

BRIARCLIFF MANOR SCHOOL DISTRICT
MINUTES

September 8, 2015

Present: Mr. Michael Haberman, President; Mr. Jonathan Satran, Vice President;
Mrs. Jennifer Rosen; Mr. Paul Wasserman; Mrs. Jan Fisher

Also Present: Mr. James Kaishian, Superintendent of Schools, Mrs. Kathleen Ryan, Interim Asst.
Superintendent for Finance & Operations; Mrs. Margo May, School Attorney; Ms. Juanita
Brockett, District Clerk

The Board of Education held a meeting on Tuesday, September 8, 2015 and was called to order by Mr. Haberman at 7:00 P.M.

On motion by Mr. Haberman, seconded by Mr. Wasserman and passed 3-0, the Board moved to immediately enter into executive session for the purpose of discussing the employment history of particular persons and Taylor Law negotiations.

Mrs. Fisher arrived at 7:05 P.M.

Mr. Satran arrived at 7:30 P.M.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to return to public session at 8:00 P.M.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to add item "4.3 Superintendent's Goals" to the work session.

The following work session items were discussed:

- Board Priority/Goals
- Board/Superintendent Protocols
- Superintendent's Goals

The following financial work session items were reviewed:

- Budget transfers requiring pre-approval and transfers made through August 27, 2015
- Financial reports for June 2015: Treasurer's Report, 4th quarter Appropriation Status Report: funds A, C, F, H, TE, 4th quarter Revenue Status Report: funds A, C, F, H, TE, V, and Fund Balance Final Report
- Financial reports for July 2015: Treasurer's Report, Appropriation Status Report, and Revenue Status Report
- July 2015 Warrants: #1 Fund A; #1 Fund TA; #1 Fund H
- The final general fund expenditure and revenue reports for June 2015
- The general fund expenditure and revenue reports for July 2015
- The Middle and High School Student Activity Treasurer's Report for the 4th quarter of 2014-15

Approval of Minutes

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby
RESOLVED, that the Board of Education approve the minutes of the Board of Education meeting held on August 3, 2015 as presented.

On motion by Mr. Satran, seconded by Mrs. Fisher and passed 3-0, it is hereby
RESOLVED, that the Board of Education approve the minutes of the special Board of Education meeting held on August 21, 2015 as presented.

Mrs. Rosen and Mr. Wasserman abstained because they were not present for the meeting.

Consent Agenda

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board move to amend the personnel consent agenda by amending item “e” Tina Cioci, to read “effective date of resignation close of business day, August 31, 2015.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to approve the following consent agenda items:

Donation

RESOLVED, that the Board of Education does hereby accept, with appreciation, a check in the amount of \$500.00 from Stephen B. Wuori, on behalf of the BHS Class of 1964, to award a “Class of 1964” scholarship(s) to a 2016 BHS graduate(s) who demonstrates financial need and who plans to attend a S.U.N.Y university or college.

Supreme Court Friezes Loan Renewal Agreement

RESOLVED, that the Board of Education does hereby approve the continuation of the loan of the Briarcliff Manor UFSD Friezes to the Supreme Court of the United States for the 2015-16 school year, and authorizes the Board President to execute the necessary documents, if any.

Personnel

- (a) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Siobhan Brady, Teaching Assistant at Todd School, effective August 3, 2015.
- (b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Daniel Bramswig, Teaching Assistant at Todd School, effective August 25, 2015.
- (c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Kevin Brunelle, Teaching Assistant at the High School, effective August 31, 2015.
- (d) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Kim Cameron, Teaching Assistant at Todd School, effective September 2, 2015.
- (e) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Tina Cioci, Teaching Assistant at Todd School, close of business day effective August 31, 2015.
- (f) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Alicia Conroy, Teaching Assistant at Todd School, effective August 6, 2015.
- (g) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Ally Dellacioppa, Teaching Assistant at the High School, effective August 28, 2015.
- (h) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Christa Leighton, Teaching Assistant at the Middle School, effective August 19, 2015.

