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Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President; Mr. Michael Haberman; Mr. Jonathan Satran; Mr. Paul Wasserman;

Also Present: Mr. James Kaishian, Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Sup't for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

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The Briarcliff Manor Board of Education held a meeting on Monday, October 20, 2014 in the Middle School Theater and it was called to order by Mrs. Rosen at 7:02P.M.

On motion by Mr. Satran, seconded by Mr. Wasserman and passed 3-0, the Board moved to adjourn into executive session for the purpose of discussing the employment history of a particular person, Taylor Law negotiations, and to seek legal counsel.

Mr. Haberman arrived at 7:04 P.M.

Mrs. Brantman arrived at 7:06 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to return to public session at 8: 00 P.M. to conduct the regular business meeting

### **School Board Recognition**

In honor of School Board Recognition Week, October 27-31, members of the school community acknowledged the important contributions of the Board members. Eileen Madden, President of the PTA Council, along with Co-President, Izel Obermeyer hosted a reception and thanked the Board members for their hard work and dedication.

Superintendent Kaishian, read the Governor's proclamation and presented each Board member with a certificate of recognition.

### **Work Session**

Mrs. Brantman and Mr. Matthey provided history and update of the Long Range Planning Committee work.

### **The following financial work session items were reviewed:**

- Budget transfers requiring pre-approval
- Budget transfers through Oct. 10, 2014

### **Policy Work Session**

The Board conducted a 2<sup>nd</sup> reading of the following policies:

<b>Policy</b>	<b>Briarcliff Policy #</b>	<b>NYSSBA Policy #</b>
Soliciting Funds for Non-School Purpose	3241	1512
Budget Transfers	5320	6150
Purchasing	5202	6700
Fund Raising by Students	7430	5251
Home Instruction	8430	4327

Audit Committee	2305	6690
Textbook	8320	4511
Musical Instruments	7480	4320.2
Naming Facilities	3245	7500

**Minutes**

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to amend the minutes of October 6, 2014 by inserting the following action item which had been inadvertently cut off from the page:

*On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-1, it is hereby*

*RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby accept the Financial Statements and Supplementary Information Audit Report for the year ending June 30, 2014 certified by O'Connor Davies, LLP.*

*Mr. Wasserman voted Nay.*

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby  
RESOLVED, that the Board of Education approve the minutes of the Board of Education meeting held on October 6, 2014 as amended.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby  
RESOLVED, that the Board of Education approve the minutes of the special Board of Education meeting held on October 10, 2014 as presented.

Mr. Haberman abstained because he was not present at the meeting.

**Consent Agenda**

On motion by Mrs. Brantman, seconded by Mrs. Haberman and passed 5-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individuals to a 1.0 Probationary FTE Teaching Assistant position in the tenure area of Teaching Assistant for a probationary appointment to commence on October 21, 2014 and to expire on October 20, 2017, in accordance with the BTA contract:

<b>Name</b>	<b>Certification</b>
Mychael Lugbauer	Level 1 Teaching Assistant
Rachel Phillips	Initial Childhood Education 1-6; Initial Students with Disabilities 1-6
Josephina Scerra	Initial Physical Education

- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individual to the position of substitute teaching assistant effective October 14, 2014:

Name	Certification
Mychael Lugbauer	Level 1 Teaching Assistant

- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Marlene Bhanote to the position of substitute clerical at the rate of \$11.00 per hour.

- d. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following Performing Arts stipend positions for the 2014-2015 school year as per BTA contract, currently subject to negotiations:

Name	Stipend
Ian Driver	Director of Fall Drama
James Britt	Set Design and Construction Club; Scenic Painting Club; Technical Theater Club

- e. RESOLVED, that the Board of Education does hereby adopt the following policies:

Policy	Briarcliff Policy #	NYSSBA Policy #
Soliciting Funds for Non-School Purpose	3241	1512
Budget Transfers	5320	6150
Purchasing	5202	6700
Fund Raising by Students	7430	5251
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Musical Instruments	7480	4320.2
Naming Facilities	3245	7500

- f. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the budget transfer in the amount of \$73,500 to cover the cost of an Occupational Therapist for the remainder of the 2014-15 school year. These expenses will be reclassified to the Special Aid Fund once the 2014-15 federal IDEA-Part B, Section 611 grant is approved.

**1. ACTION ITEMS**

External Audit – Corrective Action Plan

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

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RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve, in response to the external financial audit for the year end June 30, 2014, the corrective action plan. A copy of such agreement shall be incorporated by reference within the minutes of this meeting.

Lawn Irrigation System – Application for Permit

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby authorize Eberlin & Eberlin PC, Engineers and Landscape Architects, John Folchetti, VP PE to execute and deliver to the Westchester County Department of Health, for and on behalf of the School District, an application for a permit to operate an automatic lawn irrigation system and to execute and deliver any and all additional documents which may be appropriate or desirable in connection therewith.

Employee Benefits Management Services – Gallagher Benefit Services, Inc.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the contract, pending attorney approval, with Gallagher Benefit Services, Inc. for employee benefit management services as described in their contract at a cost of \$13,995 for the 2014-15 school year.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute the agreement between the District and Gallagher Benefit Services, Inc. A copy of such agreement shall be incorporated by reference within the minutes of this meeting.

Patient Protection and Affordable Care Act

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to TABLED the following resolution.

WHEREAS, pursuant to the provisions of The Patient Protection and Affordable Care Act (“ACA”) for variable hour employees, the District is required to establish a Standard Measurement Period, adopt an Administrative Period, and a Stability Period:

NOW, THEREFORE, BE IT RESOLVED, the Board of Education establishes the following periods for the categories of variable hour employees set forth below:

Category of Employee Standard Measurement Period (SMP)  
Administrative Period, and Stability Period

Category 1: Per Diem Substitute Teachers SMP: Twelve (12) Months

Administrative Period: Thirty (30) Days

Stability Period: Twelve (12) Months

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Category 2: All other variable hour SMP: Twelve (12) Months employees (e.g. : non-pedagogical Administrative Period: Thirty (30) Days substitutes, coaches, activity supervisors, Stability Period: Twelve (12) Months and substitute administrators)

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the public session at 9:25 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to entered executive session at 9:40 P.M. to discuss Taylor Law negotiations related to the Briarcliff Teachers Association.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 5-0, the Board moved to appoint Mrs. Rosen Clerk Pro Tem.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 5-0, the Board moved to adjourn executive session and return to public session at 10:25 P.M.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 5-0, the Board moved to adjourn public session at 10:26 P.M.