

BRIARCLIFF MANOR SCHOOL DISTRICT  
MINUTES

September 28, 2015

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Present: Mr. Michael Haberman, President; Mr. Jonathan Satran, Vice President;  
Mrs. Jennifer Rosen; Mr. Paul Wasserman

Absent: Mrs. Jan Fisher

Also Present: Mr. James Kaishian, Superintendent of Schools, Mrs. Kathleen Ryan, Interim Asst.  
Superintendent for Finance & Operations; David Shaw, School Attorney; Ms. Juanita  
Brockett, District Clerk

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The Board of Education held a meeting on Monday, September 28, 2015 and was called to order by  
Mr. Haberman at 6:45 P.M.

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 3-0, the Board moved to immediately  
enter into executive session for the purpose of discussing the employment history of particular persons and  
Taylor Law negotiations.

Mr. Satran arrived at 6:46 P.M.

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 4-0, the Board moved to return to  
public session at 8:20 P.M.

### **PRESENTATIONS**

Chris Kopf & Larry Feldman, external auditors with O'Connor Davies, presented the June 30, 2015  
Financial Statements. The External Auditors gave the district an unqualified opinion rating which is the  
best rating a district can receive. It states that the district has followed all accounting principles  
appropriately and that the financial reports are an accurate representation of the district's financial  
condition as of June 30, 2015.

### **WORK SESSION**

Mr. Kaishian provided a mini presentation identifying key educational programs & resources to be  
analyzed. The Board also discussed future board presentation on these key educational programs. The  
presentations will be on Math, Social Studies, English, Technology and HS Guidance.

### **FINANCIAL WORK SESSION**

The Board reviewed the Claims Audit Report for July 2015 and the Audit Committee minutes of May 21, 2015.

### **APPROVAL OF MINUTES**

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby  
RESOLVED, that the Board of Education approve the minutes of the Board of Education meeting  
held on September 8, 2015 as presented.

### **CONSENT AGENDA**

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to remove the  
resolution of CSE/CPSE/504 recommendations from the consent agenda in order to discuss and vote on it  
separately.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to approve the consent agenda items as amended.

9.1 Donations

- a. RESOLVED, that the Board of Education does hereby accept, with appreciation, a check in the amount of \$6,929.00 from the Mt. Pleasant Ice Cats to be used to pay for ice time expenses at Edward J. Memorial Skating Center during the Ice Cats' 2015-16 season.
- b. RESOLVED, that the Board of Education does hereby accept, with appreciation the following grant provided by the BMEF to the following faculty members:

Nancy Kress	NYS AFLT Annual Conference	\$300.00
Johanna Foster	NYS AFLT Annual Conference	\$350.00
Austin Perry	Special Ed Law Made Simple Conference	\$349.00
Anna Correia Anna DiGilio Michelle Kiger	Guide Math that Works – Train the trainer Conference	\$3,000.00

9.2 Personnel

- a. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Carolyn Platt to the position of Short Term Spanish Leave Replacement Teacher at the Middle School effective September 29 through November 6, 2015 at a rate of \$120 per day.
- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Jessica Clark to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 29, 2015 and to expire on September 28, 2019 at an annual salary of \$21,800.
- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Anna DelPeschio to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 29, 2015 and to expire on September 28, 2019 at an annual salary of \$21,800.
- d. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Deanna DiSilvestro to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 29, 2015 and to expire on September 28, 2019 at an annual salary of \$21,800.
- e. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Jean Hiltz to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 24, 2015 and to expire on September 23, 2019 at an annual salary of \$21,800.
- f. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Kiara Robinson to the position of 1.0 FTE Probationary Teaching Assistant at the High School in the tenure area of Teaching Assistant effective September 16, 2015 and to expire on September 15, 2019 at an annual salary of \$21,800.
- g. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Aida Spitzer to the position of 1.0 FTE

