

Present: Mr. Michael Haberman, President; Mr. Jonathan Satran, Vice President;
Mrs. Jennifer Rosen; Mr. Paul Wasserman

Absent: Mrs. Jan Fisher

Also Present: Mr. James Kaishian, Superintendent of Schools, Mrs. Linda Peters, Asst. Superintendent for
Finance & Operations; Mr. David Shaw, School Attorney; Ms. Juanita Brockett, District
Clerk

The Board of Education held a meeting on Monday, June 28, 2016 and was called to order by
Mr. Haberman at 7:00 P.M.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to
immediately enter into executive session for the purpose of discussing the employment history of particular
persons.

On motion by Mr. Satran, seconded by Mrs. Rosen, and passed 4-0, the Board moved to return to public
session at 8:14 P.M.

PRESENTATIONS

Meredith Safer, Director of Guidance presented an overview of the Counseling Department.
Edgar McIntosh, Director of Instruction and Human Resources gave a presentation on the district's
Professional Development and the middle school roll-out.

WORK SESSIONS

- Audit Committee All Call – four applications were received. The Board will appoint members at the
Reorganization meeting on July 11th.
- Board meetings schedule – The Board will set the meeting schedule at the Reorganization meeting in
July.
- Summer Board Training – Board will further discuss on 7/11.
- The qualifications of Peggy Zugibe as NYSSBA Area 10 Director were reviewed.
- Public Use of Facilities Fee Schedule –The Board did not reach a consensus and further to be
continued.

FINANCIAL WORK SESSION

- The Board reviewed the Claims Audit Report for May 2016.
- The Board reviewed budget transfers.

APPROVAL OF MINUTES

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby
RESOLVED, that the Board of Education does hereby approve the minutes of the Board of Education
meeting held on June 6, 2016.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby
RESOLVED, that the Board of Education does hereby approve the minutes special Board of Education
meeting held on June 10, 2016

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 3-0, it is hereby
RESOLVED, that the Board of Education does hereby approve the minutes of the special Board of
Education meeting held on Monday, June 20, 2016.

Mr. Haberman abstained because he was not present at the meeting.

CONSENT AGENDA

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to amend the consent
agenda to TABLE item 9.2 (10).

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to approve the
consent agenda as amended.

9.1 Donations

- (1) RESOLVED, that the Board of Education does hereby accept, with appreciation, the grant on the
amount of \$1,300 awarded to Jennifer Alfinito to attend the ASCD Conference in July 2016.
- (2) RESOLVED, that the Board of Education does hereby accept, with appreciation, a check in the
amount of \$2,102.52 from the Ahold USA Supermarkets A+ Rewards fundraiser program to be used
to purchase whiteboards for two 3rd grade classrooms.
- (3) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of
Education does hereby accept, with appreciation, a check in the amount of \$547.50 from the Briarcliff
Friends of the Arts (BFA) to be used towards the rental of percussion instruments for the band
performance at the 2016 High School Graduation.

9.2 Personnel

- (1) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of
Education does hereby accept the resignation, for the purpose of retirement, of Ms. Marjorie Blum,
with appreciation for her 20 years of service to the District, effective September 30, 2016.
- (2) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of
Education does hereby accept the resignation of Ms. Jaime Chahal, English Teacher at the Middle
School, effective June 30, 2016.
- (3) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of
Education does hereby accept the resignation of Ms. Rachel Phillips, Teaching Assistant at Todd
School, effective June 30, 2016.
- (4) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of
Education does hereby accept the resignation of Ms. Melissa Mastro Monaco, Teaching Assistant at
Todd School effective June 22, 2016.
- (5) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of
Education does hereby accept the resignation of Ms. Omaira Valentin, Lunch Monitor at Todd
Elementary, effective June 17, 2016.

- (6) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ms. Melissa Gover, Teaching Assistant/Part-Time ELA Teacher, effective June 30, 2016.
- (7) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ms. Jessica Iannuzzo, Teaching Assistant at Todd School, effective June 24, 2016.
- (8) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Alyson Tully to the position of 1.0 FTE Kindergarten Leave Replacement Teacher at Todd Elementary for the 2016-2017 school year effective September 1, 2016 through June 30, 2017. Ms. Tully will be compensated at MA Step 3 salary of \$66,211 as per the BTA Contract.
- (9) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Mr. Martin Rodriguez to the position of Short Term Substitute Teacher at the High School for Deirdre Dilworth's parental leave, effective September through November 2016. Mr. Rodriguez will be compensated at the rate of \$120 per day.
- (10) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Notice Incentive (Article X (D)) of the BEST Contract for Ingeborg Kempkes to receive a lump sum payment equal to 10% of her final year salary. The Board hereby waives the six months' written notice, due to the elimination of her position, and will accept the three months' written notice of her resignation for the purpose of retirement, as a condition for the District to provide the stated retirement benefit. [TABLED]
- (11) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the FTE increase for the following teachers to cover classes for a Middle School World Language teacher during her absence, effective May 11 through June 17, 2016:

Pamela Gordon	.2 FTE increase for a total of 1.4 FTE
Patricia Manchisi	.2 FTE increase for a total of 1.4 FTE
Nancy Kress	.2 FTE increase for a total of 1.2 FTE
Diana Gavin	.2 FTE increase for a total of 1.2 FTE

- (12) BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education appoints Ms. Meghan Vingo to a 1.0 probationary appointment in the tenure area of English 7-12 at an annual salary of \$67,577, MA Step 4, effective July 1, 2016 through June 30, 2010, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the probationer receives an ineffective composite in the final year of the probationary period he or she shall not be eligible for tenure at that time.

9.3 Financial Items

- (1) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the Claims Audit Report for May 2016.
- (2) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$10,826.22 to cover estimated dental insurance expense through June 30, 2016.
- (3) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$243,091.37 to cover projected payroll expenses through June 30, 2016.
- (4) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$68,944.21 to cover projected BOCES expenses through June 30, 2016.
- (5) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$34,563 to cover the replacement of carpet tiles in the HS Library.)

9.4 Health Services

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the **Tarrytowns Union Free School District** in the amount of \$23,694.12 for 36 Briarcliff students who attend private school in the Tarrytown Union Free School District.

9.5 Contract Cleaning - Amended Resolution

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the amended resolution for the cleaning contract extension previously by the Board approved on June 6, 2016. The pricing is increased to reflect a 12-month service contract vs. nine months. The CPI increase is 1.2%

CONTRACT CLEANING	9 months	12 months	1.2% increase
Chi-Ada Corp.	2015/16	2015/16	2016/17
Total bid amount – Todd	\$87,146.28	\$116,195.04	\$117,589.38
MS / HS	\$134,869.05	\$179,825.40	\$181,983.30
TOTAL	\$222,015.33	\$296,020.44	\$299,572.69
Rate / extra hours as needed	\$30.88	\$30.88	\$31.25
Year 2 of 3			

9.6 Plumbing Contract

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following facility contract bid specifications to the following lowest bidder L.I. Reilly, Inc., for plumbing work throughout the district in the amounts stated below. The contract period will be July 1, 2016 thru June 31, 2017 with a District option to extended for three (3) additional consecutive twelve month periods.

PLUMBING WORK	Hourly Rate
L.I. Reilly Plumbing & Heating Inc	
Plumber / Journeyman	\$ 107 / hour
Apprentice	\$ 51 / hour
Total	\$ 158 / hour
Lombardo	
Plumber / Journeyman	\$ 99 / hour
Apprentice	\$ 75 / hour
Total	\$ 174 / hour

9.7 Concrete Work

RESOLVED, upon the recommendation of the Superintendent, the Board of Education does hereby approve the following facility contract bid specifications to the following lowest bidder, Acocella Contracting, Inc., for concrete work throughout the district in the amounts stated below. The contract period will be July 1, 2016 thru June 31, 2017 with a District option to extend for three (3) additional consecutive twelve month periods.

COMPANY NAME		AMTS BID	PRESENT
Acocella Contracting Inc	4" concrete sidewalk replacement	\$9.75 / sq. ft.	Yes
	4" concrete – new sidewalk	\$9.00 / sq. ft.	
	6" apron / sidewalk replacement	\$11.75 / sq. ft.	
	6" apron / new sidewalk	\$10.50 / sq. ft.	
	6" concrete curb replacement	\$32.00 / linear ft.	
	6" concrete / new curb	\$29.00 / linear ft.	
Peter J. Landi, Inc.	4" concrete sidewalk replacement	\$16.00 / sq., ft.	No
	4" concrete – new sidewalk	\$18.00 / sq. ft.	
	6" apron / sidewalk replacement	\$25.00 / sq. ft.	
	6" apron / new sidewalk	\$28.00 / sq. ft.	
	6" concrete curb replacement	\$40.00 / linear ft.	
	6" concrete / new curb	\$30.00 / linear ft.	

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9.8 Disposals

- (1) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the disposal of the AV items on the attached list, as they are no longer functional or outdated.
- (2) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the disposal of outdated or in bad condition reference books from the HS library as per the attached list.

