

BRIARCLIFF MANOR SCHOOL DISTRICT
MINUTES

August 3, 2015

Present: Mr. Michael Haberman, President; Mr. Jonathan Satran, Vice President;
Mrs. Jennifer Rosen; Mr. Paul Wasserman; Mrs. Jan Fisher

Also Present: Mr. James Kaishian, Superintendent of Schools, Mrs. Kathleen Ryan, Interim
Asst. Superintendent for Finance & Operations; Mr. David Shaw School
Attorney; Ms. Juanita Brockett, District Clerk

The Board of Education held a regular business meeting on Monday, August 3, 2015 and was called to order by Mr. Haberman at 7:10 P.M.

The Board reviewed the 2015-16 Board Meeting Schedule and it was a consensus to adopt the schedule as presented.

The following policies were reviewed and discussed:

- 3rd reading of Policy #1500 re: Public Use of Facilities Committee
- 2nd reading of Policy # 2260 on Committees.

The following financial work session items were reviewed:

- Claims Audit Report June 2015
- Budget transfers requiring pre-approval
- Budget transfers through July 29, 2015
- Financial reports for May 2015: Treasurer's Report, Appropriation Status Report, and Revenue Status Report
- May 2015 Warrants: #13 Fund A; #11 Fund TA; #11 Fund H
- June 2015 Warrants: #14 Fund A; #12 Fund TA; #12 Fund H
- General Fund expenditure and revenue reports for May 2015

Mr. Satran stepped out of the meeting room.

Minutes

On motion by Mrs. Rosen, seconded by Mrs. Fisher and passed 4-0, the Board moved to amend the minutes of the Reorganization meeting to reflect Mr. Wasserman's Nay vote in the election of Mr. Haberman for Board President.

On motion by Mrs. Rosen, seconded by Mrs. Fisher and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the Reorganization meeting held on July 15, 2015 as amended.

On motion by Mrs. Rosen, seconded by Mrs. Fisher and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the regular business meeting held on July 15, 2015.

Consent Agenda

On motion by Mrs. Rosen, seconded by Mrs. Fisher, and passed 4-0, the Board moved to remove and TABLE consent agenda item 9.5(b), regarding policy on Public Use of Facilities.

On motion by Mrs. Rosen, seconded by Mrs. Fisher and passed 4-0, the Board moved to approve the consent agenda as amended.

1.1 Donations

- (a) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept, with appreciation, the donation of three signs for the Baseball Field indicating the Dugout Rules, from Bruce Ostrover. Estimated value \$105.00.
- (b) RESOLVED that, the Board of Education does hereby accept, with appreciation, a check in the amount of \$1,387.00 from the Box Tops for Education fundraiser program to be used for Todd School general school supplies.
- (c) RESOLVED that, the Board of Education does hereby accept, with appreciation, a check in the amount of \$1,401.95 from the Stop & Shop A+ for Education fundraiser program to be used for Todd School general school supplies.
- (d) RESOLVED that, the Board of Education does hereby accept, with appreciation, a check in the amount of \$2,088.47 from the Stop & Shop A+ for Education fundraiser program to be used for Todd School general school supplies.

1.2 Personnel

- (a) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following District-wide appointment for the 2015-2016 school year:

Teacher	District-Wide Positions	Amount
Roxanne Ritacco	K-12 Visual Arts Coordinator	\$ 9,023

- (b) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following Coaches for the 2015 Fall Athletic Season:

Assignment	Coach	New	Amount
JV Field Hockey Head Coach	Richard Bonfiglio	X	\$4,536
Mod Field Hockey Head Coach	Thomas Albano	X	\$3,153

- (c) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following stipend appointments positions for the 2015-2016 school year:

Director	Performance	Stipend Amount
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Ian Driver	HS Fall Drama	\$5,100
Ian Driver	HS Spring Musical	\$5,100
James Britt	Set Design & Construction for HS Fall Drama & Spring Musical	\$3,881
James Britt	Tech Crew Director for HS Fall Drama & Spring Musical	\$3,279
James Britt	Set Painting for HS Fall Drama & Spring Musical	\$3,881

- (d) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the request for unpaid leave of absence of MS Spanish Teacher, Jennifer Vogrincic effective September 1, 2015 with an approximate return date of November 2, 2015.
- (e) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby recall Ms. Katherine McHenry from the preferred eligibility list to the 1.0 probationary position of 3rd Grade classroom teacher in the tenure area of elementary teacher to commence on September 1, 2015 and to expire on August 31, 2017. Ms. McHenry will be paid MA Step 3 at an annual salary of \$65,711 as per the BTA Contract.
- (f) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Amanda Delle Bovi to the position of 1.0 FTE Probationary Teaching Assistant at Todd Elementary in the tenure area of Teaching Assistant effective September 1, 2015 and to expire on August 31, 2019 at an annual salary of \$21,800.
- (g) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Mary Bates to the position of 1.0 FTE Probationary Teaching Assistant at Todd Elementary in the tenure area of Teaching Assistant effective September 1, 2015 and to expire on August 31, 2019 at an annual salary of \$21,800.
- (h) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the salary increase for Ms. Lorraine Romano from \$50,000- \$52,000 effective July 1, 2015 in accordance with her agreement with the District.

