$3000
World Language	TBD	TBD

CO-CURRICULAR		STIPEND AMOUNT
Art & Clay Club	Jessica Dubin	\$1700
Audio-Visual Club	M. Diamente/A. Schwartz	\$1700 Shared
Dance Club	Amanda Schwartz	\$1700
Digital Music Club	Marc Tartell	\$1700
Greenhouse Club	TBD	TBD
International Club	TBD	TBD
Jazz Band Club	Chris Melito	\$1700
Marine Biology Club	Mary Yulo	\$1700
STEM Club	Jodi Shearer	\$1700
String Ensemble Club	Michael Fraioli/Kate Stocker	\$1700 Shared

ACTIVITIES		STIPEND AMOUNT
Destination Imagination	Jodi Shearer	\$2500
Mathletes Club	Svetlana Ryzhik	\$2500
Student Government	Stephanie Muson/Rob Connolly	\$3100 Shared
Yearbook	TBD	TBD

- (g) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following coaches for the 2016 Fall Athletic Programs:

Coaching Assignment	Coach	New	Incumbent	Stipend
Varsity Field Hockey Asst. Coach	Richard Bonfiglio		X	\$5235.00
Varsity Cross Country Asst. Coach	Joseph Moschitto	X		Per last contractually stated
Varsity Girls Soccer Asst. Coach	Meghan Tremblay		X	\$5179.00
Varsity Cheerleading Asst. Coach	Barbara Zanzano	X		Per last contractually stated
Modified Girls Soccer Head Coach	Hayden Morris	X		\$3153.00
Varsity Girls Basketball Volunteer Coach	Ellen Mager	--	--	--

- (h) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve salary increases for the 2016-2017 school year for the following employees:

Erica Beasley, Data Administrator	\$165,064
Lori Breitman, Sr. Office Asst.	\$ 75,005

Budget Transfers

- (a) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$24,623.86 to cover projected payroll expenses through June 30, 2016.
- (b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$57,119.09 to cover projected BOCES expenses through June 30, 2016.

Health Services – New Rochelle

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services contract with the City School District of New Rochelle in the amount of \$2,957.52 for 3 Briarcliff students who attended private schools in the City School District of New Rochelle during the 2013-14 school year.

Athletic Mergers

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following athletic mergers:

Modified Field Hockey	Briarcliff and Valhalla
Modified Softball	Briarcliff and Pocantico

Disposal of Furniture & Equipment

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby declare the following list of furniture and equipment as surplus or obsolete and directs the Asst. Superintendent for Finance & Operations to dispose of them in the safest, least expensive and environmentally friendly manner possible.

Policies

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education waives the second reading and hereby adopts the following policies:

<i>Policy</i>	<i>NYSSBA #</i>	<i>Briarcliff #</i>
Foreign Exchange Students	5152.1	New
Foreign Exchange Students	5152.1 R	New
Student Organization	5210	New

ACTION ITEMS

Transportation Contracts

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education extends the contracts with the Briarcliff Bus Company for Summer Transportation, In District Transportation, Out of District Transportation, Field Trips and Athletic Trips for the 2016-2017 school year with a 0.9% price increase, as per the May 2016 CPI, which is in compliance with Part 156 of the Commissioner’s Regulations and authorizes the Superintendent of Schools and Board President to execute such contract extensions. A copy of said contract extensions shall be incorporated by reference within the minutes of this meeting.

Business Rules, Inc - On Site training for Apple Certified MAC Technicians

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve a contract with Business Rules, Inc., to provide on-site training for selected Briarcliff Manor students and faculty members to become Apple Certified MAC Technicians (ACMT), Classes to be held August 1 and August 23, 2016. This was the result of a Request for Proposal (RFP).

VENDOR NAME	PRICE/STUDENT	NOTES	STUDENTS/CLASS
Business Rules, Inc.	\$3,199/student for 12 students	\$3,089 each additional student	8 students/class
Computer Tree Professional Training	\$3,800/student for 12 students		6 students/class

Briger Security Guard Services Inc.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the proposal from Briger Security Guard Services Inc., to

provide security guard services for the 2016-17 school year on an as needed basis per the hourly rate contained in the proposal; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute the agreement between the District and the above listed vendor.

Environmental Consulting Work General Consulting (HDR)

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following contract rider related to the environmental consulting work associated with the implementation of the Site Management Plan activities for other environmental issues or concerns that may arise during the 2016/17 school year (not softball field or practice field / slope) for (HDR) Henningson, Durham & Richardson Architecture and Engineering, P.C., as follows:

Item 2	Environmental Consulting Work TBD July 1, 2016 - June 30, 2017	\$8,000
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Environmental Consulting Work Site Management Plan (HDR)

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following rider to the existing contract related to the environmental consulting work associated with the implementation of the Site Management Plan activities for the Practice Field/Slope Area for the 2016-17 school year for (HDR) Henningson, Durham & Richardson Architecture and Engineering, P.C. as follows:

Item 6	Environmental Consulting Work associated with the Site Management Plan (SMP) Activities for the Softball Field Area and the Practice Field / Western Slope Area (July 1, 2016 - June 30, 2017)	\$13,000
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Food Service Contract Extension

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Food Service Management Contract extension with Whitson's School Nutrition Corp., for the 2016-17 school year at the contractual CPI increase of .9%.

Professional Development Plan

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby adopt the Professional Development Plan as presented to the Board as this meeting.

Special Education District Plan

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby adopt the Special Education District Plan as presented to the Board as this meeting.

Code of Conduct

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby adopt the revised Code of Conduct as presented to the Board at this meeting.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, the Board moved to add the following two resolutions to the agenda:

Appointment of School Physician

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that at the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Dr. David Costabile to serve as the school district's physician for the 2016-17 school year, pursuant to a professional services agreement in the amount of \$32,000 as per the terms of the RFP issued for such services, subject to review by the school district attorney.

Foreign Exchange Policy

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby waive the July 1st deadline of Regulation 5152-R regarding the admission of foreign exchange students for the student instructional year commencing September 2016.

On motion by Mrs. Fisher, seconded by Mr. Haberman and passed 4-0, the Board moved to adjourn the meeting at 10:49 P.M.