- (i) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Melissa Mancini, Teaching Assistant at the Middle School, effective August 25, 2015.
- (j) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Christina Mannering, Teaching Assistant at Todd School, effective August 20, 2015.
- (k) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Kathleen Menton, Teaching Assistant at Todd School, effective August 28, 2015.
- (l) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Josephina Scerra, Teaching Assistant at the Middle School, effective August 11, 2015.
- (m) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Josephina Scerra, Middle School Modified Girls Soccer Coach, effective August 18, 2015.
- (n) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Devin Steinberg, Teaching Assistant at Todd School, effective July 20, 2015.
- (o) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of John Schrader, High School JV Girls Soccer Co-Coach, effective August 19, 2015.
- (p) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of John Schrader to the position of Middle School Modified Girls Soccer Head Coach for the fall 2015 Athletic Season at a stipend in the amount of \$3,600 as per the BTA Contract.
- (q) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Donna Volgende, Lunch Monitor at Todd School, effective August 12, 2015.
- (r) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Jessica Iannuzzo, Substitute Teacher at Todd School, effective August 25, 2015.
- (s) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Jessica Iannuzzo to the position of 1.0 FTE Probationary Teaching Assistant at Todd Elementary in the tenure area of Teaching Assistant effective September 1, 2015 and to expire on August 31, 2019 at an annual salary of \$21,800.
- (t) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Catherine Reilly, Substitute Teacher at Todd Elementary, effective August 26, 2015.
- (u) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Catherine Reilly to the position of 1.0 FTE Probationary Teaching Assistant at Todd Elementary in the tenure area of Teaching Assistant effective September 1, 2015 and to expire on August 31, 2019 at an annual salary of \$21,800.
- (v) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Linda Dever to the position of 1.0 FTE Probationary Teaching Assistant at Todd Elementary in the tenure area of Teaching Assistant effective September 9, 2015 and to expire on August 31, 2019 at an annual salary of \$21,800.

- (w) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of education does hereby approve the appointment of Christina Echandy to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 9, 2015 and to expire on September 8, 2019 at an annual salary of \$21,800.
- (x) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Christine Fiore (Brady) to the position of 1.0 FTE Probationary Teaching Assistant at the Middle School in the tenure area of Teaching Assistant effective September 1, 2015 and to expire on August 31, 2019 at an annual salary of \$21,800.
- (y) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Andrea Jacoby to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 9, 2015 and to expire on September 8, 2019 at an annual salary of \$21,800.
- (z) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Jessica McEwan to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 9, 2015 and to expire on September 8, 2019 at an annual salary of \$21,800.
- (aa) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Nicholas Sutherland to the position of 1.0 FTE Probationary Teaching Assistant at the Middle School in the tenure area of Teaching Assistant effective September 9, 2015 and to expire on September 8, 2019 at an annual salary of \$21,800.
- (bb) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Carrie White to the position of 1.0 FTE Probationary Teaching Assistant in Middle School Guidance in the tenure area of Teaching Assistant effective September 1, 2015 and to expire on August 31, 2019 at an annual salary of \$21,800.
- (cc) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve to amend the FTE appointment of Lindsay Zekus, TA & Physical Education Teacher for Adaptive PE at Todd School effective September 1, 2015 for a total FTE of 1.0 (.8 TA/.2 PE).
- (dd) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following co-curricular stipend positions as per the BTA Contract for the 2015-2016 school year:

	Position	Stipend Amount	Effective
Dr. John Banks	Briarcliff Singers	\$3,100	
Delia Montenegro Chris Melito	Jazz Band	\$3,100 (Shared)	September –December 2015 January – June 2016
Delia Montenegro Dr. John Banks	Tri-M	\$3,100 (Shared)	September – December 2015 January – June 2016

- (ee) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Audrey Curley, Occupational Therapist, at a non-benefit per diem rate of \$100.00 per hour, effective for the school year of 2015-2016.
- (ff) (RESOLVED, that the Board of Education does hereby approve the request of faculty member, Al Meola, to register his son and daughter in the Briarcliff Schools in accordance with the provisions in the Briarcliff Teachers Contract, Article VI, L.
- (gg) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby rescinds the June 15, 2015 appointment of Corrine Crain, as a .85 FTE Math Teacher effective September 1, 2015.