9.9 Student Assistance Services Corporation

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the 2016-17 contract with Student Assistance Services Corp., (SAS) to provide student assistance services as outlined in the attached contract.

9.10 Change Order – Foremost Development, LLC

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following change order item related to the Todd/MS/HS Security Vestibules

Change Order #	Project #	Description	Amount
1	SED #66-14-02-02-0-004-013 Middle and High School	Additional Hardware Keying Change Relocate heat lines keying change	\$5,805.30
2	SED#66-14-02-02-02-002-016 Todd Elementary	Remove tile/grout/mortar Prepare and set new tile Clean and grout new tile	\$6,059.83
		TOTAL	\$11,865.13

9.11 Cooperative Bid with Southern Westchester BOCES

WHEREAS it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

THEREFORE BE IT RESOLVED that the Briarcliff Manor Union Free School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

**Please check
Either**

YES NO

- | | |
|----------------------------------|---|
| 1. Art Supplies | X |
| 2. General School Supplies | X |
| 3. Office Supplies | X |
| 4. Fine Paper Supplies | X |
| 5. Audio Visual Supplies & Equip | X |
| 6. Bakery Goods | X |
| 7. Cafeteria Food Supplies | X |
| 8. Custodial Supplies | X |
| 9. Trash Liners | X |
| 10. Custodial Paper Supplies | X |
| 11. Lumber Supplies | X |
| 12. Laser & Ink Jet Toners | X |
| 13. Microcomputer Hardware | X |
| 14. Office & Classroom Furniture | X |
| 15. Graphing Calculators | X |

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until June 30, 2017, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities and.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

9.12 NYSSBA Area 10 Director

RESOLVED, that the Briarcliff Board of Education does hereby nominate Peggy Zugibe for Area 10 NYSSBA Director for a two-year term commencing January 1, 2017 through December 31, 2018.

9.13 CSE/CPSE/504 Recommendations

Resolved, that upon recommendation of the Superintendent of Schools, the Board of Education does hereby approve the CSE/CPSE/504 recommendations for the months of May and June, 2016.

9.14 Pleasantville Contract

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the contract with Pleasantville U.F.S.D. for the provision of 2016-17 Summer School Educational Services for a Briarcliff resident student.

9.15 Tyler Technologies Contract

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve a three year contract from July 1, 2016 through June 30, 2019 with Tyler Technologies for their Traversa transportation program and a service agreement for the program.

(10) ACTION ITEMS

10.1 Adoption of Tax Levy

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 3-1,

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the execution of the tax warrant to collect the tax levy for the 2016-17 school year budget in the amount of \$39,704,492 as presented to the Board at this meeting.

Mr. Wasserman voted Nay.

10.2 Tax Certiorari Reserve Fund

On motion by Mr. Satran, seconded by Mrs. Rosen, the Board moved to amend this resolution to correct the dollar amount.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 3-1, the resolution was approved as amended.

RESOLVED, that the Board of Education approves an increase into the Tax Certiorari Reserve Fund (TCRF) in an amount not to exceed \$993,504 for the payment of judgments in pending tax certiorari proceedings for the 2015 assessment year (school tax year 2016-17) and authorizes the transfer of such amount from the unappropriated fund balance of the general fund to the TCRF.

RESOLVED, that following the review of the status of pending tax certiorari proceedings prior to the 2015 assessment year, the Board of Education approves the return of the following sums, totaling \$359,879, plus accrued interest, to the general fund:

- \$92,684 from the 2014 assessment year (2015-16 school tax year) TCRF
- \$54,004 from the 2013 assessment year (2014-15 school tax year) TCRF
- \$55,110 from the 2012 assessment year (2013-14 school tax year) TCRF
- \$96,173 from the 2011 assessment year (2012-13 school tax year) TCRF
- \$53,228 from the 2010 assessment year (2011-12 school tax year) TCRF
- \$ 4,944 from the 2009 assessment year (2010-11 school tax year) TCRF
- \$ 3,736 from the 2008 assessment year (2009-10 school tax year) TCRF

Mr. Wasserman voted Nay.

10.3 Lead Evaluators

(1) Re-Certification of Lead Evaluators of Classroom teachers pursuant to Education Law Section 3012-c

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to approve the following resolution.

