

**BOARD OF EDUCATION MEETING
MINUTES**

September 8, 2014

Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President; Mr. Jonathan Satran; Mr. Paul Wasserman

Absent: Mr. Michael Haberman

Also Present: Mr. James Kaishian, Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Sup't for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw, School Attorney; Juanita Brockett, District Clerk

The Briarcliff Manor Board of Education held a meeting on Monday, September 8, 2014 in the Middle School Theater and was called to order by Mrs. Rosen at 7:17 P.M.

On motion by Mr. Satran, seconded by Mr. Wasserman and passed 3-0, the Board immediately adjourned into executive session for the purpose of discussing Taylor Law negotiations and to seek legal counsel.

Mrs. Brantman arrived at 7:18.

On motion by Mrs. Brantman, seconded by Mrs. Satran and passed 4-0, the Board returned to public session at 8:15 P.M. to conduct the regular business meeting.

The following financial work session items were reviewed:

- Claims Audit Reports for June 2014 & July 2014
- Budget transfers through Aug. 27, 2014
- Financial reports for June 2014: Treasurer's Report, 4th quarter Appropriation Status Report: funds A, C, F, H, TE, V, 4th quarter Revenue Status Report: funds A, C, F, H, TE, V, and Fund Balance Final Report
- Financial reports for July 2014: Treasurer's Report, Appropriation Status Report, and Revenue Status Report
- Final General Fund expenditure and revenue reports for June 2014
- General Fund expenditure and revenue reports for July 2014
- Middle School Student Activity Treasurer's Report for the 4th quarter of 2013-14
- High School Student Activity Treasurer's Report for the 4th quarter of 2013-14

Policy review – the Board conducted a 1st reading of the following policies:

Policy	Briarcliff Policy #	NYSSBA Policy #
Wellness Policy	7500	5405
School District Records	3300	1120
School District Officers & Employee Code of Ethics	1350	2160

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Mr. Satran left the meeting room at 8:50 P.M.

Approval of minutes

On motion by Mrs. Brantman, seconded by Mr. Wasserman and passed 3-0, it is hereby

RESOLVED, that the Board of Education approve the minutes of the Board of Education meeting held on August 11, 2014 as presented.

Mr. Satran returned to the meeting room at 9:00 P.M.

Consent Agenda

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to amend the effective dates on item “c” to reflect a probationary period commencement of September 5, 2014 and expiring on September 4, 2017.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, the Board moved to approve the following consent agenda items as amended:

- a. RESOLVED, that the Board of Education does hereby accept the following resignations:

Margaret Angeletti	Teaching Assistant	Effective August 22, 2014
Silvana Campbell	Teaching Assistant	Effective August 19, 2014
Renee Steinberg	Teaching Assistant	Effective August 14, 2014
Irene Ung	Teaching Assistant	Effective August 18, 2014
Melissa Varian	Teaching Assistant	Effective August 13, 2014
Stephanie Weitzenberg	Teaching Assistant	Effective August 22, 2014
Kathleen Gray	Lunch Monitor	Effective August 6, 2014
Meredith Billings	Lunch Monitor	Effective August 28, 2014
Anthony Minella	Custodial Worker/ Groundskeeper	Effective September 2, 2014

- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individuals to a 1.0 Probationary FTE Teaching Assistant position in the tenure area of Teaching Assistant for a probationary appointment to commence on September 1, 2014 and to expire on August 31, 2017, in accordance with the BTA contract:

Kevin Brunelle	Initial Physical Education
Christina Burgos	Initial Childhood Education Grades 1-6
Kim Cameron	Permanent Nursery, Kindergarten, Grades 1-6; Professional Students with Disabilities Grades 1-6
Tina Cioci-Polzella	Permanent Nursery, Kindergarten, Grades 1-6
Bernard Clark	Permanent Special Education
Stephen Cook	Initial Childhood Education Grades 1-6
Wendy Doyle	Professional Childhood Education Grades 1-6; Professional Students with Disabilities Grades 1-6 and Initial Early Childhood Education Birth-2