- (hh) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves the appointment of Corrine Crain to a four-year probationary term as a 1.0 FTE Math teacher, commencing on September 1, 2015 and terminating on August 31, 2019 in the tenure area of Math teacher at MA Step 2, \$64,344. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four-year probationary term and may not receive an ineffective rating in the final year of probation.
- (ii) RESOLVED, that upon the recommendation of the Superintendent of schools, the Board of Education does hereby approve the appointment of Elizabeth Dworkin to the position of 1.0 FTE Probationary Teaching Assistant at Todd School in the tenure area of Teaching Assistant effective September 9, 2015 and to expire on September 8, 2019 at an annual salary of \$21,800.
- (jj) RESOLVED, that upon the recommendation of the Superintendent of schools, the Board of Education does hereby approve the appointment of Joseph Schaffer to the position of 1.0 FTE Probationary Teaching Assistant at Middle School in the tenure area of Teaching Assistant effective September 9, 2015 and to expire on September 8, 2019 at an annual salary of \$21,800.
- (kk) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individuals to assist with temporary clerical service for one day at a rate of \$10/hrs for 7 hours each: Mary Edgar-Herrera & Raphael Herrera
- (ll) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Tamiris Booth to the position of School Lunch Monitor at Todd School effective September 9, 2015.
- (mm) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Maria Smiley to the position of School Lunch Monitor at Todd School effective September 9, 2015.
- (nn) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the resignation of Laura DeToia, Teaching Assistant at Todd School effective September 8, 2015.
- (oo) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Michael Fraoili to the co-curricular assignment of Chamber Music Group Advisors for the 2015-16 school year at a stipend amount of \$3,100 as per BTA contract.

Out-of-District Tuition Agreements

- (a) RESOLVED, that upon recommendation of the Superintendent of Schools, the Board of Education does hereby approve the tuition agreements for two students attending The Bedford School District during the 2015-16 school year.
- (b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the residential tuition agreement for one student attending The Center for Disabilities during the 2015-16 school year.
- (c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the residential tuition agreement for one student attending The Lakeland Copper Beech during the 2015-16 school year.

Consultant Agreement

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve amendment of the following Consulting Agreements to change the effective date to July 1, 2015.

WEDIKO CHILDREN'S SERVICES
LORI DANENBERG, LCSW, PC

Health Services

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Ossining Union Free School District in the amount of \$3,269.36 for four Briarcliff students who attended private school in the Ossining School District during 2014-15.

Budget Transfers

- (a) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$16,700 to cover the cost of Writey Board painting.
- (b) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$12,130 to cover the cost of casters and power hubs for 5 model classrooms.
- (c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$20,000 to cover additional principal required for the 2015-16 \$10.375M bond debt service payment.

Action Items

Cleaning Bid Rejection

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of education does hereby reject all bids received for Bid # 15-16-004F at the recommendation of the Purchasing Agenda. All of the bids exceeded the budget, so another bid was issued for this work with hopes of more favorable results.

Tax Certiorari Settlement- ID 98.10, Block 1, Lot 41

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education consents to the settlement of the related tax certiorari proceedings in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute the same;

AND BE IT FURTHER RESOLVED, that the Board authorizes the refund of taxes in the amount of \$14,912.09 as required by the terms of the Consent Judgment.

Cleaning Bid Award

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of education does hereby award the cleaning bid contract to Chi-Ada Corp., effective October 1, 2015 – June 30, 2016 as follows:

Todd Elementary -	\$ 87,146.28
Briarcliff MS/HS -	<u>\$134,869.05</u>
Total	\$222,015.33 (billed in equal monthly installments)

Additional Hourly Rate charge of \$30.88, as needed

NW Chinese School Lease Agreement

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that at the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the attached lease agreement provided by District's counsel with the Northern Westchester Chinese School for use of the District's facilities during the 2015-16 school year.

YMCA Lease Agreement

On motion by Mr. Satran, seconded by Mrs. Rosen, and passed 5-0, it is hereby

RESOLVED, that at the recommendation of the Superintendent of Schools, the Board of education does hereby approve the attached lease provided by district's counsel with the Family YMCA at Tarrytown for use of the District's facilities during the 2015-16 school year.

Pocantico Hills Contract 2015-16

On motion by Mrs. Satran, seconded by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the tuition contract agreement with the Pocantico Hills Central School District for incoming high school students for the 2015-16 school year.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute the agreement between the District and the Pocantico Hills CSD. A copy of such agreement shall be incorporated by reference within the minutes of this meeting.

On motion by Mr. Satran, seconded by Mrs. Rosen and passed 5-0, the Board moved to adjourn the public meeting at 10:10 P.M.