WHEREAS, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be recertified as lead evaluators of classroom teachers;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby certifies the following individuals as lead evaluators of classroom teachers: **Debora French, Susan Howard, Nadine McDermott, Daniel Murphy, Jennifer Jacobs, Debora Serio-Vaughan, Diana Blank, Edgar McIntosh**

(2) Certification of Lead Evaluators of Building Principals pursuant to Education Law Section 3012-c

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to approve the following resolution.

WHEREAS, pursuant to the requirements of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be certified as lead evaluators of building principals;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby certifies the following individuals as lead evaluators of building principals: **James Kaishian**

10.4 APPR Plan

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

RESOLVED, that the Board of Education hereby adopts its Annual Professional Performance Review (“APPR”) Plan for classroom teachers and building principals covered under Education Law Section 3012-d for the 2016-17 school year and thereafter, as approved by the State Education Department, which shall remain in full force and effect until such time as the negotiable provisions of a subsequent APPR Plan are agreed upon and approved by the Commissioner of Education.

10.5 Abolishment of Instructional Positions

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to amend the abolishment of the Social Studies teacher to remove H.S.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 3-1, the Board moved to approve the following resolutions:

RESOLVED, that the Board of Education approves the following resolutions:

WHEREAS, the Board for the purposes of restructuring and the efficiency of the program, has determined necessary to abolish certain positions:

Section 1

RESOLVED, that the Board of Education hereby abolishes positions as follows:

Teaching

1.0 FTE - Elementary Teacher

1.0 FTE – Social Studies Teacher

Teaching Assistants

11.0 FTEs

Section 2

BE IT FURTHER RESOLVED, that the Board has determined that the services of the following individuals shall be reduced effective June 30, 2016 in accordance with Section 3013 of the Education Law as they are determined to be the least senior teachers and teaching assistants in their respective tenure areas:

Katherine Douma – 1.0 FTE Elementary Teacher

Daniel Lavelle – 1.0 FTE Social Studies Teacher

Carrie White – 1.0 Teaching Asst.

Andrea Jacoby – 1.0 Teaching Asst.

Jessica McEwan – 1.0 Teaching Asst.

Elizabeth Dworkin – 1.0 Teaching Asst.

Kiara Robinson – 1.0 Teaching Asst.

Silvana Testa – 1.0 Teaching Asst.

Anya Vazquez – 1.0 Teaching Asst.

Jean Hiltz – 1.0 Teaching Asst.

Aida Spitzer – 1.0 Teaching Asst.

Angela Treible – 1.0 Teaching Asst.

Gyongyi Meggyes – 1.0 Teaching Asst.

BE IT FURTHER RESOLVED that to the extent that there are more employees in the tenure area(s) of the abolished positions than there are remaining positions, the Board Clerk is hereby directed to provide written notice to the least senior employees in the Teacher and Teaching

Assistant Tenure Area who shall be excessed by reason of this resolution, in accordance with the provisions of Section 3013 of the Education Law and Part 30-1 of the Regents Rules; and

BE IT FURTHER RESOLVED, that said employees, who by reason of the reduction of positions as described above will be laid-off effective close of business on June 30, 2016 shall be notified, in writing, of their placement on a recall list for a position in the Teacher or Teaching Assistant's Tenure Area of their entitlement to recall for a period of seven (7) years from the date of the abolition of their positions.

Mr. Wasserman voted Nay.

10.6 Abolishment of Non-Instructional –Competitive Class

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to approve the following resolution.

WHEREAS, The Board of Education for economic considerations and the efficiency, has determined that it would be appropriate to abolish 1 position in the School District.

THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the following position effective close of business on June 30, 2016:

1.0 Computer Aide

10.7 Superintendent's Addendum Agreement

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 3-1, the Board moved to approve the following resolution.

WHEREAS the employment contract between the superintendent of Schools and Board of Education calls for a Board decision regarding its intent to extend the term of the Superintendent's employment beyond the contractual expiration date of June 30, 2017; and

WHEREAS the Board of Education has conducted an evaluation of the Superintendent to inform its decision making;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby sets forth its intent to extend the Superintendent's employment agreement beyond the expiration date for a period of time to be determined based upon consultation between the Superintendent and the Board.

Mr. Wasserman voted Nay.

10.8 Superintendent's Salary Payment

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to add the following resolution.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it hereby

RESOLVED, that pursuant to the provisions of paragraph 2(b) of Superintendent Kaishian's employment contract dated January 14, 2014, the Board hereby determine that Dr. James Kaishian shall be paid a non-recurring salary payment of \$2,500, based upon his evaluated performance during the 2015-16 school year. Said sum shall be paid by no later than July 15, 2016.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to adjourn the meeting at 11:11 P.M.