
Present: Mr. Michael Haberman, President; Mr. Jonathan Satran, Vice President;
Mrs. Jennifer Rosen, Mr. Paul Wasserman; Mrs. Jan Fisher

Also Present: Dr. James Kaishian, Superintendent of Schools; Ms. Linda Peters, Asst. Superintendent for Finance & Operations; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, May 9, 2016 in the Middle School Theater and was called to order by Mr. Haberman at 7:00 P.M.

On motion by Mr. Wasserman, seconded by Mrs. Rosen and passed 4-0, the Board immediately adjourned into executive session for the purpose of discussing the employment history of particular persons, and to seek legal counsel.

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 4-0, the Board moved to return to public session at 7:30.

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 4-0, the Board moved to enter into Public Hearing of the Preliminary Smart Schools Investment Plan at 7:30 P.M.

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 4-0, the Board moved to adjourn the Public Hearing of the Preliminary Smart Schools Investment Plan 7:50 P.M.

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 4-0, the Board moved to enter in the Budget Public Hearing at 7:51P.M.

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 4-0, the Board moved to adjourn the Budget Public Hearing at 8:30 P.M., and return to public session to conduct the business portion of the meeting.

Mr. Satran arrived at 8:50 P.M.

WORK SESSION

- It was the consensus of the Board to appoint newly elected board member, Kenneth Torosian, to represent the Board at the Briarcliff Manor Memorial Day parade.
- It was the consensus of the Board to designate July 11, 2016 as the Reorganization meeting date.

FINANCIAL WORK SESSION

- The Board reviewed budget transfers requiring pre-approval and budget transfers made through April 30, 2016.
- The Board reviewed the financial reports for March 2016: Treasurer's Report, 3rd quarter Appropriation Status Report: funds A, C, F, H, TE, V and 3rd quarter Revenue Status Report: funds A, C, F, H, TE, V.
- The Board reviewed the March 2016 Warrants: #10 Fund A; #9 Fund TA; #9 Fund H/
- The Board reviewed the General Fund expenditure and revenue reports for March 2016.
- The Board reviewed the Middle and High School Student Activity Treasurer's Report for the 3rd quarter of 2015-16.

APPROVAL OF MINUTES

- On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the minutes of the Board of Board of Education meeting held on April 18, 2016 as presented.
- On motion by Mr. Satran, seconded by Mrs. Rosen and passed 3-0, the Board moved to approve the minutes of the special meeting held on May 5, 2016 as presented.
Mr. Haberman and Mr. Satran abstained because they were not present at the meeting.

CONSENT AGENDA

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following consent agenda items:

BMEF Grants

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept, with appreciation, the follow grants awarded to faculty members from the BMEF for the 2016-17 school year.

Wilma Messenger	World Drums	\$950.80	
Leslie Newman	Kinetic Sand	\$679.25	
	Power Shot Canon Cameras	\$1,100.00	
Tara Phethean	Todd Reluctant Reader Collection	\$3,935.00	
Nadine McDermott	Habits of Mind Puppets	\$2,950.00	
	Waterbottle Filling Station	\$749.00	
Jeanne Smith Bonnie Seligson	Alternative & Ergonomic Seating Options	\$11,850.30	
Michelle Kiger	Popcorn Machines	\$654.12	
Audrey Curley Michelle Kiger Christine Elliott	Under Desk Petals	\$871.80	
	Ongoing Grant for Optimal Choices in Alternative Seating	\$8,650.00	
Michael Diamente	Tetrix Prime Robotics	\$3,639.40	
Roxanne Ritacco	ELMO Visual Presenter	\$949.99	
Yelena Silverman Ted Sandomenico Erica Beasley	Augmented Reality Sandbox	\$2,740.00	
Jennifer Murphy and BHS Finance Club	BHS School Store	\$1,500.00	
Debora French Susan Howard Erica Beasley	Active Learning Spaces Initiative [Library furniture]	\$97,197.75	

Personnel

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Mr. Nicholas Sutherland, Teaching Assistant at Todd Elementary, effective April 29, 2016.

Approval of Non-Resident Tuition Application

RESOLVED, that upon recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Non-Resident Tuition application for an Ossining student [E.F.] for the 2016-17 school year.

CSE/CPSE/504 Recommendations

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the CSE/CPSE/504 recommendations for the month of March and April 2016.

