

Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President;
Mr. Michael Haberman; Mr. Jonathan Satran; Mr. Paul Wasserman

Also

Present: Mr. James Kaishian, Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Ms. Lisa Rusk, School Attorney; Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, March 23, 2015 in the Middle School Theater and was called to order by Mrs. Rosen at 7:00 P.M.

On motion by Mrs. Rosen seconded by Mr. Haberman and passed 4-0, the Board moved to immediately adjourn into executive session for the purpose of discussing the employment history of particular persons, Taylor Law Negotiations, and to seek legal counsel.

Mr. Satran arrived at 7:03 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to return to public session at 8:10 P.M.

Budget Presentations

- Faculty Members, Desmond Groake, Tracy Campanile, Lori Whitman, Diana Gavin, Katie Hall, Maria Angorola, Mary Yulo and Principals, Nadine McDermott and Susan Howard provided an interactive presentation on the success of technology integration in the classroom.
- Asst. Superintendent, Stuart Matthey presented the 2015-16 Superintendent's proposed budget.

Mr. Satran left the meeting at 11: 24 P.M.

The following work session items were discussed:

- Audit Committee Charter
- Internal Risk Report

The following financial work session items were discussed:

- Claims Audit Report February 2015
- Audit Committee minutes of September 29, 2014
- Review of budget transfers through March 18, 2015
- Budget transfer requiring pre-approval

Policy Work Session

The Board conducted a 1st reading of the following policies:

Subject	NYSSBA Policy#	Briarcliff Policy#
Responsible Use of Technology (Acceptable Use Policy)	4526	7600
Internet Safety	4526.1	7601

The Board conducted a 2nd reading of the following policies:

Subject	NYSSBA Policy#	Briarcliff Policy#
Superintendent of Schools	3100	4200
Duties of the Superintendent	3120	4200, 4210
Admin Authority During Absence of Superintendent of Schools	3121	4110
Administrative Latitude With Board Policy	3122	4120, 4210
Line Responsibility	3231	4101
Evaluation of Admin Staff	3240	4141
Student Learning Standards	4000	New
Curriculum Management	4200	8100, 8110, 8250
HS Credit for College Courses	4334.1	7240 (modified)
Library /Media Materials Selection	4513	8300 (Part)
Grading System	4710	New
Limited English Proficiency Instruction	4326	8572

Approval of the minutes:

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 3-0, it is hereby

RESOLVED, that the Board of Education approve the minutes of the Board of Education meeting held on March 9, 2015 as presented.

Mrs. Brantman abstained because she was not present at that meeting.

Consent Agenda

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following consent agenda items:

Personnel

- (a) RESOLVED, that the Board of Education does hereby accept, with appreciation, the resignation of clerical personnel, Maureen Pritchard, for the purpose of retirement effective May 1, 2015.
- (b) RESOLVED, that the Board of Education hereby recall of Kate Stocker to a Music tenure area teaching position effective September 1, 2015.
- (c) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Ms. Joann Ryan as the Middle School Science Long Term Substitute Teacher effective as of March 16, 2015.
- (d) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the request of Ms. Nicole Manzare for unpaid family leave beginning Monday, on April 22, 2015 through June 30, 2015.
- (e) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following appointments for the Middle School Spring Musical:

ASSIGNMENT	NAME
Production Director	Paul Kite
Music Director	Regina Leon
Technical Director	James Britt

- (f) RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following volunteer coaches for open gym. These individuals are current stipend position coaches.

Coaching Assignment	Coach
Boys Basketball/Golf	Thomas Albano
Boys Lacrosse	Robert Anderson
Ice Hockey	Brett Alcantata
Cross Country/Track	Wendi Bean
Boys Soccer	Brandon Beck
Boys Soccer	Paul Bordonaro
Baseball	Stephen Boyer
Baseball	Daniel Bramswig
Bowling	John Brooks
Boys Lacrosse	Brendan Brunelle
Boys Soccer	Oliver Buckle
Girls Soccer	Mary Kate Burke
Football	Brian Conroy
Football	John Consorti
Cheerleading	Alyssa Corona-Allen
Boys Soccer	Kevin Courtney
Cross Country/Boys Basketball/Track	Brendan Coxen
Softball	Edwin Dow
Field Hockey	Danielle Fiore
Boys Basketball	Nicholas Friedman
Girls Basketball	Lori Galvin
Girls Tennis/Girls Basketball	Denise Hamlin
Girls & Boys Tennis/Girls Basketball	Donald Hamlin
Ice Hockey	Joshua Isenberg
Football	Elan Kheyman
Girls Lacrosse	Jessica McDonough
Girls Basketball	Toni Anne Killeen
Track	Patrick McGrath
Track	Alfredo Meola
Boys Basketball	Codaryl Moffett
Softball	Nicholas Parente
Girls Lacrosse	Daniel Perito
Golf	Michael Perricone
Football/Boys Lacrosse	Lawrence Petriccione
Cross Country/Track	Sean Ryan
Girls Soccer/Girls Lacrosse	Josephina Scerra
Girls Soccer/Baseball	John Schrader
Girls Soccer	Owen Scully
Volleyball	Sarah Studley
Volleyball	Andrea Thau
Boys Lacrosse	Ryan Tirelli
Baseball	Michael Trainor
Football	James Tranchida
Girls Soccer	Meghan Tremblay
Cheerleading	Kristi Wagner
Volleyball	Kathryn Klock-Walker

