

Present: Mr. Michael Haberman, President; Mr. Jonathan Satran, Vice President; Mrs. Jennifer Rosen, Mr. Paul Wasserman; Mrs. Jan Fisher

Also Present: Mr. James Kaishian, Superintendent of Schools; Ms. Linda Peters, Asst. Superintendent for Finance & Operations; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, January 25, 2016 in the Middle School Theater and was called to order by Mr. Haberman at 7:35 P.M.

RECOGNITION

Mr. Kaishian presented Mrs. Rosen with a Board Mastery Award from NYSSBA for her achievement in the NYSSBA Leadership Development program.

WORK SESSION

Mr. McIntosh discussed the K-12 Math Acceleration Program.

FINANCIAL WORK SESSION

The Board reviewed the Claims Auditor’s report for December 2015.

POLICY WORK SESSION

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the re-numbering of Briarcliff Policy 7630 to NYSBA #5550.

Renumbering of Briarcliff Policy#7630

BE IT RESOLVED, that the Board of Education does hereby approve the renumbering of Briarcliff Policy # 7630 (Student Privacy) to conform to the NYSSBA Policy Manual numbering system 5550.

The Board conducted a 1st reading of the following policies:

<u>Subject</u>	<u>NYSSBA Policy #</u>	<u>Briarcliff Policy #</u>
Student Attendance	5100	7110, 7120, 7140
Student Privacy	5550	7630
Fiscal Management Goals	6000	New
Budget Planning	6110	5100
Budget Transfers	6150	5320
Property Tax Exemption for Senior Citizens	6215	5220
Fund Balance	6245	5350
Authorized Signatures	6410	New
Fiscal Accounting and Reporting	6600	New
Fixed Assets Capitalization and Inventories	6645	5610
Claims Auditor	6650	New
Claims Auditor Exhibit - Checklist	6650.E	
Independent/External Audit	6660	New
External Audit Guidance for School District Officials	6660.E	
Petty Cash/Petty Cash Accounts & Cash in School Buildings	6670	5500

Internal Audit function	6680	New
Purchasing	6700	5202
Purchasing Regulation	6700-R	
Purchasing Explanations of Other Methods, etc.	6700-E.2	
Purchasing Authority	6710	5410
Purchasing Procedures	6740	New
Contracting for Professional Services	6741	5202
Payroll Procedures	6800	New
Expense Reimbursement	6830	5335
Expense Reimbursement Regulation	6830-R	
Disposal of District Property	6900	5610
Major Capital Projects Development Goals	7000	New
Facilities Planning	7100	New
Construction Safety	7365	New
Defense and Indemnification of Board Members and Employees	8705	5600

APPROVAL OF MINUTES

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby
RESOLVED, that the Board of Education approves the minutes of the meeting held on
January 11, 2016 as presented.

Mrs. Fisher abstained because he was not present at the meeting.

CONSENT AGENDA

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following consent agenda items:

Personnel

- a) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ms. Deanna DiSilvestro, Teaching Assistant at Todd Elementary, effective February 3, 2016.
- b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the leave of absence request from Anna Digilio for the 2016-17 school year.
- c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby amends the July 14, 2015 resolution that appointed Austin Perry as Co-Team Leader for grade 8, and approves his appointment at this meeting as sole Team Leader for the 2015-16 school year at full stipend.
- d) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of James Fatigate as the classroom instructor for driver's education program for the 2015-16 school year at a stipend of \$5,766.

Student Health Services

RESOLVED, that upon the recommendation of the Superintendent of schools, the Board of education does hereby approve the Health Services Contract with the Dobbs Ferry UFSD in the

amount of \$7,241.15 for seven (7) students attending private school in the Dobbs Ferry School District.

Out of District Tuition Student

RESOLVED, that upon recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Non-Resident Tuition application for an Ossining student [D.G.] for the 2016-17 school year.

Claims Audit Report

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Non-Resident Tuition application for an Ossining student [D.G.] for the 2016-17 school year.

ACTION ITEM

Electrical Repairs Capital Project Amended Resolution

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following resolution:

WHEREAS, the District is having problems with the electrical system servicing Briarcliff Middle School and Briarcliff High School (the "Schools") resulting in the loss of power at one or both of such schools on one or more days; and

WHEREAS, emergency actions have been taken to the electrical system in order to restore power to the Schools, to enable them to remain open for students, staff and others, which is only a temporary solution and which has not been effective in terms of maintaining power to Briarcliff Middle School; and

WHEREAS, the lack of a functional and operational electrical system resulting in the inability to provide power to one or both of the Schools implicates the safety, health and welfare of the students, staff and visitors as well as the education of the students if the building cannot remain open and used as a school; and

WHEREAS, the District's Architects and an electrical contractor have been engaged to determine the scope and extent of the problem with respect to the electrical system servicing the Schools, as well as to determine how to resolve the problem; and

WHEREAS, the Board is empowered to determine that the expense of these activities is an ordinary contingent expense within the meaning of §2023 of the New York State Education Law and §170.2(l) of the Regulations of the Commissioner of Education and that the project constitutes an emergency within the meaning of §103 of the General Municipal Law to allow for the temporary measures to restore power to the Schools, as well as to replace the electrical system, to the extent necessary, on an immediate basis without the necessity of competitive bidding;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby determines and declares that the cost of the temporary and permanent measures to enable the Briarcliff Middle School

and Briarcliff High School buildings to remain open as well as the replacement of the electrical system, to the extent necessary, in order to permit students and staff to continue to occupy the Schools, including incidental costs and expenses, constitutes an ordinary contingent expense within the meaning of §2023 of the Education Law and §170.2(1) of the Regulations of the Commissioner of Education, and constitutes an emergency within the meaning of §103 of the General Municipal Law and hereby authorizes the expenditure of those funds necessary for such purposes; and

BE IT FURTHER RESOLVED, that the Board hereby determines that the temporary measures utilized by the District to enable one or both of the Schools to remain open, as well as the replacement/reconstruction of the electrical system servicing the Schools will not have a significant environmental impact and declares this project to be a Type II Action pursuant to '617.5(c)(1), (2) and/or (8) of the State Environmental Quality Review Act regulations, and no further action is required; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make transfers between and within functional unit appropriations in the general fund in order to pay the costs of this ordinary contingent expense.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public meeting at 10:03 P.M.