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Frances Farrell	Initial Biology 7-12
Sara Herbrand	Initial Childhood Education Grades 1-6
Melissa Mancini	Initial Early Childhood Education Birth-2 Initial Visual Arts
Lisa Renda	Initial Childhood Education Grades 1-6 Initial Students with Disabilities Grades 1-6
Svetlana Ryzhik	Teaching Assistant Level 1
Alaina Sabia	Initial Early Childhood Education Birth-2 Initial Childhood Education Grades 1-6
Ellen Sobel	Permanent PreKindergarten, Kindergarten, Grades 1-6; Professional Students with Disabilities Grades 1-6
Devin Steinberg	Initial Early Childhood Education Birth-2
Cynthia Weinstein	Permanent Nursery, Kindergarten, Grades 1-6 Permanent Special Education
Kimberly Zastenchik	Initial Childhood Education Grades 1-6

- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individuals to a 1.0 Probationary FTE Teaching Assistant position in the tenure area of Teaching Assistant for a probationary appointment to commence on September 5, 2014 and to expire on September 4, 2017, in accordance with the BTA contract:

Leigh Barbelet	Teaching Assistant Level 1
Janine D'Ambrozio	Permanent Special Education

- d. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Alyson Tully, who has Initial Early Childhood Education Birth-2 and Initial Childhood Education Grades 1-6 certification, to the position as Leave Replacement Teacher for the period September 2, 2014 to June 30, 2015. Mrs. Tully will be paid a salary of \$61,116, MA Step 1, as per the current BTA contract.
- e. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Jaime Chahalís, who has Initial English 7-12; Initial Students With Disabilities (Grades 5-9), Generalist and Initial Generalist In Middle Childhood Education (Grades 5-9) Certification, to the position as Leave Replacement Teacher for the period September 2, 2014 to June 30, 2015. Mrs. Chahalís will be paid a salary of \$61,116, MA Step 1, as per the current BTA contract.
- f. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Lindsay Zekus, who has Initial Physical Education certification, to the position of 0.90 Teaching Assistant and 0.10 Physical Education Teacher. Ms. Zekus will be paid a salary of \$25,011.60 (0.90 of \$21,000 Teaching Assistant salary and 0.10 of MA Step 1 \$61,116) as per the current BTA contract.

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- g. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Neil Chervin, who has Permanent Biology & General Science 7-12 certification to the position of Short Term Leave Replacement Teacher at the daily rate of \$305.58 effective September 2, 2014 to the end of the assignment but no later than June 30, 2015.
- h. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Nancy Tucker to the position of part time School Lunch Monitor effective September 2, 2014 at a salary of \$22.82 per hour Step 10 of the SRP contract.
- i. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Calixto R. Nahuis from .8 FTE to a 1.0 FTE probationary position of Custodial Worker/Groundskeeper effective September 3, 2014. Mr. Nahuis will be paid a salary of \$35,297 (Step 1 of the current Teamsters contract).
- j. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of David Shapiro to the position of Permanent Building Substitute at the High School at the daily rate of \$120.00.
- k. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following District-Wide stipend positions for the 2014-2015 school year as per BTA contract, currently subject to negotiations:

Visual Arts Coordinator	Roxanne Ritacco	Incumbent
Performing Arts Coordinator	Christopher Melito	New (shared)
Performing Arts Coordinator	Marc Tartell	New (shared)

- l. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following Middle School Club Advisors and Co-Curricular stipend appointments for the 2014-15 school year as per current BTA contract.

Co-Curricular/Club	Teacher	New or Incumbent
Art & Clay Club	Jessica Dubin	Incumbent
Singing Club	Dr. John Banks	Incumbent
String Ensemble	Anna Ostrofsky	Incumbent

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- m. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following coaches for the fall 2014 season:

Coaching Assignment	Coach	New	Incumbent
Junior Varsity Girls Soccer Head	Meghan Tremblay	X	Shared
Junior Varsity Girls Soccer Head	John Schrader	X	Shared
Junior Varsity Boys Soccer Head	Paul Bordonaro		X