- Probationary Teaching Assistant at the Middle School in the tenure area of Teaching Assistant effective September 29, 2015 and to expire on September 28, 2019 at an annual salary of \$21,800.
- h. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Silvana Testa to the position of 1.0 FTE Probationary Teaching Assistant at the High School in the tenure area of Teaching Assistant effective September 16, 2015 and to expire on September 15, 2019 at an annual salary of \$21,800.
  - i. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Angela Treible to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 29, 2015 and to expire on September 28, 2019 at an annual salary of \$21,800.
  - j. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Anya Vazquez to the position of 1.0 FTE Probationary Teaching Assistant at the High School in the tenure area of Teaching Assistant effective September 21, 2015 and to expire on September 20, 2019 at an annual salary of \$21,800.
  - k. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ms. Marla Egan, Teaching Assistant at the High School, effective September 9, 2015.
  - l. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ms. Kristi Fable, Teaching Assistant at the High School, effective October 9, 2015.
  - m. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Mr. Brendan Thompson, Teaching Assistant at the Middle School, effective October 5, 2015.
  - n. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Donna Hirsch to the position of School Lunch Monitor at Todd Elementary for the 2015-2016 school year effective September 29<sup>th</sup> at a rate of \$15.33 per hour as per the SRP Contract.
  - o. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby agree to amend the July 15, 2015 appointment of Ms. Meghan Tremblay from Junior Varsity Girls Soccer Co-Head Coach to Junior Varsity Head Coach for the 2015 Fall Athletic Season at a stipend amount of \$4,839.00 in order to support the Varsity Girls Soccer team.
  - p. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Gyongyi Meggyes to the position of 1.0 FTE Probationary Teaching Assistant at the Middle School in the tenure area of Teaching Assistant effective September 29, 2015 and to expire on September 28, 2019 at an annual salary of \$ 21,800.

### 9.3 Special Education

- a. RESOLVED, that upon recommendation of the Superintendent of Schools, the Board of Education does hereby approve the stipend position of School Psychologist for initial and triennial testing for Grades K-7 for the 2015-16 school year.

### 9.4 Misc. Financial Items

- a. RESOLVED, that the Board of Education does hereby approve the Claims Audit report for the month of July 2015.

- b. RESOLVED, that upon the recommendation of the Audit Committee, the Board of Education does hereby accept the minutes of the audit committee meeting held on May 21, 2015.
- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby declare 100 classroom chairs as surplus and/or obsolete and hereby directs the Assistant Superintendent for Finance and Operations to sell these items for fair market value or if efforts to sell are unsuccessful or if damaged, to dispose of them in the safest, least expensive and most environmentally friendly manner.

10. **ACTION ITEMS**

10.1 CSE/CPSE/504 Recommendations

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the CSE/CPSE/504 recommendations through September 28, 2015.

10.2. Special Education Tuition Agreements

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

- (a) RESOLVED, that upon recommendation of the Superintendent of Schools, the Board of Education does hereby approve the tuition agreement for one student (80607032) attending The Devereux NY Cares Center for Autism Research and Educational Services during the 2015-16 school year.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

- (b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the residential tuition agreements for one student (80607028) attending The Wellspring Foundations during the 2014-15 school year and the 2015-16 school year. Cost is NYS approved tuition rate.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

- (c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the residential tuition agreement for one student (80708038) attending The Center for Disabilities during the 2014-2015 school year.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

- (d) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Addendum Agreement for one student (80708038) attending The Center for Disabilities during the 2015-16 school year to include the provision of a 1:1 aide.

10.2 Financial Statements & Supplementary Information Audit Reports

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

- (a) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the Financial Statements and Supplementary Information Audit Report for the year ending June 30, 2015 certified by O'Connor Davies, LLP.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

- (b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board does hereby accept the Extra-classroom Activity Funds –Statement of Cash Receipts, Cash Disbursements and Cash Balances Report for the year ending June 30, 2015 certified by O'Connor Davies, LLP.

10.3 Ice Rental Agreement

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the 2015-16 Ice Rental Agreement for the Edward J. Murray Memorial Skating Center for use of their ice skating facility for Westlake Hockey Team practices 9/24/15 through 4/27/16.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 4-0, the Board moved to adjourn the public session and enter into executive session at 10:45 P.M. for the purpose of discussing the employment history of a particular person.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to appoint Mrs. Rosen as Clerk Pro Tem.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to adjourn executive session and return to public session at 10:55 P.M.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 4-0, the Board moved to adjourn the public meeting at 10:55 P.M.