

**BOARD OF EDUCATION
MINUTES**

March 28, 2016

Present: Mr. Michael Haberman, President; Mr. Jonathan Satran, Vice President;
Mrs. Jennifer Rosen, Mr. Paul Wasserman; Mrs. Jan Fisher

Also Present: Mr. James Kaishian, Superintendent of Schools; Ms. Linda Peters, Asst. Superintendent for Finance & Operations; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, March 28, 2016 in the Middle School Theater and was called to order by Mr. Haberman at 7:30 P.M.

On motion by Mr. Rosen, seconded by Mr. Wasserman and passed 5-0, the Board immediately adjourned into executive session for the purpose of discussing the employment history of particular persons, discuss potential litigation matters and to seek legal counsel.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to return to public session at 8:05 P.M.

Mr. Haberman motion to amend the agenda by changing the order of the first public comment session by moving it to after the budget presentation. Mr. Satran seconded, the motion passed 5-0.

Mr. Kaishian presented a 2nd draft of the 2016-17 Superintendent's recommended school budget.

Public comments were heard.

Mr. Satran left the meeting at 10:00 P.M.

Financial Section

The Board reviewed all budget transfers made through March 22, 2016.

Policy Work Session

The Board conducted a 2nd reading of the following policies:

Policy Title	NYSSBA#	BRIARCLIFF #
Student Records	5500	
Student Records - R	5500 R	
Use of Credit Cards	8334	5420
Computer Resources & Data Management	8630	3310, 5800, 6165, 6166
Claims Auditor	6650	New
Claims Auditor Checklist	6650.E	new
Computer Use in Instruction	4526	
Public Use of Facilities	1500	

Minutes

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 4-0, it is hereby RESOLVED, that the Board of Education approve the minutes of the Board of Education meeting held on March 14, 2016 as presented.

Consent Agenda

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 4-0, the Board moved to approve the following consent agenda items:

Donations

- (1) RESOLVED, that that Board of Education does hereby accept, with appreciation, the BMEF grant in the amount of \$294 awarded to Tara Phethean to attend the New York Library Association, Capitalizing on our Past, Revolutionizing the Future conference in May 2016.
- (2) RESOLVED, that that Board of Education does hereby accept, with appreciation, the BMEF grant in the amount of \$389 awarded to Teka McCabe to attend the New York Library Association, Capitalizing on our Past, Revolutionizing the Future conference in May 2016.
- (3) RESOLVED, that that Board of Education does hereby accept, with appreciation, the BMEF grant in the amount of \$1,095 awarded to the 1st Grade Team to attend Guided Math: Practical Strategies to Differentiate Your Math Instruction in May 2016.
- (4) RESOLVED, that the Board of Education does hereby accept with appreciation, the donation of two wheel sets to move the soccer goals by the Briarcliff Youth Soccer Club. The estimated value is \$1,342.00.
- (5) RESOLVED, that the Board of Education does hereby accept, with appreciation, a check in the amount of \$100.00 from Stephen B. Wuori, on behalf of the BHS Class of 1964, to award a “Class of 1964 Scholarship” to a 2016 BHS graduate who demonstrates financial need and who plans to attend a S.U.N.Y university or college in Fall 2016.
- (6) RESOLVED, that the Board of Education does hereby accept, with appreciation, a check in the amount of \$572.45 from the Target Take Charge of Education fundraiser program to be used for Todd School general school supplies.
- (7) RESOLVED, that the Board of Education does hereby accept, with appreciation, the donation of a Minolta 35mm X-700 camera and a Nikon 300mm F45 lens from Chris Barone to be used by the HS photography classes. The estimated value of this donation is \$200.

Personnel

- (1) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ms. Jessica Clarke, Teaching Assistant at Todd Elementary, effective March 26, 2016.
- (2) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Stacy Halper to the position of per diem Substitute Teacher at Todd Elementary, effective March 29, 2016 at the rate of \$90/day (days 1-23); \$100/day (days 24+).
- (3) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Elizabeth Zimiles to the position of per diem Substitute Teacher at Todd Elementary, effective March 29, 2016 at the rate of \$90/day (days 1-23); \$100/day (days 24+).
- (4) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Kelly Shalian to the position of Short Term Substitute Teacher at the High School, effective April 29, 2016 at the rate of \$200/day. Ms. Shalian will be filling in for Ms. Samantha Boyer who will be out on parental leave.

Policies

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby adopt the following policies:

Policy Title	NYSSBA#	BRIARCLIFF #
Student Records	5500	
Student Records - R	5500 R	
Use of Credit Cards	8334	5420
Computer Resources & Data Management	8630	3310, 5800, 6165, 6166
Claims Auditor	6650	New
Claims Auditor Checklist	6650.E	New
Computer Use in Instruction	4526	7600
Public Use of Facilities	1500	3250, 3252 & 3600

On motion by Mrs. Rosen, seconded by Mr. Wasserman, and passed 4-0, the Board moved to adjourn the public meeting at 11:26 P.M.