- n. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of 2 additional Teaching Assistant positions.
- o. RESOLVED, the Board of Education does hereby accept the Claims Audit Report submitted for June & July 2014.
- p. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby declare the following list of items as surplus and/or obsolete and hereby directs the Assistant Superintendent for Finance and Operations to sell these items for fair market value or if efforts to sell are unsuccessful or if damaged, to dispose of them in the safest, least expensive and most environmentally friendly manner.

serial number	asset tag	description	make & model
20090545	100197	Food Warmer/Damaged	N/A
SB680-R2-901748	SB680-R2-901748	Interactive whiteboards	SMART Technologies
SB680-R2-903018	SB680-R2-903018	Interactive whiteboards	SMART Technologies
0813080-300127991-02	none	Rowing machine	Concept 2 Model D

ACTION ITEMS

Certification of Transportation Referendum Vote of August 25, 2014

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby affirm the results of the transportation referendum of August 25, 2014 as referenced within the minutes of this meeting.

BTA SMOA

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that the Board hereby ratifies the provisions of and makes appropriations for the Supplemental Memorandum of Agreement (SMOA) between the District and the Briarcliff Teachers Association, dated September 5, 2014, regarding compensation for certain teaching assistants who substitute for a teacher's class or classes. A copy of said SMOA shall be incorporated by reference within the minutes of this meeting.

Section 913

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that the Superintendent of Schools is hereby authorized to direct a comprehensive medical examination and evaluation, including additional examinations and evaluations, if necessary, of Employee No. 77700105, in accordance with the provisions of Section 913 of the Education Law; and

BE IT FURTHER RESOLVED, that the Board hereby directs that Employee No. 77700105 submit their medical records, if any, from the last two years to the designated physician(s) at or before such examination/evaluation.

Student Assistance Services

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED that, upon the recommendation of the Superintendent of Schools, that the Board of Education does hereby approve the contract, with Student Advisory Services Corporation for student assistance services as described in their contract at a cost of \$67,990 for the 2014-15 school year.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute the agreement between the District and Student Advisory Services Corporation. A copy of such agreement shall be incorporated by reference within the minutes of this meeting.

Change Order- NSC Abatement Services, Inc.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following change order item related to the Todd Crawlspace Asbestos Abatement capital project for the abatement contractor NSC Abatement Services, Inc.

Item #	Project #	Description	Amount
A	66-14-02-02-002-015	Addition of second shift work in order to complete project early allowing teachers entry back in building to prepare for school session	\$21,000.00
		TOTAL	\$21,000.00

Special Education Settlement Agreement - 80910030

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approve the terms of the Release and Settlement Agreement involving Student Number 80910030, a copy of which shall be incorporated by reference in the minutes of this meeting; and

BE IT FURTHER RESOLVED that the Superintendent of Schools be and hereby is authorized to execute such Release and Settlement Agreement on behalf of the District.

Special Education Settlement Agreement - 91000192

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approve the terms of the Release and Settlement Agreement involving Student Number 91000192, a copy of which shall be incorporated by reference in the minutes of this meeting; and

BE IT FURTHER RESOLVED that the Superintendent of Schools be and hereby is authorized to execute such Release and Settlement Agreement on behalf of the District.

Special Education Settlement Agreement -80506062

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 4-0, it is hereby

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approve the terms of the Release and Settlement Agreement involving Student Number 80506062, a copy of which shall be incorporated by reference in the minutes of this meeting; and

BE IT FURTHER RESOLVED that the Superintendent of Schools be and hereby is authorized to execute such Release and Settlement Agreement on behalf of the District.

Pocantico Hills CSD Tuition Contract

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 3-1, it is hereby

RESOLVED, that the Board of Education does hereby approve the tuition contract agreement with the Pocantico Hills Central School District for incoming high school students for the 2014-15 school year.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute the agreement between the District and the Pocantico Hills CSD. A copy of such agreement shall be incorporated by reference within the minutes of this meeting

Mr. Wasserman voted Nay.

On motion by Mrs. Brantman, seconded by Mr. Wasserman and passed 4-0, the Board moved to adjourn the meeting at 9:10 P.M.