1.3 Disposal of Surplus/Obsolete Materials

- (a) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby declare the attached list of items as surplus and/or obsolete and hereby directs the Assistant Superintendent for Finance and Operations to sell these items for fair market value or if efforts to sell are unsuccessful or if damaged, to dispose of them in the safest, least expensive and most environmentally friendly manner.

1.4 Financial Items

- (a) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$147,412.96 to cover projected BOCES expenses through June 30, 2015.
- (b) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$52,200.17 to cover projected payroll expenses through June 30, 2015.
- (c) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$17,305.00 to cover expenses related to a ratings review conducted by Moody's Investors Service in June 2015.
- (d) RESOLVED that, the Board of Education does hereby accept the Claims Audit Report submitted for June 2015.

1.5 Policies

- (a) RESOLVED that, upon the recommendation of the Superintendent of Schools the Board of Education does hereby adopt Policy # 2260 on Committees.

1.6 Approval of Consultant Agreements

- (a) RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following Consulting Agreements:

Dr. Rhonda Meersand - OT
Debra Sarich - PT, Individual & Group, Evaluations
Wediko Children's Services
Lori Danenberg, LOCSE, PC

1.7 Adoption of 2015-16 Board Meeting Schedule

- (a) RESOLVED that, the Board of Education does hereby adopt the 2015-16 Board meeting schedule as presented.

Action Items

Approval of 2015-16 Tax Warrant

On motion by Mrs. Rosen, second by Mr. Wasserman and passed 4-0, it is hereby

RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the execution of the tax warrant to collect the tax levy for the 2015-16 school year budget in the amount of \$39,352,161 as presented to the Board at this meeting.

Mr. Satran returned to the meeting room.

Advanced Athletic Placement

On motion by Mr. Satran, second by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED that, upon the recommendation of superintendent of schools, that the Briarcliff Manor Union Free School District will follow the New York State Public High School Athletic Association's Advanced Athletic Placement Process when determining middle school student eligibility for participation on high school athletic teams.

Transportation Contract Extensions – Briarcliff Bus Co.

On motion by Mr. Satran, second by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED that, the Board of Education hereby extends the contracts with the Briarcliff Bus Company for In District Transportation, Out of District Transportation, Field Trips and Athletic Trips for the 2015-2016 school year with no price increase, as per the May 2015 CPI of -0.1%, which is in compliance with Part 156 of the Commissioner's Regulations and authorizes the Superintendent of Schools and Board President to execute such contract extensions. A copy of said contract extensions shall be incorporated by reference within the minutes of this meeting.

PNW BOCES Online Databases Agreement

On motion by Mr. Satran, second by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED that, upon the recommendation of the Superintendent of Schools, that the Board of Education approve for the 2015-16 school year three attached service agreements with Putnam/Northern Westchester BOCES to continue online access for students to thirty online databases for the 2015-16 school year, in the amounts of \$4,604.33, \$21,435.34 and \$4,460.61. The continuation of participation in the Professional Library cooperative services (CoSer 516) was not included in the 2015-16 service contract previously approved.

PAS Auto School Agreement

On motion by Mr. Satran, second by Mrs. Rosen and passed 5-0, it is hereby

RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the contract addendum for the PAS Auto School for Driver's Education In-Car Instruction contract signed 8/16/13 for 9/1/15 through 8/31/16 at no increase from last year's rate (\$452 per student).

Adoption of the State of New York Deferred Compensation Plan

On motion by Mr. Satran, second by Mrs. Rosen and passed 5-0, it is hereby

WHEREAS, the Briarcliff Union Free School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Briarcliff Union Free School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and

WHEREAS, the Briarcliff Union Free School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Briarcliff Union Free School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Briarcliff Union Free School District hereby adopts the Plan for the voluntary participation of all eligible employees; and it's further

RESOLVED, that the appropriate officials of the Briarcliff Union Free School District are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

On motion by Mrs. Rosen, seconded by Mr. Wasserman and passed 5-0, the Board moved to adjourn the public meeting and enter into executive session at 9:04 P.M., for the purpose of discussing the employment history of a particular person.

Mr. Satran did not stay for the executive session.

On motion by Mr. Haberman, seconded by Mrs. Fisher and passed 4-0, the Board moved to appoint Mrs. Rosen as Clerk Pro Tem.

On motion by Mrs. Rosen, seconded by Mrs. Fisher and passed 4-0, the Board moved to adjourn the executive session and return to public session at 9:14 P.M.

On motion by Mrs. Rosen, seconded by Mrs. Fisher and passed 4-0, the Board moved to adjourn the public session at 9:14 P.M.

Juanita Brockett, District Clerk

Michael Haberman, Board President