Financial Items

- (1) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$36,877.92 to build classroom libraries for 6th & 7th grades.
- (2) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$67,010.00 for Finance Manager TimePiece (attendance management) and Accounts Receivable modules.
- (3) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$19,999.00 to cover the cost of replacement cases for district-wide laptops.
- (4) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$22,000.00 to cover transportation through June 30 2016 for athletics and championship teams.

ACTION ITEMS

Edge Contract

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby authorizes the Board President to execute a software license agreement with EDGE Document Solutions LLC for the Educator’s EDGE High School Reporting System, for the period from July 1, 2016 through June 30, 2017, at an annual fee of \$550.00.

Heating Oil Tank Closure

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Request for Proposal (RFP) by WCD Group, LLC to close the heating oil tank at the Todd Elementary School. All work to be completed between July 1 – August 14, 2016.

Request for Pricing – 2016 Heating Oil Tank Closure			
Closure by Abandonment of one 10,000 gallon UST	\$ 22,380	\$21,110	\$19,750
Environmental Site Assessment of one 10,000 gallon UST	\$4,460	\$4,240	\$3,850
TOTAL	\$26,840	\$25,350	\$23,600

NYLAF – New York Liquid Asset Fund- Amended Resolution

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby

WHEREAS, the Participant, pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the Participant to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of March 14, 2016, (the “Agreement”)

among the Cheektowaga Central School District, as Lead Agent, and various other municipal corporations, under the trade name “New York Liquid Asset Fund” (“NYLAF”);

NOW, THEREFORE, be it resolved by the Governing Body (the “Finance Board”) of the Participant in Westchester County, State of New York, as follows:

Section 1. The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The Assistant Superintendent for Finance & Operations. (the “Chief Fiscal Officer”) of the Participant is hereby authorized to execute and deliver the Agreement, and the Chief Fiscal Officer is hereby authorized to affix the seal of the Participant thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designees as authorized by the Law (as that term is defined in the Agreement), which designee is an authorized employee officer of the Participant. Upon the execution in full and delivery of the Agreement, the Participant shall become a Participant, as that term is defined in the Agreement.

Section 2. Notwithstanding any term or provision of the Agreement to the contrary, the Participant may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the Participant shall cease to have any rights or obligations under the Agreement.

Section 3. This resolution shall be effective immediately upon its due adoption by the Finance Board.

Preliminary Smart Schools Investment Plan

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following resolution:

WHEREAS, the Board of Education of the Briarcliff Manor Union Free School District has developed a Preliminary Smart Schools Investment Plan, dated March 14, 2016; and

WHEREAS, the Preliminary Smart Schools Investment Plan was posted on the District’s website for a period of at least 30 days prior to the public hearing on the Preliminary Smart School Investment Plan providing the public with the opportunity to submit written comments; and

WHEREAS, a public hearing on the Preliminary Smart School Investment Plan was held on May 9, 2016, to allow for public comment and involvement; and

WHEREAS, upon due consideration of the responses and comments received, the Board of Education has determined to adopt its Preliminary Smart Schools Investment Plan, as its Final Smart Schools Investment Plan, which will be dated May 9, 2016;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and adopts the Final Smart Schools Investment Plan dated May 9, 2016 and hereby directs the Superintendent of Schools to submit the Final Smart Schools Investment Plan to the New York State Education Department and to take all other necessary actions as required by the Smart Schools Bond Act.

Department of Transportation Parcel Purchase

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to amend the following resolution to authorize the Board President or the Superintendent of Schools to executive closing documents.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following resolution as amended.

WHEREAS, the voters of the District have previously approved the purchase of certain real property from the New York State Department of Transportation (DOT) for purposes of use as part of the District's athletic fields complex; and

WHEREAS, DOT has agreed to sell such real property, as described on Map No. 40 R-1, Portion of Parcel No. 1 containing approximately 79,180 square feet (1.82 acres), to the School District for the sum of \$185,000 and the Board of Education has agreed to purchase such real property for such sum; and

WHEREAS, DOT requires the execution of certain documents in connection with the sale of such real property to the District;

BE IT FURTHER RESOLVED, that the Board President or the Superintendent of Schools are authorized to execute such other documents required for the closing of title on such real property in order to effectuate the purchase of such real property by the Briarcliff Manor Union Free School District.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public meeting at 9:50 and enter into executive session for the purpose of discussing the employment history of particular person.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to appoint David Shaw as Clerk pro Tem.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn executive session and return to public session at 10:30 P.M.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public session at 10:31 P.M.