Football	Paul Zeidan
Field Hockey/Softball	Lindsay Zekus

Audit Committee Minutes

RESOLVED, that upon the recommendation of the Audit Committee, the Board of Education does hereby accept the minutes of the Audit Committee held on September 29, 2014 as presented.

Claims Audit Report for February 2015

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the claims audit report submitted for February 2015.

Disposal of Outdated Textbooks

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby declare the list of textbooks appended to this agenda as surplus and directs the Assistant Superintendent for Finance and Operations to dispose of them in the safest, least expensive and environmentally friendly manner.

Title	Publisher	School	Publication Date	# of Copies
Chemistry: The Central Science, 7 th Edition ISBN 0135334802	Prentice Hall College Div.	HS	1997	5
Chemistry: The Central Science, 8 th Edition ISBN 0130103101	Prentice Hall	HS	1999	26
Chemistry: The Central Science, 8 th Edition (Book & CD) ISBN 0130509876	Prentice Hall College Div.	HS	2000-01	17
Chemistry: The Central Science, 9 th Edition ISBN 0130484504	Prentice Hall	HS	2002	1

Disposal of Surplus Material

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby declare the following items as surplus and directs the Assistant Superintendent for Finance and Operations to dispose of in the safest, least expensive and most environmentally friendly manner.

Asset Tag	Serial Number	Description
002150	None	Incubator
002151	None	Orbital Shaker

Adoption of Policies

RESOLVED, that the Board of Education does hereby adopt the following policies:

	Subject	NYSSBA Policy#	Briarcliff Policy#
1	Superintendent of Schools	3100	4200
2	Duties of the Superintendent	3120	4200, 4210
3	Admin Authority During Absence of Sup't of Schools	3121	4110
4	Administrative Latitude With Board Policy	3122	4120, 4210
5	Line Responsibility	3231	4101
6	Evaluation of Admin Staff	3240	4141
7	Student Learning Standards	4000	New
8	Curriculum Management	4200	8100, 8110, 8250
9	HS Credit for College Courses	4334.1	7240 (modified)
10	Library /Media Materials Selection	4513	8300 (Part)
11	Grading System	4710	New
12	Limited English Proficiency Instruction	4326	8572

Budget transfer requiring pre-approval.

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$38,600 to cover the purchase of a new compressor for the chiller.

Action Items

Internal Audit Intensive Review

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following resolution:

WHEREAS the Audit Committee has reviewed the Updated Risk Assessment report as prepared by the district's internal auditing firm Tobin & Tobin;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Audit Committee, that the Board of Education does hereby approve the following as the intensive review area for the 2014-15 fiscal year regarding Facilities.

Audit Committee Charter

On motion by Mrs. Brantman, seconded by Mr. Haberman, and passed 4-0, the Board moved to TABLE the following resolution.

WHEREAS the Audit Committee has received and proposed revisions to the Audit Committee Charter;

AND WHEREAS, it is the duty of the Board of Education to adopt revisions to the Audit Committee Charter as deemed necessary;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Audit Committee, that the Board of Education does hereby approve the revised Audit Committee Charter as appended to the minutes of this meeting.

Questar BOCES Fund Surplus Agreement and Release

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following resolution:

This Fund Surplus Resolution Agreement And Release ("Agreement") is by and between the Briarcliff Manor CSD ("District"), 45 Ingham Road, Briarcliff Manor, NY 10510, and the Board of Cooperative Educational Services Rensselaer - Columbia - Greene Counties ("Questar III", which shall be defined to include Questar III's Board members, administrators, officers, employees, attorneys, agents, representatives, successors and assigns), 10 Empire State Boulevard, Castleton, NY 12033. The District and Questar III may be referred to collectively herein as the "Parties."

