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Present: Mrs. Jennifer Rosen, President; Mrs. Dina Brantman, Vice President;  
Mr. Jonathan Satran; Mr. Paul Wasserman

Absent: Mr. Michael Haberman

Also Present: Mr. James Kaishian, Superintendent of Schools; Mr. Stuart Matthey, Asst. Superintendent for Finance & Operations; Dr. Kusum Sinha, Asst. Superintendent for Curriculum, Instruction & Assessment and H.R.; Mr. David Shaw, School Attorney

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The Briarcliff Manor Board of Education held a meeting on March 10, 2014 in the Middle School Theater and was called to order by Mrs. Rosen at 7:30 P.M.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 5-0, the Board moved to appoint Mrs. Rosen as Clerk Pro Tem.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 5-0, the Board moved to immediately adjourn into executive session for the purpose of discussing Taylor Law negotiations and to seek legal counsel.

On motion by Mrs. Brantman, seconded by Mr. Satran and passed 5-0, the Board moved to return to public session at 8:02 P.M.

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to appoint Dr. Kusum Sinha as Clerk Pro Tem.

### **PRESENTATIONS**

- Foreign Language teachers, Ms. Gordon, Ms. Manchisi & Ms. Dilworth and students reported on their trip to Madrid & Paris.
- Mr. Kaishian presented a draft of the proposed budget for 2014 -15

### **The following work session items were discussed:**

- Building Security After Hours
- Facilities Committee All Call
- Energy Committee

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to TABLE the discussion on the School Calendar 2014-15.

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**The following financial work session items were discussed:**

- a. Audit Committee Recommendations:
  - o Appointment of O'Connor Davis as External Auditors
  - o Counsel to review Audit Committee Charter
  - o Audit Request – Special Education Tuition Audit
  - o Human Resources & Payroll as Internal Audit Intensive review areas
- b. Review of budget transfers through March 3, 2014
- c. Review of the financial reports for Jan. 2013: Treasurer's Report, Appropriation Status Report, Revenue Status Report and Fund Balance Projection.
- d. Review of General Fund expenditure and revenue reports for February 2014

**Approval of the Minutes**

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 4-0, it is hereby

RESOLVED, that the Board of Education does hereby approve the minutes of the Board of Education meeting held on February 24, 2014 as presented.

Mr. Haberman abstained because he was not present at the meeting.

**Consent Agenda**

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to approve the following consent agenda items:

- a. RESOLVED, that the Board of Education, does hereby accept, with appreciation, the Teacher's Institute grant from BMEF awarded to Dr. Rubin and Mrs. Brancato in the amount of \$1,100 to attend Mindful Schools: Curriculum Training.
- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of the following individual to a 1.0 Probationary FTE Teaching Assistant position in the tenure area of Teaching Assistant for a probationary appointment to commence on March 12, 2014 and to expire on March 11, 2017, in accordance with the BTA contract:

<b>Name</b>	<b>Certification</b>
Melissa Frey	Permanent Reading Certification; Permanent English 7-12 Certification Permanent Nursery, Kindergarten & Grades 1-6 & English 7-9 Extension

- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the CSE/CPSE/504 Committee Recommendations for the month of February 2014.
- d. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Meredith Billings to the position of part-time lunch monitor effective February 25, 2014 at a salary of \$15.33 per hour Step 1 of the SRP contract.
- e. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the appointment of Maria Blace to the substitute clerical list at a salary of \$11.00 per hour.
- f. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of one (1) 1.0 FTE School Monitor position.
- g. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Katonah Lewisboro School District in the amount of \$3,309.00 for three (3) Briarcliff students who attend private schools in the Katonah Lewisboro School District.
- h. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the Health Services Contract with the Harrison Central School District in the amount of \$6,353.04 for six (6) Briarcliff students who attend private schools in the Harrison Central School District.
- i. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of education does hereby approve the appointment of the following substitute teacher:

<b>Name</b>	<b>Certification</b>
Alisa Turner-Carlson	Initial Childhood Education 1-6; Initial Students with Disabilities 1-6

**ACTION ITEMS**

*School District External Auditor*

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to TABLE the following resolution:

WHEREAS, the Assistant Superintendent for Finance & Operations at the direction of the Audit Committee issued a request for proposals for external audit services; and

WHEREAS, responses to the proposal were reviewed and subsequent interviews were held by the audit committee;

THEREFORE BE IT RESOLVED, that the Board of Education does hereby approve the proposal dated November 27, 2013 to provide external auditing services from O'Connor Davies, LLP for the five year period beginning in the 2013-2014 school year as follows:

	<b>2012-13</b>	<b>2013-14</b>
Base Fee	\$43,300	\$39,000
Additional Svcs. if needed:		
Senior Partner	\$281.22	\$250
Partner	\$253.09	\$225
Senior Manager	\$213.72	\$190
Managers	\$168.73	\$175
Supervisor	\$163.10	\$145
Senior Accountants	\$146.23	\$130
Staff Accountants	\$101.23	\$95

a. Tax Certiorari Settlements

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to TABLE the following two resolutions:

1. RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding with the identification number of Section 98.06, Block 3, Lot 55./0001 to 55./0066 in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same:

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

2. RESOLVED, that the Board of Education consents to the settlement of a tax certiorari proceeding with the identification number of Section 98.10 Block 2, Lot 26 in accordance with the terms of the Consent Judgment and authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute same:

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

c. Change Order

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, it is hereby

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the following change order item related to the \$10.525MM capital project for the general contractor Peter A. Camilli & Sons, Inc.:

<b>Item #</b>	<b>Project #</b>	<b>Description</b>	<b>Amount</b>
A	66-14-02-02-002-014	Additional Owner Representative Hours	(\$5,875.00)
		<b>TOTAL</b>	<b>(\$5,875.00)</b>

On motion by Mrs. Brantman, seconded by Mr. Haberman and passed 5-0, the Board moved to adjourn the meeting at 12:05 P.M.