WHEREAS, Questar III retained D'Arcangelo & Co, LLP ("D'Arcangelo") to conduct an independent audit of the funds that Questar III has accrued for purposes of satisfying future liabilities for post-retirement and other post-employment benefits ("OPEB"); and

WHEREAS, D'Arcangelo issued an Agreed-Upon Procedures Report on July 21, 2014 (the "Report") which, among other things, confirmed the total balance of funds accrued by Questar III for OPEB purposes as of June 30, 2013 and, of that balance, amounts that could be returned to the component and non-component school districts who participated in the relevant programs conducted by Questar III ("Accrual Amount"); and

WHEREAS, the Questar III Board has adopted a plan by which the OPEB Accrual Amount will be returned to such component and non-component school districts (the "Plan"), utilizing the basis for return set forth in the Report, and

WHEREAS, the Plan has received approval from the State Education Department; and

WHEREAS, the Parties hereto wish to memorialize the terms by which the District will participate in the Plan;

NOW, THEREFORE, THE PARTIES HEREBY AGREED AS FOLLOWS:

1. Questar III will return to the District a total of \$840.13 (the "Payment Amount"), which by this Agreement shall be deemed to constitute the District's full and complete entitlement to its share of the OPEB Accrual Amount. The Payment Amount shall be returned over a period not to exceed five years as follows:

Year ending June 30,	OPEB Accruals Return to be Credited to Administrative Levy	% of Total Return to District
2016	\$840.13	100
Total Return of OPEB Accruals to District	\$840.13	100

The Payment Amount as set forth above shall be returned in the form of a credit against the amount that the District otherwise is required to contribute to Questar III for non-component district CoSer charges in each of the school years set forth in the Payment Schedule above. If the portion of the Payment Amount to be returned in any school year exceeds the amount that the District must otherwise remit to Questar III, the excess balance shall be added to the portion of the Payment Amount to be returned in the next subsequent school year pursuant to the above Payment Schedule. If any such excess balance remains after the final year of the Payment Schedule, the excess balance shall be credited against the District's required contribution to Questar III in the next subsequent school year, and any additional school years as may be necessary to fully return the Payment Amount to the District. In no case shall Questar III be required to return any portion of the Payment Amount in the form of a cash payment to the District, or in any other manner except as set forth herein.

2. The District hereby accepts the return of the Payment Amount, as set forth herein, as full and complete satisfaction of any claim or entitlement the District would otherwise have, by law, contract, equity or otherwise, to return of any portion of the Accrual Amount.
3. In consideration for the return of the Payment Amount as set forth herein, the District hereby releases and discharges Questar III from any and all obligations, claims or liabilities, of any nature, that relate to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement, and the District hereby agrees that it will not commence, maintain or cooperate with any action, proceeding or claim in law or equity, of any nature or in any forum, against Questar III in relation to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement, which shall include but not be limited to any action, proceeding or claim in law or equity, seeking to recover (a) any portion of the Accrual Amount beyond that which is set forth in this Agreement, or (b) any other payment or relief that relates in any way to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement.
4. The District agrees that presentation of this Agreement shall serve as the District's unqualified and irrevocable consent to discontinue with prejudice any action, proceeding or claim in law or equity, commenced or maintained by or on behalf of the District and/or its officers in violation of the terms of this Agreement
5. The Parties affirm that this Agreement fully and completely sets forth the agreed upon resolution of any rights, entitlements or claims that the District may have in relation to the Accrual Amount, and that no other promises or agreements have been made or would be effective in relation to the Accrual Amount.
6. The District and Questar III hereby each respectively affirm that the execution of this Agreement has been authorized by action of its Board of Education.

Bid Award for Todd Athletic Fields

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to correct this resolution to reflect the base bid amount of \$343,000.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to approve the following resolution as amended:

RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education hereby awards the bid for site work in relation to the Todd Athletic Field as part of the \$10.525 million voter approved capital project to Sport-Tech Construction Corp. as follows:

Base Bid	\$343,000
TOTAL	\$343,000

Bid Award for Chiller Compressor Replacement

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education hereby awards the “replacement of compressor for the chiller bid” to Johnson Controls, Inc. in the amount of \$38,600.

Change Order – Landscape Unlimited Inc.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following change order related to the Practice Field project for the site contractor Landscape Unlimited Inc. as follows:

Change Order #	Project #	Description	Total Amount
8	N/A	Removal of restricted material from premises	\$9,763.00

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, the Board moved to adjourn the meeting at 11:49 P.M.